



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

November 23, 2023

REGION MEMORANDUM  
ESSD-2023-160

**IMPLEMENTATION OF DEPED'S 236,000 TREES- A CHRISTMAS GIFT FOR THE CHILDREN**

To: Schools Division Superintendents

1. Pursuant to DepEd Memorandum No. 069, s. 2023 titled **DepEd's 236,000 Trees-A Christmas Gift for the Children**, all Schools Division Offices shall facilitate implementation of this program following the guidelines below:

1.1 **Target Date of the Tree-Planting Activity.** All public schools in the region will participate in the simultaneous tree-planting activity on **December 6, 2023** with each school planting a minimum of 5 trees contributing to the goal of planting over 236,000 trees nationwide.

1.2 **Acquisition of Seedlings.** Aligned with the memorandum of agreement among the Office of the Vice President, DepEd and DENR for the program titled **Pagbabago: A Million Trees Campaign**, the region already coordinated with DENR RO XII relative to the provision of seedlings.

1.2.1 Division Partnership Focal Persons along with the Learner Formation Coordinators in-charge of YES-O will coordinate with the nearest Offices of the Department of Environment and Natural Resources (DENR) or satellite offices to acquire seedlings to be distributed to schools.

1.2.2 The distribution of seedlings to each school should be completed by **November 29, 2023**. The seedlings for the trees must be fruit-bearing trees, Philippine native species trees, or mangroves if the school selects a coastal area as a venue for the tree planting activity.

1.2.3 Part of the coordination with DENR is to determine the ideal type of trees to be planted in consideration of the area of the venue. If the DENR cannot provide the seedlings, schools with nurseries may use their own seedlings or they can request directly from their local City /Municipal Environment and Natural Resources Office.

1.3 **Composition of Participants for Each School.** The school head shall designate the Teacher-adviser and SSLG/SELG Presidents with YES-O Officers to spearhead the organizing, planning, implementing and reporting the activity. There should be no more than 10 teachers and not more than 20 learners who will participate in the activity. Only a maximum number of 30 individuals should join the tree planting.



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- 1.4 Implementation of the Tree-Planting Activity and Care for Trees.** Schools should consider the necessary resources for the activity, such as tree-planting tools and materials for tree care. However, it should be emphasized that there is no need to buy the materials for the tree planting activity. Ideally, the school grounds will serve as the venue for the activity. However, if space is limited, the school head should find an alternative area such as barangay parks, local government unit parks, marine protected areas, or any other open space near the school that may be used for tree planting. In this case, the School Head shall coordinate with their barangay unit to determine an alternative area for the tree planting activity. Schools within close proximity to each other may share a venue for the tree-planting activity. Adequate supervision and guidance from the teacher-in-charge are essential to ensure proper planting and care for the trees. To mark the area of the planting, **a tree guard** shall be built around each planted seedling afterwards. No standard design for the tree guard is required.
- 1.5 Information Dissemination.** Simultaneous social media broadcasts through Facebook Live shall be conducted by the participants using their school's official Facebook accounts. The official hashtag for the post should be **#depedxmastrees**. DepEd personnel and students are likewise encouraged to share photos and videos of the tree-planting activity through their personal social media platforms using the hashtag **#depedxmastrees**. The Schools Division Offices, through the Schools Division Superintendents, should coordinate their own media coverage within their respective jurisdictions.
- 1.6 Post-Activity Reporting.** After the tree planting activity, schools shall prepare a one-page report (attached hereto as Annex A) containing the details of the activity. Said report will indicate the name of the school which participated, the number of trees planted, the types or species of trees planted, and photos of the activity. The report shall be sent by the School to its Schools Division Office (SDO) designated email address/ addresses on December 12, 2023. The SDO shall compile the reports and submit them to the RO on December 18, 2023.
- 1.7 Post-Care for the Trees Planted.** The Principals of each school will be responsible in ensuring the proper care of the trees planted within their premises. For trees planted outside the premises of the school, the school heads may coordinate with the barangay officials where the trees were planted so that regular monitoring of the trees' growth is done. Regular inspections by the school officials shall be done in order to assess the condition of the trees, identifying any potential risks or diseases, and promptly addressing them. The growth of the seedlings should likewise be monitored to ensure the health, growth, and sustainability of the trees under the school's care.



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2. Any expenses incurred in organizing this program in the division level will be charged to Program Support Funds (PSF) of the Learners Formation Program or Division MOOE and MOOE in the school level or any available funds in the school and division offices subject to accounting and auditing rules and regulations.
3. For queries/clarification, contact the Regional Learners' Formation Coordinator at 09101879877 or [ismael.ngitngit001@deped.gov.ph](mailto:ismael.ngitngit001@deped.gov.ph)
4. Wide and immediate dissemination of this memorandum is desired.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: As stated  
Reference: DM No. 069, s. 2023  
Allotment: MOOE or PSF or any available funds  
To be indicated in the perpetual index under the following subjects:  
ACTIVITY TREE

INN/ESSD-PSS/RM/IMPLEMENTATION OF DEPED 236,000 TREES-A CHRISTMAS GIFT TO CHILDREN  
/173/November 23, 2023



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