



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

28 Sept 2023

DIVISION MEMORANDUM
OSDS No. **T24**, s.2023

CONDUCT OF SEMINAR-WORKSHOP ON THE PREPARATION OF CY 2024
BUDGET EXECUTION DOCUMENTS (BEDs) FOR DIVISION BUDGET UNIT
PERSONNEL AND IMPLEMENTING UNIT SCHOOLS BOOKKEEPERS.

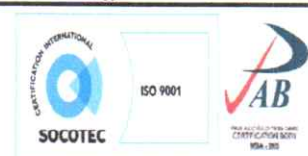
To: All Implementing Unit Schools Bookkeepers
Division Budget Unit Personnel
All Others Concerned

1. In compliance with the requirements of the Department of Management (DBM) for the submission of Budget Execution Documents (BEDs) based on the National Expenditures Program (NEP-CY 2024) and Updating of Budget Monitoring System (BMS) 2023 of implementing Unit Schools, the division of south Cotabato thru the Budget Unit will conduct a Seminar-Workshop on the **Preparation of the Individual Budget Execution Documents (BEDs) for CY 2024 for Division and Implementing Units Schools on October 25-26, 2023**. The venue will be announced later.
2. This two-days seminar-workshop ensures the accuracy and reliability of the reports for the perusal of the Department of Budget and Management in ensuring the maximization of financial resources in the delivery of the basic education and continuance of the operation of the Division and Schools in Implementing Units.
3. All concerned personnel are directed to bring their Laptop, Copy of 2024 NEP and BMS (Soft copy) as basis for the Report Preparation and BEDs.
4. Attach is the List of participants.
5. For further inquiries, please contact Shirwen S. Wong through his email address: shiwon.wong@deped.gov.ph and May Grace T. Tomanan through her mobile no. 09477762735 and or through her email address at may.dupa@deped.gov.ph.

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020




Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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6. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl: Enclosure 1: List of Participants

Reference: N o n e

To be indicated in the Perpetual Index

Under the following subjects:

WORKSHOPS DOCUMENTS

MTBC/DM- conduct of seminar-workshop on the preparation of CY 2024 BEDS for Division Unit Personnel and IUs Bookkeepers
0000 / September 28, 2023

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TITLE OF ACTIVITY: CONDUCT OF SEMINAR-WORKSHOP ON THE PREPARATION OF CY 2023 BUDGET EXECUTION DOCUMENTS (BED's) FOR DIVISION BUDGET UNIT PERSONNEL AND IMPLEMENTING UNIT SCHOOLS BOOKKEEPERS.

TRAINING/ACTIVITY ID: _____

PROGRAM HOLDER: **MAY GRACE T. TOMANAN**

VENUE: _____

CONTACT NO.: 228-6281

DATE: OCTOBER 25-26, 2023

TOTAL NO. OF PAX: **22**

LIST OF PARTICIPANTS

No.	FULL NAME (LAST, First, M.I.)	GENDER (M/F)	POSITION/ DESIGNATION	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALITY
1	LEONARDO M. BALALA	F	SDS	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
2	TOMANAN, MAY GRACE T.	F	AO V	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
3	WONG, SHIRWEN S.	M	AO II	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
4	DIESTRO, FRANCIS E.	M	AO II	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
5	ESPAÑOLA, MAY JOY F.	F	ADAS I	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
6	PERALTA, DANIEL L.	M	ADAS III	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
7	ALISEN, SALJORINE L.	M	ADAS II	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
8	ABING, KATHERYNE GRACE O.	F	ADAS III	OSDS-BUDGET UNIT	DIVISION OF SOUTH COTABATO
9	APURADO, JOENALYN	F	ADAS III	Polomolok NHS	DIVISION OF SOUTH COTABATO
10	ESMORES, MYRALIZE E.	F	ADAS III	Lamian NHS	DIVISION OF SOUTH COTABATO
11	LARUYA, EDWARD JOHN S.	F	ADAS II	Sto. Nino NHS	DIVISION OF SOUTH COTABATO
12	LLENA, DOHREEN N.	F	ADAS III	Banga NHS	DIVISION OF SOUTH COTABATO
13	LIM, JOY M.	F	ADAS III	Maltana NHS	DIVISION OF SOUTH COTABATO

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No.	FULL NAME (LAST, First, M.I.)	GENDER (M/F)	POSITION/ DESIGNATION	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALITY
14	ALAVE, CHONA	F	ADAS III	Tupi NHS	DIVISION OF SOUTH COTABATO
15	BAYLARAN, KRISSETTE CHRISTINE R.	F	ADAS II	Sto. Niño NSAT	DIVISION OF SOUTH COTABATO
16	SOTOMIL, DONNA MAE B.	F	ADAS III	Norala NHS	DIVISION OF SOUTH COTABATO
17	CERA, EDILBERT	M	ADAS III	Bentung Sulit NHS	DIVISION OF SOUTH COTABATO
18	CABANTING, MERLYN GRACE D.	F	ACCO UNTA NT 1	Libertad NHS	DIVISION OF SOUTH COTABATO
19	ANN-J-LHOU JOY P. MANA	F	ADAS II	Tboli NHS	DIVISION OF SOUTH COTABATO
20	JESSA S. CAMPO	F	ADAS III	Lapuz NHS	DIVISION OF SOUTH COTABATO
21	LORNA C. ORONGON		ADAS III	Upper Klinan NHS	DIVISION OF SOUTH COTABATO
22	NORIE GLYNN R. SINOY	M	DRIVER 1	OSDS	DIVISION OF SOUTH COTABATO

Prepared by:

Approved:

MAY GRACE T. TOMANANAdministrative Officer V
Budget Unit**LEONARDO M. BALALA, CESE**Schools Division Superintendent
Office of the Schools Division Superintendent

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