



Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

December 04, 2023

REGION MEMORANDUM
 AD-2023-060

**RECONSTITUTION OF DEPED XII PROVIDENT FUND BOARD OF TRUSTEES
 AND SECRETARIAT**

To: Schools Division Superintendents
 Assistant Schools Division Superintendents
 All Other Personnel Concerned

- Pursuant to **Department Order No. 12, s. 2004** titled "**Revised Implementing Guidelines for the DepEd Provident Fund,**" the DepEd SOCCSKSARGEN Region Provident Fund Board of Trustees and its Secretariat are hereby reconstituted to provide enabling mechanism for the management of the Fund and to efficiently address the needs and demands of DepEd officials and employees.
- The reconstituted composition of DepEd SOCCSKSARGEN Region Provident Fund Board of Trustees and its secretariat are as follows:

REGIONAL BOARD OF TRUSTEES

Name	Position	Responsibility
Carlito D. Rocafort	Director IV	Chairman
Romelito G. Flores	Schools Division Superintendent – PASS President	Vice-Chairman
Ma. Lourdes A. Sanchez	Chief Administrative Officer, Finance Division	Member
Joseph Russel M. Farnazo	OIC-Chief Administrative Officer, Administrative Division	Member
Luz Lalli L. Ferrer	Chief Education Supervisor, Quality Assurance Division	Member
Eric R. Balancio	Teacher Representative/PPSTA	Member
Arturo L. Porras	Administrative Group/DepEd NEU	Member

- Likewise, the following shall compose the **SECRETARIAT** of the Board of Trustees:

Joseph Russel M. Farnazo	Head Secretariat, AD-OIC-CAO
Maria Jeanette N. Delima	Member, FD-SAO
Atty. John Rey Villalon	Member-ORD, Legal Unit-Atty. III
Cheryl P. Villa	Member-FD, Accounting Section-Acct. III
Noren Grace G. Laguting	Member-FD, Budget Section-AO V
Lydia G. Initan	Member-AD-Cash Section, AO V



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Emerin B. Astillero	Member-AD, Personnel Section-AO V
Jessebelle V. Bayoneta	Member-FD, Accounting Section-Acct. II
Maricel B. Rodriguez	Member-AD, Personnel Section-AO IV
Edwin C. Parcon	Member-AD, Payroll Service Unit-ADAS VI
Samsudin M. Paraid	Member/Processor-AD, ADAS I
Angelita S. Poral	Member/Processor-AD, Personnel Section-ADA VI

4. All officials in the Regional Board of Trustees shall have a term of one (1) year except ex-officio member including the Regional Director in the Regional Board, after which a new set of officers shall be appointed in the Board. There is no prohibition, however, against the re-appointment of officers in the Board for the term of one (1) year.

5. The following are the functions and responsibilities of the regional board of trustees:

- 5.1 Implement the policies, rules and regulations promulgated by the National Board of Trustees in the best and most suitable manner to efficiently and effectively address the needs and concerns of the teachers and employees in the region.
- 5.2 Administer, supervise and monitor the operations of the Fund at the regional level.
- 5.3 As the need arises, designate and appoint other staff and officers of the Regional Board from among the regular staff of the regional office.
- 5.4 Render periodic reports to the National Board of Trustees on the status of operations and financial conditions of the Fund.
- 5.5 Create Division Secretariats to be headed by the Division Superintendent to administer the operations of the Fund in the division level under the supervision of the Regional Board. When necessary and applicable delegate authority to approve loans to the Division Superintendent but only up to maximum amount that shall be hereinafter set forth. The Division Secretariat shall render monthly/quarterly reports to the Regional Board on the status of operations and financial condition of the Fund.
- 5.6 Perform such other functions as may be necessary to effectively carry out the implementation of the policies, rules and regulations promulgated by the National Board of Trustees

6. For the information and guidance of all concerned.


CARLITO D. ROCAFORT
Director IV



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Enc.: N o n e

Reference: DepEd Order No. 12, s. 2004

Allotment: N o n e

To be indicated in the Perpetual Index under the subject:

GROUP OFFICERS

*EBA/AD-P/RM/ RECONSTITUTION OF DEPED XII PROVIDENT FUND BOARD OF TRUSTEES AND
SECRETARIAT/040/December 04, 2023*



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