



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

13 Dec 2023

DIVISION MEMORANDUM
OSDS No. **173** s. 2023

**LIST OF EMPLOYEES ENTITLED TO PAG-IBIG REFUND FOR THE MONTH OF
NOVEMBER 2023**

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to the reconciled billings signed by the Payroll Servicing Unit (PSU) for the months of **November 2023**, these employees listed below who have incurred over-deduction on Multi-Purpose Loan, Calamity, Emergency Loan, and Housing Loan shall be entitled to a refund.

	NAME OF EMPLOYEE	MFO	TYPE OF LOAN	MONTH DEDUCTED
1	BEVERLIE O. LABORDO	ELEM	MPL	NOVEMBER 2023
2	RUFINA L. CANCEL	ELEM	MPL	NOVEMBER 2023
3	DONESA P. SORONGON	ELEM	MPL	NOVEMBER 2023
4	BRIDGET D. NEMENO	ELEM	MPL	NOVEMBER 2023
5	RODEL M. CLAUDIO	ELEM	MPL	NOVEMBER 2023
6	REX C. DELA CRUZ	ELEM	MPL	NOVEMBER 2023
7	MARIVEL A. NOMANANAP	ELEM	MPL	NOVEMBER 2023
8	MARIA REDEMPTA C. ANSA	ELEM	MPL	NOVEMBER 2023
9	MARY JOY C. LUBATON	ELEM	MPL	NOVEMBER 2023
10	JOCELYN C. COSCOLLUELA	ELEM	HL	NOVEMBER 2023
11	SUZETTE T. VERANO	SEC	MPL	NOVEMBER 2023

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



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12	ARNEL P. ARANA	SEC	MPL	NOVEMBER 2023
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2. Anent this, the Division Office shall download such refund to the respective payroll account of the identified personnel.
3. For any inquiry regarding the amount of refund, personnel concerned are advised to contact Accounting Unit of the Division Office at telephone number (083) 228-6458.
4. Immediate dissemination of this memorandum is directed.

LEONARDO M. BALALA, CESE
Schools Division Superintendent

Encl.: N o n e
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

BENEFITS
PAYMENTS

EPM/DM- list of employees entitled to PAG-IBIG refund for November 2023
0000/December 13, 2023

