

### Republic of the Philippines Department of Education

Region XII SCHOOLS DIVISION OF SOUTH COTABATO City of Koronadal

### INVITATION TO BID FOR

#### **NEGOTIATED PROCUREMENT FOR TWO-FAILED BIDDINGS**

### Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio-Based Lessons, Video Lessons, Interactive and Print Materials

- The Department of Education of Schools Division of South Cotabato intends to procure Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio-Based Lessons, Video Lessons, Interactive and Print Materials (Ref. No. DSC-23-08-098) or the DepEd SDO of South Cotabato with an Approved Budget for the Contract (ABC) of Two Million Two Hundred Three Thousand Nine Hundred Fifty Pesos (Php2,203,950.00).
- 2. The Department of Education, Bids and Award Committee (BAC) now invites technically, legally, and financially capable suppliers for the said project.
- The Procurement procedure for this requirement is Negotiated Procurement for Two Failed Bidding pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline by the BAC and which would meet the minimum technical specifications required.

4. The interested bidders may obtain further information from the BAC Secretariat at the address given below from 16 December 2023 to 20 December 2023, Monday to Friday, at 8:00AM to 5:00PM.

- 5. Two (2) copies of the proposals (one original and one copy) must be submitted to the BAC which must be duly received by the BAC Secretariat through manual submission at the office address indicated above on or before 10:00 AM of 20 December 2023. Late submission shall not be accepted.
- 6. Interested bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement for Two-Failed Biddings", with the title of the procurement project, name of the bidder, address, the contact details of the bidder, addressed to the BAC.
  - A. Eligibility and Technical Documents
    - a) Valid PhilGEPS Registration Certificate (Platinum Membership), including the Annex/es;
    - b) Statement of Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. For this purpose, the definition of similar contracts shall refer to Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio-Based Lessons, Video Lessons, Interactive and Print Materials which shall be completed within the last 5 years prior to the date of submission of the best and final offer.
    - c) Bid Security in any of the following form as prescribed under the 2016 revised IRR of RA 9184:
      - i. In case of cash, Manager's Check, Bank Guarantee (2% of the ABC or PhP 44,079.00).
      - ii. In case if Surety Bond, submit also a certification issued by the Insurance Commission or Original Copy Notarized Bid Securing Declaration (5% of the ABC or PhP110,197.50)
      - iii. Bid Securing Declaration.
    - d) Conformity with the Schedule of Requirements (Annex "A");
    - e) Conformity with the Technical Specifications (Annex "B");

f) Notarized Omnibus Sworn Statement (OSS) supported with Notarized Secretary's Certificate in case of a corporation or cooperative; in case of partnership or single proprietorship, the bidder shall submit Special Power of Attorney executed by the partners or single proprietorship; whichever is applicable.

In case of Joint Venture, Special Power of Attorney shall be submitted by all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

g) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**B.** Financial Documents

h) Bid Form

i) Price Schedule

- 8. The Special Conditions of the Contract (Annex "C") shall form part of the contract. Other conditions of the contract shall be governed by the implementation of the rules and regulations of RA 9184 and other related and applicable laws.
- 9. The Head of the Procuring Entity reserves the right to reject and all Bids, declare failure of bidding, or not award the contract in accord



# Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	UoM Lot	Description Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio- Based Lessons, Video Lessons, Interactive and Print Materials	Qua ntity 1	Unit Cost	Total P 2,203,950.00	Delivered Weeks/ Monthly 10 Calendar days upon receipt of NTP
Unit	Specific • 18.77 higher • 22" F Display • 250 c • 178° • 1200 • 16.7 • Stylu Levels	d/m <sup>2</sup> Brightness Viewing Angles :1 Contrast Ratio Million Colors or higher s with 8192 Pressure	22	34,000.00	748,000.00	
Unit	<ul> <li>USB Type-C Video Interface</li> <li>LAPTOP</li> <li>Specifications:</li> <li>Processor: 8M Cache, up to 4.2 GHz, 4 cores</li> <li>Memory: 8GB DDR4 on board, 16GB, Memory Max Up to 16GB or Higher</li> <li>Monitor: 14-15" FHD</li> <li>Resolution: FHD 1920 x 1080</li> <li>Graphics Memory capacity: 2GB</li> <li>Storage: 1TB SSD Capacity</li> <li>Audio: Built-In speaker, 3.5mm Audio Jack</li> <li>Connectivity: Wi-Fi 6 Wireless LAN, Gigabit Ethernet</li> <li>Ports: HDMI, USB 3.2 Gen 1 Port, Rj45, Headphone</li> </ul>		16	49,500.00	792,000.00	

					,
	• OS: Windows 11 Pro 64bit				
	Inclusion:				
	• Microsoft Office Apps (Word,				
	Excel, PowerPoint)				
	Charger				
	Mouse				
	_				
	Bag	-			
Unit	Portable Speaker	2	32,000.00	64,000.00	
	• Amplifier – 2.1 Channels or				
	more 200 Watts RMS				
	• Connections – USB, Bluetooth				
	(ver. 5.1), 2 or more				
	Microphone Input (6.3mm)				
	• Playable File Format – MP3,				
	WMA				
	• Battery – Capacity of 88Wh,				
	Charging Time of 3.5Hr and				
	with Life of 18Hrs				
	With Telescopic Handle and				
	Wheels				
Unit	Video Camera	2	40,000.00	80,000.00	
	Effective Pixels: 24.2MP				
	ISO Min: 100				
	ISO Max: 12800				
	Image Format: JPEG RAW				
	Sensor Type: CMOS				
	Sensor Size: 23.2 x 15.4mm				
	Video Res.: Full HD				
	Video Format: MPEG-4, H.264				
	Shutter: 1/4000s				
	Auto Focus				
	Lens Mount: F				
	Touch Screen				
	Viewfinder: Optical				
	Connectivity: Bluetooth, HDMI,				
	USB, NFC, Wi-Fi				
nicoc	Lapel Wireless Microphone for	5	10,000.00	50,000.00	
piece	DSLR	5	10,000.00	30,000.00	
S					
1	5				
	Bluetooth Standard Ver. 3.0				
1	Communication Distance:				
	Approx. 164 feet				
	Continued Use: Approx. 3 hours				
	or more				
	Earphone Jack: 3.5mm mini-jack				
	Clip: Yes				
	Sound Function: Mixing (mono				
	and stereo, mono and mono),				
	Sound Delay Suppressive				
	function, Eco Cancellation, Noise				
	Cancellation, Popping sound				
	cancellation				
L					

Sound Input: Monaural input via microphone, stereo input via External ME-1 stereo microphone Audio Interface: Stereo/dual- mono audio codec, analogue audio input, Analogue audio output13,995.00unitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm Laad: 101ma213,995.00	
External ME-1 stereo microphone Audio Interface: Stereo/dual- mono audio codec, analogue audio input, Analogue audio output13,995.00unitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm213,995.00	
Audio Interface: Stereo/dual- mono audio codec, analogue audio input, Analogue audio output13,995.00unitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm213,995.00	
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mono audio codec, analogue audio input, Analogue audio outputImage: mono audio codec audio input, Analogue audio outputImage: mono audio codec audio input, Analogue audio outputunitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm13,995.0027,990.00	
audio input, Analogue audio output13,995.00unitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm13,995.00	
outputImage: constraint of the systemunitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm213,995.0027,990.00	
unitHeavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm13,995.0027,990.00	
Aluminum Alloy tripod with         Fluid Drag Head for DSLR/SLR         Camera         Adjustable Height: 80-160 cm         (black)         Tripod Material: aluminum alloy         Bowl Diameter: 75mm         Fold Height: 800mm         Unfolding Height: 160mm	
Fluid Drag Head for DSLR/SLR         Camera         Adjustable Height: 80-160 cm         (black)         Tripod Material: aluminum alloy         Bowl Diameter: 75mm         Fold Height: 800mm         Unfolding Height: 160mm	
Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm	
Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm	
(black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm	
(black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm	
Tripod Material: aluminum alloyBowl Diameter: 75mmFold Height: 800mmUnfolding Height: 160mm	
Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm	
Fold Height: 800mm Unfolding Height: 160mm	
Unfolding Height: 160mm	
Load: 10kg	
Gimbal Type: Hydraulic	
damping gimbal head	
No. of Tripod Sections: 3	
Foot Tube Diameter: 14-18mm	
unit         Video Tripod Kit         2         9,990.00         19,980.00	
11 lb/5 kg Video Head Payload	
capacity, sliding balance plate,	
34.4 to 72.6" Height Range,	
Continuous Plan drag/Fixed	
Tilt Drag, 2 x Retracting	
Locating Pins on Plate, 60mm	
leveling ball, 2-stage tripod	
with mid-level spreader,	
Independent Twist-Lock Leg	
Adjustment, Dual Spiked Feet	
and Rubber Feet, Padded	
Carrying Case	
piece SD Card UHS Class 3 128GB 12 890.00 10,680.00	
Sdsdunb-128G-GN6IN-class 10	
Ultra SDXC, SDUNB 128 GB,	
C10, UHS 1, 140MB/sR, 4x6,	
10Y	
Unit         A3 Tank Printer         3         49,500.00         148,500.00	
Printer Type:	
Printer Type:Print, Scan, Copy, Fax	
with ADF	
Printing Technology:	
Print Direction:Bi-directional	
printing	
Nozzle Configuration:800 x 1	
nozzles Black, 256 x 1 nozzles per	
colour (Cyan, Magenta, Yellow)	
Maximum Resolution:4800 x 2400	
dpi	
Automatic 2-sided Printing:Yes (up	
to A3)	

Print Speed:	
Photo Default - 10 x 15 cm / 4 x 6	
" *1:Approx. 43 sec per photo (Border)	
/ 52 sec per photo (Borderless)*2	
Draft, A4 (Black / Colour):Up to 32.0	
ppm / 22.0 ppm *2	
ISO 24734, A4 Simplex (Black /	
<b>Colour):</b> Up to 25.0 ipm / 12.0 ipm *2	
ISO 24734, A4 Duplex (Black /	
<b>Colour):</b> Up to 16.0 ipm / 9.0 ipm *2	
ISO 24734, A3 Simplex (Black /	
<b>Colour):</b> Up to 13.5 ipm / 6.0 ipm *2	
ISO 24734, A3 Duplex (Black /	
<b>Colour):</b> Up to 10.0 ipm / 5.0 ipm *2	
Copy Function:	
<b>Reduction / Enlargement:</b> 25 - 400%	
Maximum Copy Size:A3	
Copy Resolution:600 x 600 dpi	
Max Copies:999 copies	
ADF Specifications:	
Support Paper Thickness:64-95	
g/m <sup>2</sup>	
Paper Capacity:50 sheets	
Paper Handling:	
Number of Paper Trays:3 (Front 2,	
Rear 1)	
Standard Paper Input	
Capacity:Cassette 1: 250 sheets for	
A4 Plain paper $(80g/m^2)$	
50 sheets for Premium Glossy Photo	
Paper	
Cassette 2: 250 sheets for A4 Plain	
paper $(80 \text{ g/m}^2)$	
Rear Slot: 50 sheets for A4 Plain	
paper $(80 \text{ g/m}^2)$ , 20 sheets for	
Premium Glossy Photo Paper	
Output Capacity:125 sheets for A4	
Plain paper (80 g/m <sup>2</sup> ), 20 sheets for	
Premium Glossy Photo Paper	
Maximum Paper Size:329 x 6000	
mm	
<b>Paper Sizes:</b> A3, Super B (13 x 19"),	
Indian Legal, Letter, A4, 16K (195 x	
270mm), 8K (270 x 390mm),	
Executive (7.25 x 10.5"), B4, B5, A5,	
B6, A6, 8.5 x 13", 5 x 7", 4 x 6", 8 x	
$10^{\circ}$ , Legal (8.5 x 14"), 16:9 wide,	
Envelopes: #10, DL, C6, C4	
Paper Feed Method:Friction feed	
Print Margin:3mm top, left, right,	
bottom via custom settings in printer	
driver	
Supported OS and Applications:	
Windows XP / Vista / 7 / 8 / 8.1 /	
10, Windows Server 2003 / 2008 /	
2012 / 2016 / 2019 Mac OS X 10.6.8	
orlater	
or later	
Interface:	
Interface: <b>USB:</b> USB 2.0	
Interface:	

	NetworkProtocol:TCP/IPv4,TCP/IPv6			
	Network Management Protocols:SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SNTP, SLP, WSD, LLTD			
ream	A3 Book Paper 80 gsm Substance 24	30	480.00	14,400.00
piece	<b>1TB External Storage Device</b> with shock-absorbing silicon case	35	3,500.00	122,500.00
Cartrid ge	Brother LC462BK Ink	100	750.00	75,000.00
Cartrid ge	Brother LC462C Ink	20	750.00	15,000.00
Cartrid ge	Brother LC462Y Ink	20	750.00	15,000.00
Cartrid ge	Brother LC462M Ink	20	750.00	15,000.00
piece	<b>Heavy Duty Long Arm Stapler</b> #35, 24/6-26/6 Loading Cap.: 100 Staples Stapling Cap.: 30 sheets	10	590.00	5,900.00

*I hereby verify to comply with all the above requirements.* 

Signature over the printed name of the authorized representative

Company name

Date

# **Technical Specifications**

Item		Specification		Statement of Compliance
1 Lot	Suppli Develo	and Delivery of Learning Reso es and Equipment for the pment of Radio-Based Lessons s, Interactive and Print Materi	, Video	Bidders must state here either "Comply" or "Not Comply"]
	UoM	Description	Quant ity	
	Unit	Graphic Tablet Specifications: • 18.77 x 10.56" Active Area or higher • 22" Full HD 1920 x 1080 IPS Display • 250 cd/m <sup>2</sup> Brightness • 178° Viewing Angles • 1200:1 Contrast Ratio • 16.7 Million Colors or higher • Stylus with 8192 Pressure Levels • USB Type-C Video Interface	22	
	Unit	<ul> <li>Laptop Specifications:</li> <li>Processor: 8M Cache, up to 4.2 GHz, 4 cores</li> <li>Memory: 8GB DDR4 on board, 16GB, Memory Max Up to 16GB or Higher</li> <li>Monitor: 14-15" FHD</li> <li>Resolution: FHD 1920 x 1080</li> <li>Graphics Memory capacity: 2GB</li> <li>Storage: 1TB SSD Capacity</li> <li>Audio: Built-In speaker, 3.5mm Audio Jack</li> <li>Connectivity: Wi-Fi 6 Wireless LAN, Gigabit Ethernet</li> <li>Ports: HDMI, USB 3.2 Gen 1 Port, Rj45, Headphone</li> <li>OS: Windows 11 Pro 64bit Inclusion:</li> <li>Microsoft Office Apps (Word, Excel, PowerPoint)</li> <li>Charger</li> </ul>	16	

	- 14		
	• Mouse		
	• Bag		
Unit	Portable Speaker	2	
Om	• Amplifier – 2.1 Channels or	4	
	-		
	more 200 Watts RMS		
	• Connections – USB,		
	Bluetooth (ver. 5.1), 2 or		
	more Microphone Input		
	(6.3mm)		
	• Playable File Format – MP3,		
	WMA		
	• Battery – Capacity of 88Wh,		
	Charging Time of 3.5Hr and		
	with Life of 18Hrs		
	With Telescopic Handle and		
	Wheels		
Unit	Video Camera	2	
	Effective Pixels: 24.2MP		
	ISO Min: 100		
	ISO Max: 12800		
	Image Format: JPEG RAW		
	Sensor Type: CMOS		
	Sensor Size: 23.2 x 15.4mm		
	Video Res.: Full HD		
	Video Format: MPEG-4, H.264		
	Shutter: 1/4000s		
	Auto Focus Lens Mount: F		
	Touch Screen		
	Viewfinder: Optical		
	Connectivity: Bluetooth, HDMI,		
	USB, NFC, Wi-Fi		
piec	Lapel Wireless Microphone	5	
-	for DSLR	5	
es	Communication System:		
	Bluetooth Standard Ver. 3.0		
	Communication Distance:		
	Approx. 164 feet		
	Continued Use: Approx. 3 hours		
	or more		
	Earphone Jack: 3.5mm mini-		
	jack		
	Clip: Yes		
	Sound Function: Mixing (mono		
	and stereo, mono and mono),		
	Sound Delay Suppressive		
	function, Eco Cancellation,		
	Noise Cancellation, Popping		
	sound cancellation		
	Sound Input: Monaural input via		
	microphone, stereo input via		

1		1	
	External ME-1 stereo microphone Audio Interface: Stereo/dual- mono audio codec, analogue audio input, Analogue audio output		
unit	Heavy Duty Video Camcorder Aluminum Alloy tripod with Fluid Drag Head for DSLR/SLR Camera Adjustable Height: 80-160 cm (black) Tripod Material: aluminum alloy Bowl Diameter: 75mm Fold Height: 800mm Unfolding Height: 160mm Load: 10kg Gimbal Type: Hydraulic damping gimbal head No. of Tripod Sections: 3 Foot Tube Diameter: 14- 18mm	2	
unit	Video Tripod Kit 11 lb/5 kg Video Head Payload capacity, sliding balance plate, 34.4 to 72.6" Height Range, Continuous Plan drag/Fixed Tilt Drag, 2 x Retracting Locating Pins on Plate, 60mm leveling ball, 2- stage tripod with mid-level spreader, Independent Twist- Lock Leg Adjustment, Dual Spiked Feet and Rubber Feet, Padded Carrying Case	2	
piec e	<b>SD Card UHS Class 3 128GB</b> Sdsdunb-128G-GN6IN-class 10 Ultra SDXC, SDUNB 128 GB, C10, UHS 1, 140MB/sR, 4x6, 10Y	12	
Unit	A3 Tank Printer Printer Type: Printer Type:Print, Scan, Copy, Fax with ADF Printing Technology: Print Direction:Bi-directional printing Nozzle Configuration:800 x 1 nozzles Black, 256 x 1 nozzles per colour (Cyan, Magenta, Yellow) Maximum Resolution:4800 x 2400 dpi	3	

	Automatic 2-sided Printing:Yes		
	(up to A3)		
	Print Speed: Photo Default - 10 x 15 cm / 4 x 6		
	" *1:Approx. 43 sec per photo		
	(Border) / 52 sec per photo		
	(Borderless) <sup>*2</sup>		
	<b>Draft, A4 (Black / Colour):</b> Up to		
	$32.0 \text{ ppm} / 22.0 \text{ ppm}^{*2}$		
	ISO 24734, A4 Simplex (Black /		
	<b>Colour):</b> Up to 25.0 ipm / 12.0 ipm *2		
	ISO 24734, A4 Duplex (Black /		
	<b>Colour):</b> Up to 16.0 ipm / 9.0 ipm *2		
	ISO 24734, A3 Simplex (Black /		
	<b>Colour):</b> Up to 13.5 ipm / 6.0 ipm *2		
	ISO 24734, A3 Duplex (Black /		
	<b>Colour):</b> Up to 10.0 ipm / 5.0 ipm *2		
	Copy Function:		
	<b>Reduction / Enlargement:</b> 25 -		
	400%		
	Maximum Copy Size:A3		
	Copy Resolution:600 x 600 dpi		
	Max Copies:999 copies		
	ADF Specifications:		
	Support Paper Thickness:64-95		
	g/m <sup>2</sup>		
	Paper Capacity:50 sheets		
	Paper Handling:		
	Number of Paper Trays:3 (Front 2,		
	Rear 1) Standard Paper Input		
	StandardPaperInputCapacity:Cassette 1: 250 sheets for		
	A4 Plain paper $(80g/m^2)$		
	50 sheets for Premium Glossy Photo		
	Paper		
	Cassette 2: 250 sheets for A4 Plain		
	paper $(80                                     $		
	Rear Slot: 50 sheets for A4 Plain		
	paper (80 g/m <sup>2</sup> ), 20 sheets for		
	Premium Glossy Photo Paper		
	Output Capacity:125 sheets for A4		
	Plain paper (80 g/m <sup>2</sup> ), 20 sheets for		
	Premium Glossy Photo Paper		
	Maximum Paper Size:329 x 6000		
	mm		
	<b>Paper Sizes:</b> A3, Super B (13 x 19"),		
	Indian Legal, Letter, A4, 16K (195 x		
	270mm), 8K (270 x 390mm),		
	Executive (7.25 x 10.5"), B4, B5, A5,		
	B6, A6, 8.5 x 13", 5 x 7", 4 x 6", 8 x		
	10", Legal (8.5 x 14"), 16:9 wide,		
	Envelopes: #10, DL, C6, C4		
	Paper Feed Method:Friction feed		
	<b>Print Margin:</b> 3mm top, left, right, bottom via custom settings in		
	_		
	printer driver Supported OS and Applications:		
	Windows XP / Vista / 7 / 8 / 8.1 /		
	10, Windows Server 2003 / 2008 /		
	2012 / 2016 / 2019 Mac OS X		
	10.6.8 or later		
	10.0.0 01 10.01		

	Interface: USB:USB 2.0 Network:Ethernet, Wi-Fi IEEE 802.11 b/g/n, Wi-Fi Direct Network Protocol:TCP/IPv4, TCP/IPv6 Network Management Protocols:SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SNTP, SLP, WSD, LLTD		
rea m	A3 Book Paper 80 gsm Substance 24	30	
piec e	<b>1TB External Storage Device</b> with shock-absorbing silicon case	35	
Cartri dge	Brother LC462BK Ink	100	
Cartri dge	Brother LC462C Ink	20	
Cartri dge	Brother LC462Y Ink	20	
Cartri dge	Brother LC462M Ink	20	
piec e	Heavy Duty Long Arm Stapler #35, 24/6-26/6 Loading Cap.: 100 Staples Stapling Cap.: 30 sheets	10	

## **Special Conditions of Contract**

GCC	
Clause	
1	[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted amended, or retained depending on its applicability to this Contract:]
	Delivery and Documents –
	For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:
	[For Goods supplied from abroad, state:] "The delivery terms applicable to the Contract are DDP delivered to DepEd, Schools Division Office of South Cotabato Alunan Avenue, Koronadal City. In accordance with INCOTERMS."
	[For Goods supplied from within the Philippines, state:] "The delivery terms applicable to this Contract are delivered DepEd, Schools Division Office of South Cotabato, Alunan Avenue, Koronadal City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods a their final destination."
	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).
	For purposes of this Clause the Procuring Entity's Representative at the Projec Site is <i>Ms. Nelida A. Castillo/Mr. Ray O. Lloren</i> .
	Incidental Services –
	The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:
	Select appropriate requirements and delete the rest.
	<ul> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> </ul>

<ul> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
<ul> <li>e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. [Specify additional incidental service requirements, as needed.]</li> </ul>
The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.
Spare Parts –
The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:
Select appropriate requirements and delete the rest.
1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
2. in the event of termination of production of the spare parts:
i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.
The spare parts and other components required are listed in <b>Section VI</b> ( <b>Schedule of Requirements</b> ) and the costs thereof are included in the contract price.
The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of [ <i>indicate here the time period specified. If not used indicate a time period of three times the warranty period</i> ].

Spare parts or components shall be supplied as promptly as possible, but in any case, within [ <i>insert appropriate time period</i> ] months of placing the order.
Packaging –
The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.
The outer packaging must be clearly marked on at least four (4) sides as follows:
Name of the Procuring Entity Name of the Supplier
Contract Description
Final Destination
Gross weight Any special lifting instructions
Any special handling instructions
Any relevant HAZCHEM classifications
 A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.
Transportation –
Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

	Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.
	Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.
	The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.
	Intellectual Property Rights –
	The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the <b>SCC</b> .
4	The inspections and tests that will be conducted are: BAC Inspectorates