



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of Schools Division  
Superintendent

28 Nov 2023

DIVISION MEMORANDUM  
OSDS No. **166** s. 2023

**SCHEDULE OF DCP (DEPED COMPUTERIZATION PROGRAM) MONITORING AND  
VALIDATION FOR BATCH 2020 ONWARDS**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
District and Cluster ICT Coordinators  
School ICT Coordinators  
All Others Concerned

1. The **Schools Division of South Cotabato - Information and Communications Technology Unit** will conduct a monitoring for Batches 2020 onwards and validation for Batch 2022 recipient schools. This activity aims to ensure that delivered packages are utilized properly for governance, teaching and learning purposes and also to ensure that the recipient-schools are ready to receive the incoming DCP packages.

2. With this, **all concerned school heads** together with the **School ICT Coordinators** are directed to prepare their ICT/e-Classroom for monitoring and to the recipient school (Kibang NHS) to house the DCP packages upon validation. The schedule of school readiness validation is attached for reference and may change as deemed necessary. The recipient schools are required to prepare the following:

- a. Tables and chairs in accordance with DCP Room Layout;
- b. Sufficient Power source for the charging carts/Television Sets;
- c. Windows Grills/Bolted Doors and other means to safeguard the DCP Packages; and
- d. Proper Ventilation such as aircons/electric fans

3. Food, transportation and other incidental expenses of the Division ICT Validation Team and other personnel concerned are chargeable against DCP funds or division MOOE subject to the usual accounting and auditing rules and procedures.

4. For any inquiry regarding the memorandum, personnel concerned are advised to contact Mr. Vincent P. Celda, IT Officer I or any ICT Unit staff through telephone no. 228-2396 from 8 am to 5 pm only or send email using the email add: [ictu.southcotabato@deped.gov.ph](mailto:ictu.southcotabato@deped.gov.ph).

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)

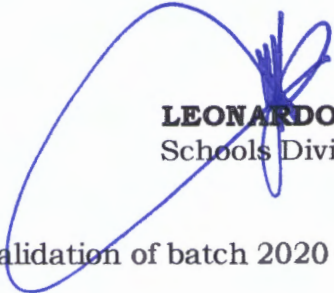




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5. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESE**  
Schools Division Superintendent

VPC/DM-school monitoring and validation of batch 2020 onwards  
0000/November 28, 2023

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**Annex A. List of Schools & Schedule of Monitoring/Validation**

<b>District</b>	<b>School ID</b>	<b>School Name</b>	<b>Date</b>
Lake Sebu East	130666	Haliland IS	November 29, 2023
Lake Sebu East	130678	Maculan ES	November 29, 2023
Tboli East	316720	Basag NHS	December 1, 2023
Surallah North	208519	Kiantay ES	December 5, 2023
Lake Sebu West	208531	Tuburan ES	December 5, 2023
Lake Sebu West	501986	Pulo Subong IS	December 5, 2023
Lake Sebu West	130684	Sungan CES	December 6, 2023
Lake Sebu West	316708	Kibang NHS	December 6, 2023
Lake Sebu West	304551	Ned NHS	December 6, 2023
Lake Sebu West	130662	Dawang ES	December 6, 2023
Lake Sebu West	130668	Kinubing ES	December 7, 2023
Lake Sebu West	501235	New Tupi ES	December 7, 2023
Lake Sebu West	130679	New Cebu ES	December 7, 2023
Lake Sebu West	130691	Tinugas ES	December 7, 2023
Lake Sebu West	316709	Proper Ned NHS	December 8, 2023
Lake Sebu West	130682	Proper Ned ES	December 8, 2023

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