



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

MINUTES OF THE MEETING

Name of Event: **PRE-BID CONFERENCE FOR THE PURCHASE AND DELIVERY OF POWDERED MILK FOR THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM FOR SY 2023-2024 AND NEGOTIATION MEETING FOR THE TWO FAILED BIDDINGS FOR THE SUPPLY AND DELIVERY OF LEARNING RESOURCES SUPPLIES AND EQUIPMENT FOR THE DEVELOPMENT OF RADIO-BASED LESSONS, VIDEO LESSONS, INTERACTIVE AND PRINT MATERIALS**

Date: **December 4, 2023**

Venue: **Bids and Awards Committee Office**

Reference: None

Presiding Officer: **JASMIN P. ISLA**
 ASDS/BAC CHAIRPERSON

Time: **10:33 a.m.**

Attendance:

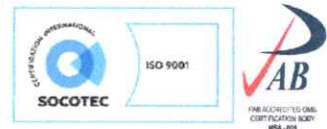
1. JASMIN P. ISLA, BAC Chairperson
2. DAISY I. DARROCA – BAC Member
3. RONALD JIM S. SOMERA – BAC Member
4. NELIDA CASTILLO – EPS – End User
5. RODEL H. CATUBAY – SEPS, BAC Secretariat Head
6. KIER ALELI PANTALIANO, BAC Secretariat
7. IRA KEVIN OREGANO, BAC Secretariat
8. ANGELO FACUNLA- SBFP FOCAL PERSON
9. DR. AMIDA A. MACALIMBON- SBFP FOCAL PERSON
10. RICARDO RIPDOS- WAFFLE TIME INC. REP
11. RITCHEL ESPARES- WAFFLE TIME REP/ VIA GOOGLE MEET
12. ERWN BELGERA- IT AVENUE REP

Agenda	Highlights of the Discussion	Issues and Concerns	Agreements
I. Preliminaries	Prayer was led by Ma'am Daisy I. Darroca and followed by roll call of participants by BAC Secretariat Rodel H. Catubay, three (3) of the regular BAC Members are present, then declared the meeting in quorum.	N/A	N/A
II. Reading and Consideration of the previous minutes	N/A	N/A	N/A

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<p>III. Presentation of Agenda</p>	<p>Chairperson Isla presented the agenda: Pre-bid Conference for: a.) Supply and Delivery of Powdered Milk for the Implementation of the School-Based Feeding Program for SY 2023-2024 b.) Negotiation Meeting for the Two-Failed Biddings for the Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio-Based Lessons, Video Lessons, Interactive and Print Materials</p>	<p>N/A</p>	<p>N/A</p>
<p>IV. Business Proper a.) Pre-bid Conference</p>	<p>The BAC meeting took place over face to face and video conferencing. a.) Supply and Delivery of Powdered Milk for the Implementation of the School-Based Feeding Program for SY 2023-2024 ABC: Php 4, 203, 592.00 Quantity: 433,360 sachets Unit Cost: P9.70 Presiding officer requested the SBFP Focal</p>		

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	<p>person, Sir Angelo Facunla to read the components of the Powdered Milk</p> <p>Ms. Chair emphasized that the Delivery period is 15 days. The BAC then required the winning bidder to include stamp which must be imprinted as "DepEd, Not for sale"</p> <p>Sir Ripdos of Waffle Time Inc. asked the Chair of how many dropping points.</p> <p>Mr. Angelo, the focal person, responded 52.</p> <p>But Ms. Chair added that the winning bidder is allowed to have a one-time delivery.</p> <p>Sir Ripdos also clarified if the Division Office allows Bank to Bank transfer for payment of Bidding Documents.</p> <p>Ms. Chair responded that they can do it thru bank deposit. The BAC Secretariat shall provide the bank account of the Division Office.</p> <p>Ms Chair emphasized that it should be locally developed.</p>	<p>N/A</p> <p>N/A</p>	<p>BAC agreed that stamp is a necessary requirement.</p> <p>BAC agreed to allow a one-time delivery of the supplies.</p>
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	<p>Ms Ritchel Espares of Waffle Time Inc. also asked how many dropping points there are.</p> <p>Ms Chair emphasized that there is no Island area but only mountainous areas.</p> <p>Ms Ritchel also requested to put the specific number of dropping points in the Bid Docs.</p> <p>Ms Chair responded that it is already in the Bid Docs. She also emphasized that winning bidder must consider the taste.</p> <p>No other matters discussed.</p> <p>Ms. Chair proceeded the discussion for the next agenda.</p> <p>b. Negotiation Meeting for the Two-Failed Biddings for the Supply and Delivery of Learning Resources Supplies and Equipment for the Development of Radio-Based Lessons, Video Lessons, Interactive and Print Materials ABC: PhP 2,195,950.00</p> <p>The BAC presented the ITB.</p> <p>For clarifications, sir Belgera of IT Avenue</p>	<p>N/A</p> <p>N/A</p>	
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	asked questions with regard to the items stipulated in the ITB. The BAC agreed to include partial billing in the contract.		BAC agreed to include the partial billing in the contract.
V. Closing	There were no other matters being discussed. The meeting was adjourned by Ms. Darroca. Moved and seconded to close by Mr. Somera 11:16 a.m.	N/A	

Prepared by:

RODEL H. CATUBAY
 SEPS/BAC Secretariat Head

ATTESTED:

JASMIN P. ISLA
 BAC Chairperson / Presiding Officer

RHC/MoM- Prebid Conference and Negotiation Meeting/ December 4, 2023

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