



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
 Superintendent**

12 Oct 2023

DIVISION MEMORANDUM
 SGOD No. **124**s. 2023

**2023 DIVISION SEARCH FOR THE OUTSTANDING SCHOOL AND DISTRICT DRRM
 COORDINATORS**

To: Functional Division Chiefs
 Public Schools District Supervisors/Principals In-Charge
 Public Elementary and Secondary School Heads
 All Others Concerned

1. The Schools Division of South Cotabato is conducting the 2023 Division Search for the Outstanding School and District Coordinators. The search aims to encourage, reward and give due recognition to the top performing School and District DRRM Coordinators who have demonstrated outstanding performance and continuing commitment to service for the safety of learners and personnel in this Division.
2. All current School and District Coordinators are qualified to join this search.
3. These are the criteria for the Search for the Outstanding School and District Coordinators:

Outstanding School DRRM Coordinator

Criteria	Rating			
	3	2	1	0
Has localized policies for DRRM, CCA and EiE MOV: Memorandum or handbook	3 or more localized policies	2 localized policies	1 localized policy	No policy
Has Submitted consolidated report on DRRM, CCA and EiE programs, projects and activities every quarter MOV: Reports submitted during quarterly meeting	Presence of 4 or more reports	Presence of 2-3 reports	Presence of 1 report	No report
Has conducted quarterly	Conducted	Conducted	Conducted	No meeting

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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Criteria	Rating			
	3	2	1	0
meeting with the School DRRM Team MOV: School Memo/Notice of Meeting, Attendance, Minutes of the Meeting, Pictures	4 quarterly meetings	2-3 quarterly meetings	1 quarterly meeting	conducted
Has quarterly conducted and submitted NSED report on time	Conducted & Submitted NSED 4 times	Conducted & Submitted NSED 2-3 times	Conducted & Submitted NSED 1 time	No Conducted & Submitted NSED
Has been recognized by agency/bureau/department/unit for his/her valuable contribution to the DRRM, CCA and EiE programs, projects and activities MOV: Certificate of Recognition	Regional Level	Division Level	District Level	No certificate of Recognition
Has volunteered for deployment during and after a disaster/emergency MOV: Certificate of Recognition/Appreciation	National Level	Regional Level	Division Level	District Level
Has been a resource person to District/Division/Region DRRM and other agencies for capacity building for DRRM, CCA and EiE MOV: Certificate of Recognition/Appreciation	Regional Level	Division Level	District Level	No certificate
Has developed innovations for his/her area of responsibility	Adopted by Division	Adopted by District	Adopted by School	No innovation
Has attended the capacity building trainings and planning of DRRM MOV: Memorandum,	75%-100% attendance to all capacity building	50%-74% attendance to all capacity building	25%-49% attendance to all capacity building	24% and below attendance to all capacity

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Criteria	Rating			
	3	2	1	0
Certificate of Attendance/Completion of trainings	trainings	trainings	trainings	building trainings
Has encouraged learners and teachers to conduct DRRM related Research within their school	More than 4 DRRM related research	3-4 DRRM related research	1-2 DRRM related research	No DRRM related research
MOV: Research				
Has generated DRRM related resources from partners	above 200,000 Php	100,000 - 200,000 Php	50,000 Php below	No resource generated
MOV: MOA or DOD or Activity design, Distribution list, Pictorials				
Total	33			

Outstanding District DRRM Coordinator

Criteria	Rating			
Has localized policies for DRRM, CCA and EiE	3 or more localized policies	2 localized policies	1 localized policy	No policy
MOV: Memorandum or handbook				
Has Submitted consolidated report on DRRM, CCA and EiE programs, projects and activities every quarter	Presence of 4 or more reports	Presence of 2-3 reports	Presence of 1 report	No report
MOV: Reports submitted during quarterly meeting				
Has monitored and provided technical assistance to schools under his/her AOR for DRRM, CCA and EiE programs, projects and activities	75%-100% of school under his/her AOR were monitored and given TA	50%-74% of school under his/her AOR were monitored and given TA	49% and below of school under his/her AOR were monitored and given TA	No school under his/her AOR were monitored and given TA
MOV: Monitoring Plan, Monitoring Report				
Has conducted quarterly	Conducted	Conducted	Conducted	No meeting

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Criteria	Rating			
meeting with the School DRRM Coordinators MOV: School Memo/Notice of Meeting, Attendance, Minutes of the Meeting, Pictures	4 quarterly meetings	2-3 quarterly meetings	1 quarterly meeting	conducted
All schools under his/her AOR has quarterly conducted and submitted NSED report on time	100% of the schools has quarterly conducted and submitted NSED report on time	80%-99% of the schools has quarterly conducted and submitted NSED report on time	79% and below of the schools has quarterly conducted and submitted NSED report on time	No NSED Report
Has been recognized by agency/ bureau/department/unit for his/her valuable contribution to the DRRM, CCA and EiE programs, projects and activities	Regional Level	Division Level	District Level	No certificate of Recognition
Has volunteered for deployment during and after a disaster/emergency	National Level	Regional Level	Division Level	District Level
Has been a resource person to Division/Region DRRM and other agencies for capacity building for DRRM, CCA and EiE	Regional Level	Division Level	District Level	No certificate
Has developed innovations for his/her area of responsibility	Adopted by Division	Adopted by District	Adopted by School	No innovation
Has attended the capacity building trainings and planning of DRRM	75%-100% attendance to all capacity	50%-74% attendance to all capacity	25%-49% attendance to all capacity	24% and below attendance to all

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Criteria	Rating			
	building trainings	building trainings	building trainings	capacity building trainings
Has attend Quarterly DRRM Meetings and other emergency meeting	100% attendance	80%-99% attendance	79% and below attendance	No attendance to all meetings
Has encourage learners and teachers to conduct DRRM related Reseach within their District MOV: Research	More than 4 DRRM related reseach	3-4 DRRM related reseach	1-2 DRRM related reseach	No DRRM related reseach
Has generated DRRM related resources from partners MOV: MOA or DOD or Activity design, Distribution list, Pictorials	200,000 Php above	100,000 - 200,000 Php	50,000 Php below	No resource generated
Total	39			

4. Submission of entries will be one per municipality for each category. Deadline of submission is on or before November 6, 2023.
5. For further inquiries & clarification, kindly contact Jane Michelle E. Lasaca, PDO II/ DRRM Focal Person through telephone no. 228-5763 and cellphone no. 0917 168 5464.
6. Wide dissemination of and immediate compliance with this memorandum is desired.

LEONARDO M. BALALA, CESE
 Schools Division Superintendent

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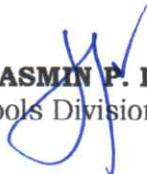
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By the Authority of the Schools Division Superintendent:


JASMIN P. ISLA
Assistant Schools Division Superintendent

Encl: N o n e

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects

AWARDS RECOGNITION

JMEL/DM- 2023 division search for the outstanding school and district DRRM coordinators
0000/October 12, 2023

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