



Republic of the Philippines
Department of Education
REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

30 May 2023

DIVISION MEMORANDUM
SGOD No. **066**, s. 2023

PARTICIPATION TO THE 2023 SECOND QUARTER NATIONAL SIMULTANEOUS
EARTHQUAKE DRILL (NSED) ACTIVITIES CUM DRRM SECOND
QUARTER MEETING

To: Functional Division Chiefs
Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to DepEd Memorandum OUOPS No. 2023-04-1668 from Atty. Revsee A. Escobedo, Undersecretary for Operations titled, **Reiteration on the Schedule for the Conduct of CY 2023 Quarterly Nationwide Simultaneous Earthquake Drill**, offices across all levels of the Department and Schools are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED) with schedules and venues as follows:

Quarter	Date and Time	Schools to be observed by PDRRMO
1 st Quarter	March 9, 2023 2:00 p.m.	Polomolok National High School
2 nd Quarter	June 8, 2023 9:00 a.m.	Maan National High School
3 rd Quarter	September 7, 2023 2:00 p.m.	Lake Sebu National High School
4 th Quarter	November 9, 2023 9:00 a.m.	Libertad National High School

2. This activity aims to ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake. Information, Education and Communication (IEC) campaign materials in NSED using distant means should be continuously intensified. A copy of NSED IEC materials can be accessed through <https://bit.ly/DepEdNSED2023>

3. Anent this, the Schools Division of South Cotabato in partnership with the Provincial Disaster Risk Reduction and Management Office (PDRRMO) shall conduct orientation on the said drill to teaching, nonteaching, learners and district DRRM coordinators on June 8, 2023 at Maan NHS, Tboli, South Cotabato prior to the conduct of the actual drill.

4. These are the participants of the said activity.

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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SCHOOLS DIVISION OF SOUTH COTABATO

No.	District	DRRM Coordinator	School
POLOMOLOK			
1	Polomolok 1	Charry Cabarubias	Polomolok CES
2	Polomolok 2	Danny V. Aguirre	Poblacion Polomolok NHS
3	Polomolok 3	Jefferson P. Hinalao	Dole Cannery CES
4	Polomolok 4	Julie C. Morga	Kalyong IS
5	Polomolok 5	Judito O. Virtudazo	Silway 7 IS
6	Polomolok 6	Sharon Pearl Demegilio	Sumbakil ES
TUPI			
7	Tupi 1	Glenn Denniel Sobejano	Tupi NHS
8	Tupi 2	Adolfo Galano & Vonnie C. Balones	Polonuling CES
9	Tupi 3	Daniel Avergonzando & Bob Senoc	Belaza-Castromayor Com. ES/ Cebuano NHS
TAMPAKAN			
10	Tampakan 1	Jan Mark M. Arevalo	Josol ES
11	Tampakan 2	Roland G. Jamio	Escobillo ES
12	Tampakan 3	Rey Joy Dardo	Bukang Liwayway ES
TBOLI			
13	Tboli 1	Geffrey Anthony Potenciano	Datal Bob ES
14	Tboli 2	Nestor P. Santos Jr.	Maan NHS
15	Tboli 3	Jorald Tamfungan	Laconon IS
16	Tboli 4	Carla Bea L. Berbaño	Desawo ES
17	Tboli 5	Marnelli Gayud/Airini May L. Guevarra	Sinolon ES/Edwards NHS
BANGA			
18	Banga 1	Marlon Baderas	Lampari NHS
19	Banga 2	Francis C. Galimba	Malaya NHS
20	Banga 3	Shiela Plana	Rizal ES
SURALLAH			

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No.	District	DRRM Coordinator	School
21	Surallah 1	Marvin A. Cabaya	Lambusong ES
22	Surallah 2	Shamera M. Gandalon	Laureano Escovidal IS
23	Surallah 3	Efren C. Jabanes	Libertad NHS
24	Surallah 4	Randy Porcelin	Upper Sepaka IS
	TANTANGAN		
25	Tantangan 1	Evelyn E. Nono	New Cuyapo ES
26	Tantangan 2	Ana Maria D. Rendon	San Felipe ES
	LAKE SEBU		
27	Lake Sebu 1	Kimpee I. Blahing	Lake Soluton IS
28	Lake Sebu 2	Rogie S. Tuando	Upper Maculan NHS
29	Lake Sebu 3	Elmie B. Amfan	Takunel ES
30	Lake Sebu 4	Jonalyn E. Palanog	Block 3 ES
	STO. NINO		
31	Sto. Nino 1	Jonalyn S. Baldonando	San Isidro ES
	NORALA		
32	Norala 1	Jeanette C. Faderogao	Kibid ES
33	Norala 2	Richard T. Daniel	El Kuda ES
34	Norala 3	Ivan Roy Diez	Matapol ES
35	SDSC	Jane Michelle E. Lasaca	PDO II - DRRM

5. Self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED in the post-NSED activities. The Office of Civil Defense (OCD) Exercise Evaluation Guide (EEG) can be used as a guide. The EEG can be accessed on the said link. All are enjoined to promote the NSED social media activities by tagging the DepEd DRRM South Cotabato Official Facebook Account.

6. Proper documentation and post-activity evaluation of the said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in the attached Annex A. Attached also is the NDRRMC Memorandum No. 06, s. 2023 for your reference. The School DRRM Coordinators shall accomplish the Google form through this link

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<https://bit.ly/2QNSE2023SOUTHCOTABATO> not later than five (5) working days after quarterly NSED.

7. Participation of DRRM coordinators who are teachers shall be subjected to the "No Disruption of Classes Policy" as stipulated in DO 9, s. 2005 titled **Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith**. Hence, concerned schools are enjoined to adopt measures to ensure that no classes of teacher-participants are left unattended by assigning other teachers to handle classes or other strategies most applicable and beneficial to the learners.
8. Travelling expenses, meals and other incidental expenses of participants shall be chargeable against the school MOOE or other local funds subject to the usual accounting and auditing rules and regulations.
9. For further inquiries & clarification, kindly contact Jane Michelle E. Lasaca, PDO II/DRRM focal person through telephone no. 228-5763 and cellphone no. 0917 168 5464.
10. Immediate dissemination of this memorandum is directed.

LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl: As stated.
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects

CALAMITY
SAFETY EDUCATION

REPORT
MEETINGS

JMEL/DM-reiteration on the participation to the 2023 second quarter national simultaneous earthquake drill (NSED) activities cum DRRM second quarter meeting
0000/May 30, 2023

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



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Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04- 1668

MEMORANDUM

FOR : **MINISTER, BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARMM
ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL PUBLIC SCHOOLS**

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : **Reiteration on the Schedule for the Conduct of CY 2023
Quarterly Nationwide Simultaneous Earthquake Drill**

DATE : February 22, 2023

In connection to the approved NDRRMC Memorandum No. 006, s. 2023 "Resumption of Face-to-face Conduct of Nationwide Simultaneous Earthquake Drill", offices across all levels of the Department and Schools are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED), with schedule as follows:

Quarter	Date	Time
1 st Quarter	09 March 2023	2:00 PM
2 nd Quarter	08 June 2023	9:00 AM
3 rd Quarter	07 September 2023	2:00 PM
4 th Quarter	09 November 2023	9:00 AM

The nationwide COVID-19 cases have been relatively decreasing since February 2022, as reported by DOH's online COVID-19 Tracker. As a result, and in accordance with the updated Alert Level Systems for COVID-19 issued by the Inter-Agency Task Force for the Emerging Infectious Diseases (IATF-EID) on June 4, 2022, the traditional in-person NSED can now proceed. However, this is subject to the strict implementation of minimum health protocols such as but not limited to, social distancing and handwashing to ensure the safe and effective conduct of the NSED. All DepEd offices and schools responsible for implementing the drill will assign Safety and Health Officers to monitor and evaluate the adherence to these protocols throughout the exercise.

Office_initials/MMDDYYYY

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600

Email: oure@deped.gov.ph; Website: www.deped.gov.ph

Tel. No.: (02) 8633-5313; (02) 8631-8492

To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even in the midst of a pandemic, **Information, Education and Communication (IEC) campaign in NSED using distant means should be continuously intensified.** A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSED2023>.

In addition, **existing earthquake contingency plans of regional and division offices, and schools shall be updated** to incorporate mechanisms, and arrangements that are reflective of the current COVID-19 situation. To ensure minimum public health standards, the conduct of face-to-face NSED may be postponed or cancelled, or the methodology may be modified, if the IATF-EID decides to prohibit mass gatherings in any or all areas of the country due to certain circumstances.

