



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

29 Sept 2023

DIVISION MEMORANDUM
SGOD No. **116** s. 2023

SCHOOLS DIVISION OF SOUTH COTABATO LEARNERS FORMATION MEDIA
TEAM, **DREAMWEAVERS CREATIVE TEAM**, CALL FOR APPLICATION
FOR SY 2023-2024

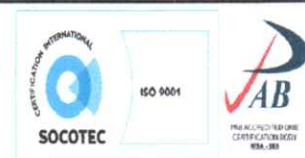
TO: All District Supervisors/Principals in-Charge
Secondary and Integrated School Heads
Private & Public School Heads

1. In reference to DepEd Order No. 49, s. 2011 on **Mandated Programs, Projects and Activities of the SSG** and DepEd Order No. 11, s. 2016 on **Additional Guidelines on the Constitution and By-Laws of the Supreme Student Government and Supreme Pupils Government in Elementary & Secondary**, this Division announces the call of application for the 2023-2024 SDSC Learners Formation Media Team, **Dreamweavers Creative Team**, for S.Y 2023- 2024.
2. Since 2018, the **Dreamweavers Creative Team** has been officially designated as the Documentation, Publication, Media Arm, and Creative Solution Provider of the Department of Education in South Cotabato Youth/Learner Formation.
3. The application is open to all interested junior and senior high school students within the Schools Division of South Cotabato for the academic year 2023-2024. Personnel concerned are directed to advise the interested students to send their intended application through this email address: yf.southcotabato@deped.gov.ph on or before October 26, 2023; and to inform them that the schedule of the Interview will be at SDSC Conference Hall on November 10, 2023 from 8:00 a.m. to 5:00 p.m.
4. All concerned applicants are also advised to refer to the enclosure for the application process details. For further information and clarification, they may contact Engr. Sigreed Ferolyn A. Moscosa and Rogelio Jr P. De Juan (Division Youth Formation Coordinators) through telephone no. 228-5763 and mobile no. +639175638962 and +639185340565.

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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5. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl: As stated

Reference: DO 49, S. 2011

DO 11, S. 2016

To be indicated in the Perpetual Index
under the following subjects:

LEARNERS

ORGANIZATION

SFAM/DM- SDSC learners formation media team call for application for SY 2023-
2024
0000/September 29, 2023

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Join and be part of the Elite Team of Learners Formation.
DREAMWEAVERS CREATIVE TEAM needs the following:

- 1 DIRECTOR
- 1 ASSISTANT DIRECTOR
- 1 BROADCASTER
- 1 PHOTOGRAPHERS
- 2 CONTENT WRITERS (English and Filipino)
- 1 VIDEOGRAPHERS
- 1 VIDEO EDITORS
- 1 LAYOUT ARTIST
- 1 DRONE PILOT

Requirements & Qualifications

DIRECTOR

- Visionary Leadership
- Ability to motivate the workforce
- Effective management & delegation
- Able to generate creative ideas
- Communication skills
- In-depth understanding of social media & digital environment
- Complex problem-solving skills
- Effective decision making
- Background in photography, layout, video, editing & writing, drone pilot
- PREPARE SAMPLES OF ALL OUTPUT.

ASSISTANT DIRECTOR

- Administrative Skills
- Time management & multitasking
- Attention to detail
- Confidence & people skills
- Background in filmmaking, photography, layout, video, editing & writing
- Manage/ Update the official SDSCYF FB Page and social media pages
- Craft and send our quarterly E-newsletter
- PREPARE SAMPLES OF ALL OUTPUT.

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BROADCASTER

- Excellent communication & presentation skills (Both English and Filipino)
- Performance skills & a clear voice
- Ability to generate original ideas
- Personable & confidence skills
- Good research & interviewing skills
- Has high technical aptitude
- PREPARE 1 SAMPLE OUTPUT

PHOTOGRAPHERS

- Knowledge of camera settings
- Knowledge of photo adjustment
- Knowledge of Photoshop and Lightroom
- PREPARE 5 OR MORE SAMPLES OF PHOTOS.

WRITERS

- PREPARE AT LEAST 2 SAMPLES OF WRITING (ANY CONCEPT)

VIDEOGRAPHERS

- PREPARE 2 SAMPLES OF MADE VIDEOS

VIDEO EDITORS

- Knowledge of Adobe After Effects, Avid Media Composer, Lightworks, and Premier.
- Familiarity with 3D composition and special effects
- PREPARE 2 SAMPLES OF VIDEO EDITS.

LAY OUT ARTISTS

- Knowledge of Photoshop and Canva
- Ability to create logos, posters, and T-shirt Designs
- PREPARE 3 OR MORE SAMPLES OF LAYOUTS.

DRONE PILOT

- Has a pre-flight checklist
- Controlling the quadcopter's flight pattern skills
- Knowledge of safety precautions

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- Advanced drone flying techniques
- PREPARE 1 SAMPLE OUTPUT.

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