



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

15 May 2023

DIVISION MEMORANDUM
OSDS No. **047**, s. 2023

**SUBMISSION OF WORK AND FINANCIAL PLAN (WFP) AND SCHOOL OPERATING
BUDGET (SOB) FOR THE ADDITIONAL ALLOCATION OF MOOE TO SILWAY 8
ELEMENTARY SCHOOL AND UPPER SEPAKA ELEMENTARY SCHOOL**

To: Public Schools District Supervisor/Principal In-Charge
Silway 8 Elementary School/School Head
Upper Sepaka Elementary School/School Head

1. In reference to SUB-ALLOTMENT RELEASE ORDER NO. OSEC-12-23-1671 from Central Office dated April 14, 2023, SILWAY 8 ELEMENTARY SCHOOL and UPPER SEPAKA ELEMENTARY SCHOOL of Division of South Cotabato shall submit 3 copies of Work and Financial Plan (WFP) and School Operating Budget (SOB) printed in legal size white paper.
2. The abovementioned additional allotment is to ease the effect of the inflationary rate increase in FY 2023 that results to the undeniable increase in prices and rates of basic operation expenses.
3. Moreover, the use of the said funds shall be subject to the provisions stated under DepEd Order No. 8, s. 2019 dated May 2, 2019.
4. All documents shall be submitted to Budget unit. The deadline for submission is on Wednesday, May 31, 2023.
5. All personnel concerned are advised to refer to these enclosures.
 - a. Enclosure no. 1 – List of schools and their Additional MOOE
 - b. Enclosure no. 2 – WFP Template
6. For more information and inquiry, personnel concerned may contact May Grace T. Dupa, Administrative Officer V through Messenger or at (083) 2286281.
7. Immediate dissemination of this memorandum is directed.

RECEIVED 16 MAY 2023
10:50 AM

LEONARDO M. BALALA, CESE
Schools Division Superintendent

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

BUDGET EXPENSES
SCHOOLS

SSW/DM- submission of work and financial plan (wfp) and school operating budget (sob) for the additional allocation of moee to silway 8 elementary school and upper sepaka elementary school

0000/May 15, 2023

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Enclosure No. 1 to OSDS Memorandum No. , s. 2023

ELEMENTARY				
	MUNICIPALITY	SCHOOL ID	SCHOOL NAME	ADDITIONAL MOOE
1	POLOMOLOK	130747	Silway 8 Elementary School	100,000.00
2	SURALLAH	501232	Upper Sepaka Elementary School	100,000.00

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Prepared by:

Recommending Approval:

Approved:
