



Republic of the Philippines
Department of Education

REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
 Superintendent

23 Oct 2023

DIVISION MEMORANDUM
 OSDS No. **142**s. 2023

ESTABLISHMENT OF THE 2023 SCHOOLS DIVISION OFFICE ELECTION TASK
 FORCE AND ITS OPERATION AND MONITORING CENTER IN CONNECTION
 WITH THE BARANGAY AND SANGUNIANG KABATAAN ELECTIONS ON
 OCTOBER 30, 2023

To: Assistant Schools Division Superintendent
 Schools Division Office Personnel
 Public Schools District Supervisors/Principals In-Charge
 Public Elementary and Secondary School Heads
 All others concerned

1. Pursuant to DepEd Memorandum No. 063, s. 2023 on the Establishment of the 2023 DepEd Election Task Force and its Operation and Monitoring Center in connection with the Barangay and Sangguniang Kabataan Elections on October 30, 2023, and Region Memorandum AD-2023-045 entitled Creation of Election Task Force Operations and Monitoring Centers for the 2023 Synchronized Barangay and Sangguniang Kabataan Elections (BSKE), the **Schools Division Office (SDO) Election Task Force (ETF) Operation and Monitoring Center** shall be established at the SDO Conference Hall, SDO South Cotabato, Alunan Avenue, City of Koronadal starting at 12:00 o'clock noon of October 29, 2023, and ends at 5:00 o'clock in the afternoon of October 31, 2023.

2. The ETF Operation and Monitoring Center aims to provide technical and legal assistance, issues and concerns encountered by public school teachers in the performance of their duties as Electoral Board members, as well as non-teaching personnel who will serve in the polls.

3. The task force shall be composed of the following committees and members to provide 24-hour manpower:

Committee	Members
Top management	Leonardo M. Balala, CESE- Chairperson Jasmin P. Isla – Vice Chairperson Marichu Jean R. Dela Cruz – Member Cristopher T. Frusa - Member
DRRM/Health and Well-being	Dr. Amida A. Macalimbon Jane Michelle E. Lasaca Joy D. Adelantar

SDOSC-OSDS-DIO-NM-v3.0r0.0,effective04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
 Telephone Number: (083)228-3801
 Email Address: south.cotabato@deped.gov.ph





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Committee	Members
	Angelo O. Facunla
Public Information and Communication Center	Ma. Teresa S. Hallegado Maria Soledad O. Blancada Nerie H. Tresbe Bert D. Labuaya
ICT Support	Vincent P. Celda Nathaniel Ian Santillan
Daily Data Gathering and Reporting Management	Zynafe V. Caijo Juberto E. Jumantoc Glenn F. Soldevilla Roselyn G. Dardo Sally A. Jabido Milrose P. Caseres Alex F. Floro Hermie F. Jarra Mila A. De Leon Rodel H. Catubay Jett A. Javellana
Legal	Atty. Ryandel M. Alejandro Lirio P. Espero
Quick Response Team	Carlo P. Divedor, CPA May Grace T. Dupa Ronald Jim S. Somera Ray O. Lloren Josie G. Cabalquinto Ma. Luz E. Estember Lourdes B. Lechonsito
Secretariat	Aileen E. Palo Kathryn Grace Abing Janry L. Guanga Caroline P. Garcia Hanelyn S. Villaruel
Drivers	Alfredo P. Pelle Anthony N. Osing Norie Glynn R. Sinoy

4. Likewise, all municipalities of this division shall establish parallel Task Force Operation and Monitoring Center at their respective district with the same tasks and responsibilities of SDO ETF. List of members of parallel Task Force shall be submitted to adminoffice.southcotabato@deped.gov.ph not later than **October 23, 2023**.

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



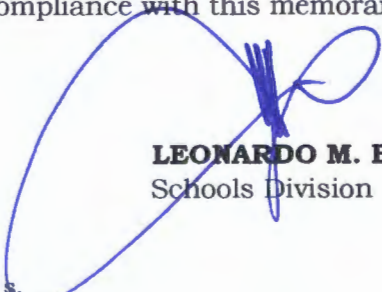
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5. To ensure the safety of DepEd personnel serving as Election Board as well as the safety of school facilities to be used as polling precincts, all Division Task Force Operation and Monitoring Centers are directed to monitor the Before, During and After activities relative to the election.
6. Furthermore, all DepEd officials, teaching, related-teaching and non-teaching personnel, being in the civil service, are strongly reminded **not to intervene directly or indirectly in any election campaign or engage in any partisan political activity, except to vote** as contained in Article IX-B, Section 2(b), paragraph 4 of the 1987 Philippine Constitution.
7. To ensure preparedness and smooth flow of the operations, the SDO Office Election Task Force Operation and Monitoring Center shall have a **deployment orientation on October 27, 2023; 1:30 PM, SDO Conference Hall.**
8. The grant of honoraria to officials and personnel who will render services to their respective ETFs shall be subject to existing Commission on Audit rules and regulations and relative to the Department of Budget and Management issuance on the matter. Payments of overtime pay or grant of compensatory time-off to qualified personnel in the region and division offices who will compose the DepEd ETF are authorized, subject to the availability of funds and existing auditing rules and regulations, as well as pertinent Civil Service laws.
9. Enclosed operations and command center hotline numbers, for reference.
10. Immediate dissemination and compliance with this memorandum is desired.


LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl.: SDO ETF Hotline Numbers
Reference: DepED Memorandum No. 063, s.
2023, and Region Memo AD-2023-045

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES	ELECTION
OFFICIALS	CENTERS

RJS/DM- establishment of the 2023 schools division office election task force and its operation and monitoring center in connection with the barangay and sanguniang kabataan elections on october 30, 2023
0000/October 23, 2023

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Enclosure to Division Memorandum no. ____,s. 2023

**Schools Division Office Election Task Force Operation and
Monitoring Center**

HOTLINE NUMBERS

**Telephone number/s:
(083) 228-3801 and/or (083) 228-3742**

**Email address:
pac.southcotabato@deped.gov.ph/south.cotabato@deped.gov.ph**

**Facebook page:
DepEd Tayo SOUTH COTABATO**

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