



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

06 Nov 2023

DIVISION MEMORANDUM
CID No. **138** s. 2023

LIVE -IN TRAINING WORKSHOP ON THE CONVERSION OF LEARNING
MATERIALS INTO DIGITAL FORMAT

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers Concerned
All Others Concerned

1. The Curriculum Implementation Division (CID) through the Learning Resource Management Section (LRMS) shall conduct a Live-In Training Workshop on the Conversion of Learning Materials into Digital Format on November 18-19 and 25-26, 2023 at Cinco Ninas, General Santos Drive, Zone 1, City of Koronadal, South Cotabato.

2. This is the list of participants to attend the said training workshop.

No.	FULL NAME	SCHOOL/OFFICE	MUNICIPALITY
1.	Cherry Mae Corpuz	Lampari ES	Banga 1
2.	Naomi Maaya	San Jose ES	Banga 1
3.	Donna Brillo	Lamba CES	Banga 1
4.	Christine Jill Loreno	Lamtabong ES	Banga 1
5.	Marlyn Benerio	Matlong ES	Banga 1
6.	Jade Aldema	Malaya A ES	Banga 2
7.	Retchel Wong	El Nonok IS	Banga 2
8.	Lovely Descalsota	Lam-asam ES	Banga 2
9.	Kharol Jean Lozada	Banga CES	Banga 2
10.	Lourie Delgado	Cristiano Ladot Sr. ES	Banga 2
11.	Febie Lodrico	Liwanay ES	Banga 3
12.	Shyrie Liva	Purok Reyes CES	Banga 3
13.	Jenelyn Dacutan	San Vicente ES	Banga 3
14.	Lydia Segundo	Lamlahak ES	Lake Sebu 1
15.	Myda Amando	Klubi ES	Lake Sebu 1
16.	Lyn Candido	Diente IS	Lake Sebu 1
17.	Celesty Joy Escamillas	Takunel ES	Lake Sebu 1
18.	Chary Lubrico	Lamfugon ES	Lake Sebu 1
19.	Mary Tubiera	Upper Maculan ES	Lake Sebu 1
20.	Gemma Tambukong	Upper Maculan ES	Lake Sebu 1
21.	Mylyn Claire Castor	Talisay IS	Lake Sebu 1

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22.	Gemma Unak	Halilan IS	Lake Sebu 1
23.	Jee Ann Quistado	Tuburan ES	Lake Sebu 2
24.	Saren Penolvo	Pulo Subong IS	Lake Sebu 2
25.	Rio Molato	Kinubing ES	Lake Sebu 2
26.	Alvin Becodo	Blit IS	Lake Sebu 2
27.	Eleonor Penuela	Dawang ES	Lake Sebu 2
28.	Junamarie Lagunay	Polomolok CES	Polomolok 1
29.	Vivan Lamera	Polomolok CES	Polomolok 1
30.	Kristine Jane Cacdac	Polomolok CES	Polomolok 1
31.	Bob Cajilig	Polomolok Creek IS	Polomolok 1
32.	Ann Bernadette Millan	Polomolok Creek IS	Polomolok 1
33.	Janeth Henilo	Palkan ES	Polomolok 2
34.	Shayne Mae Barte	Pagalungan ES	Polomolok 2
35.	Evelyn Escolano	Lamcaliaf ES	Polomolok 2
36.	Avalyka Pagadatan	Tadyaw Ogan ES	Polomolok 2
37.	Irish Jessie Joy Aborde	Palakasam IS	Polomolok 2
38.	Norie Lou Magno	Dole Cannery CES	Polomolok 3
39.	Queenie Love Forones	Dole Cannery CES	Polomolok 3
40.	Wincy Fortaleza	Polo IS	Polomolok 3
41.	Clefcin Cawade	Landan ES	Polomolok 3
42.	Gefe Lara	Kalyong IS	Polomolok 3
43.	Irah Tangkawan	Viray-Lising IS	Polomolok 4
44.	Rosemarie Cabino	Sto. Nino ES	Polomolok 4
45.	Sarah Jane Velete	Silway 8 ES	Polomolok 4
46.	Vanessa Joy Palomo	Sulit ES	Polomolok 5
47.	Lyca Mae Cordova	Bentung ES Annex 2	Polomolok 5
48.	Joan Rae Cabilitasan	Crossing Palkan ES	Polomolok 5
49.	Azhar Halim	Sumbakil ES	Polomolok 5
50.	Lean Rose Abasolo	Koronadal Proper ES	Polomolok 5
51.	Cecille Solidarios	Norala CES	Norala
52.	Karen Mendoza	Simsiman IS	Norala
53.	Michelle Desierto	San Miguel ES	Norala
54.	Katherin Calibang	Norala CES	Norala
55.	Mishelle Amper	Esperanza ES	Norala
56.	Faith Joy Duran	Panay ES	Sto. Nino
57.	Sandra Espartero	Ambalgan ES	Sto. Nino
58.	Charina Laud	Sto. Nino CES	Sto. Nino
59.	Annie Joy Floro	Sto. Nino CES	Sto. Nino
60.	Kimberly Cocjin	Tubi-allah ES	Surallah 1
61.	Kriscel Dee Silva	Centrala CES	Surallah 1
62.	Jessel Polinio	Centrala CES	Surallah 1
63.	Mailyn Mae Ejercito	Defensor ES	Surallah 1
64.	Precy Joy Garilao	Colongulo ES	Surallah 1

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65.	Michelle Ugal	Lamian CES	Surallah 2
66.	Dea Mae Cercado	Valeriana L. Barber ES	Surallah 2
67.	Irish Morenes	Veterans ES	Surallah 2
68.	Leo John Cardines	New Antique ES	Surallah 2
69.	Teresa Oro	New Antique ES	Surallah 2
70.	Krystal Giganto	Surallah CES	Surallah 3
71.	Mary Che Deniega	Surallah East ES	Surallah 3
72.	Amie Grande	Duengas ES	Surallah 3
73.	Fabe Puerto	Purok Sison ES	Surallah 3
74.	Elsa Dionio	Shri-Visaya ES	Surallah 3
75.	Marites Dumile	Taplan IS	Tampakan 1
76.	Desie Hanoyan	Sta. Cruz ES	Tampakan 1
77.	Laila Declaro	Josol ES	Tampakan 1
78.	Marie Christine Mendio	Tampakan SpEd Center	Tampakan 1
79.	Nerilyn Batlag	Tampakan CES	Tampakan 1
80.	Lorie Mae Dumanlag	San Isidro ES	Tampakan 2
81.	Florence Florito	Danlag ES	Tampakan 2
82.	Leizl Savariz	Liberty ES	Tampakan 2
83.	Shery Babiera	Escobillo ES	Tampakan 2
84.	Shilrose Luchavez	Lampitak ES	Tampakan 2
85.	Leonila Velasco	Lambayong ES	Tampakan 3
86.	Antonette Guirhem	Cariaga-Mercado ES	Tampakan 3
87.	Danica Bondad	Albagan ES	Tampakan 3
88.	Olivia Sareno	Maltana ES	Tampakan 3
89.	Adelfa Marcelino	Maltana ES	Tampakan 3
90.	Jinna Mae Alada	Dumadalig IS	Tantangan
91.	Esther Joy S. Galzote	Mangilala IS	Tantangan
92.	Robilyn M. Benitez	Upper Tantangan IS	Tantangan
93.	Kimberly Apalla	Bukay Pait ES	Tantangan
94.	Imee Jane Caspillo	New Lambunao IS	Tantangan
95.	Rizza Amor Velasco	Eleonor D. Belotindos ES	Tantangan
96.	Jadyspher Jugar	Mongocayo ES	Tboli 1
97.	Junith Mae Libdan	Lusok IS	Tboli 1
98.	Rovelyn Basilad	Coong ES	Tboli 1
99.	Sheryl Gayomani	Datal Tablo IS	Tboli 1
100.	Regie Sulpico	Kebuling ES	Tboli 1
101.	Esper Ski	Lamla ES	Tboli 2
102.	Mary Joy SAYO	Tbolok ES	Tboli 2
103.	Florabeth Palasabas	Tboli IS	Tboli 2
104.	Amy Lanaja	Lugan CES	Tboli 2
105.	Grace Tejano	Afus ES	Tboli 2
106.	Lorelyn Dequina	Laconon IS	Tboli 3
107.	Marivic Palaca	New Dumangas ES	Tboli 3

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108.	Karen Reotutar	Datal Bila IS	Tboli 3
109.	Airesshine Manalo	Salacafe IS	Tboli 3
110.	Cherry Mae Duno	Basag IS	Tboli 3
111.	Judith Suganob	Santos Hill ES	Tupi 1A
112.	Henry Respicio	Ricardo O. Avila MES	Tupi 1A
113.	Kris Jean Esteva	Tupi CES	Tupi 1A
114.	Rowena Molate	Polonuling CES	Tupi 1B
115.	Lilybeth Balones	Polonuling CES	Tupi 1B
116.	Roxan Lucenio	Belaza-Castromayor CES	Tupi 2
117.	Gretchen Sevilla	Cebuano ES	Tupi 2
118.	Sheryl Prudente	Lunen IS	Tupi 3
119.	Charmae Gatchon	Palian ES	Tupi 3
120.	Aikenne Marquez	Bololmala ES	Tupi 3
121.	Tracy Joy Palmares	Little Baguio ES	Surallah 1
122.	Mahalia Carbon	Purok Sison ES	Surallah 3
123.	Maquille Angelou Sabano	Silway 8 ES	Polomolok
124.	Solomon Lebeco	Lampitak ES	Tampakan
125.	Welmer Leysa	Cariaga-Mercado ES	Tampakan
126.	John Rey Cordero	Blit IS	Lake Sebu 2
127.	Bemboy Gasco	Polomolok Creek IS	Polomolok 1
128.	Nino Jacobe	Cassava ES	Polomolok 3
129.	Bert Ceazar Castillo	M. Roxas ES	Sto. Nino
130.	Sherwin Narciso	Edwards NHS	Tboli 3
131.	Arkin Manudal	Odos Angkoy IS	Lake Sebu 1
132.	Dave Porferio	Bentung Sulit NHS	Polomolok 5
133.	Erick John Gallego	Odos Angkoy IS	Lake Sebu 1
134.	Jodel Rhy Labordo	Odos Angkoy IS	Lake Sebu 1
135.	Ralph Vincent Feller	Lugan CES	Tboli 3
136.	Anna Lou Suyamin	Sto. Nino NHS	Sto. Nino
137.	Jay Sheen Molina	Centrala CES	Surallah 1
138.	Jim Ryan Dela Cruz	Banga CES	Banga 2
139.	Ronel Caligdong	Banga NHS	Banga 2
140.	Cyprus Mayormente	Dole Cannery CES	Polomolok 3
141.	Pablo Eulatic Jr.	Polomolok 1	Polomolok 1
142.	Lorelie Salinas	Pablo Valencia NHS	Polomolok 5
143.	Editha Madres	Katipunan ES	Sto. Nino
144.	Lorna Padua	Banga 2 District	Banga 2
145.	Blessy Mae Cabayao	Sto. Nino CES	Sto. Nino
146.	Reggie Enriquez	Surallah 3	Surallah 3
147.	Ma. Vilma Somodio	Banga 3	Banga 3
148.	Charito Duhino	CID	SDSC
149.	Alex Floro	CID	SDSC
150.	Juberto Jumentoc	CID	SDSC

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151.	Sally Jabido	CID	SDSC
152.	Hermie Jarra	CID	SDSC
153.	Roselyn Dardo	CID	SDSC
154.	Zynafe Caijo	CID	SDSC
155.	Marichu Jean Dela Cruz	CID	SDSC
156.	Sharlene Gale Januto	CID	SDSC
157.	Rizvale An Palmes	CID	SDSC
158.	Nelida Castillo	CID	SDSC
159.	Vincent Bryan Umadhay	CID	SDSC
160.	Leomel Ledda	CID	SDSC

3. Moreover, participants are advised to bring their own laptop and extension wire.
4. Food and accommodation shall be chargeable against Division MOOE while transportation and other incidental expenses shall be chargeable against Local Fund/School MOOE for school-based participants and Division MOOE for division office personnel subject to the usual accounting and auditing rules and regulations.
5. Activity schedules that fall within Saturdays, Sundays, and Holidays shall entitle the participants with Compensatory Time Off (CTO) or Service Credits in accordance with CSC or DBM Joint circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Granted or DO No. 53, s. 2003, titled Updated Guidelines in the Grant of Vacation Service Credits to Teachers.
6. For any inquiry, all personnel concerned are advised to contact LRMS Personnel through telephone no. 228-1549.
7. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES

TRAINING PROGRAMS

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LBL/DM-live-in training workshop on the conversion of learning materials into digital format.

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