For the post-NSED activities, self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. The Office of Civil Defense (OCD) Exercise Evaluation Guide (EEG) can be used as a guide. The EEG can be accessed on the aforementioned link.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 06, s. 2023, for your reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph.

For information and appropriate action.

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Annex A

Guidelines on the Quarterly Submission of the 2023 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All schools, schools division office, regional offices should thoroughly follow the guidelines below:

For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting Template (**Annex B**), to be signed by corresponding School DRRM Coordinator and School Head.
2. Guidelines on the photo and video documentation in **Annex C**.
3. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than five (5) working days, after the schedule of the quarterly NSED.**

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Division DRRM Coordinators **only to respective Regional DRRM Coordinators** copy furnished their respective Schools Division Superintendent **not later than ten (10) working days, after the schedule of the quarterly NSED.**
3. The Division DRRM Coordinators shall keep a copy of the submitted report for future reference, as necessary

For Regional Coordinators

1. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Division DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Regional DRRM Coordinators to the **DRRMS** via email drmo+dp@deped.gov.ph copy furnished their respective Regional Directors **not later than fifteen (15) working days, after the schedule of the quarterly NSED.** Refer to the following table for the schedule of submission of the quarterly regional NSED report:

Date of Quarterly Conduct	Submission of Regional Consolidated Report
09 March 2023	30 March 2023
08 June 2023	29 June 2023
07 September 2023	28 September 2023
09 November 2023	01 December 2023

3. Regional DRRM Coordinators are requested to submit atleast 5 best pictures in their respective regions. Soft copies are to be attached in their report.
4. Regional DRRM Coordinators should use the naming convention below for emails:

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Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
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1st Quarter NSED: [CY 2023 1QNSEED] Report_<Region>
2nd Quarter NSED: [CY 2023 2QNSEED] Report_<Region>
3rd Quarter NSED: [CY 2023 3QNSEED] Report_<Region>
4th Quarter NSED: [CY 2023 4QNSEED] Report_<Region>

Cut-off time for all deadlines will be at 5:00 PM. The official number of schools participated in NSED will be based on the consolidated NSED report signed by the Regional Director or authorized official from the regional office to be submitted to DRRMS.

The DRRMS shall submit the national consolidated report to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

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ANNEX B



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REPORT ON THE CONDUCT OF QUARTERY
NATIONWIDE SIMULTANEOUS EARTHQUAKE
DRILL



DATE CONDUCTED: _____
TIME STARTED: _____
TIME ENDED: _____

REGION	
DIVISION	
NAME OF SCHOOL	

Pre-Drill	Yes	No
With available Go Bags?		
With updated preparedness, evacuation, and response plans?		
With updated contingency plan?		
With available early warning system?		
With available emergency and rescue equipment?		
With available First Aid Kits?		
With available communication equipment (internet, cellphone, two-way radio, etc.)?		
With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold"		
Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs?		
Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills?		
Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills?		
Learners have accomplished the Family Earthquake Preparedness Homework?		
Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?		

Additional Remarks

Actual Drill	Yes	No
Conducted "DUCK, COVER, and HOLD"?		
Conducted evacuation drill?		

Additional Remarks

No. of Personnel	Male	Female	Total
No. of Teaching Personnel			
No. of Non-Teaching Personnel			
<i>Grand Total</i>			
No. of Learners	Male	Female	Total
No. of Learners			
No. of IP Learners			
No. of Muslim Learners			
No. of Learners with Disability			
<i>Grand Total</i>			
Post-Drill	Yes	No	
Conduct of post-activity exercises tabletop and functional exercises			
Additional Remarks			
Common issues and concerns encountered during the actual conduct of drill			
1			
2			
3			
4			
5 [Add additional item/s when necessary]			

Prepared by:

Noted by:

[School DRRM Coordinator]

Date:

[School Head]

Date:

Annex C

Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recording of the conduct of quarterly NSED may be used in information and communication materials of the Department, as may be requested
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats
 - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover and Hold
 - c. Conduct of coordination/preparatory meeting
 - d. Actual conduct of the quarterly NSED
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape or Portrait
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps