



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

December 5, 2023

REGION MEMORANDUM  
HRDD-2023-073

**IPBT ACCOMPLISHMENT REPORTING AND YEAR-END IMPLEMENTATION  
REVIEW**

To: Schools Division Superintendents

1. The Human Resource Development Division (HRDD) and National Educators Academy of the Philippines Region XII (NEAP R-XII) will conduct the **Induction Program for Beginning Teachers (IPBT) Accomplishment Reporting and Year-end Implementation Review** on **December 28-29, 2023** at a venue to be announced later.
2. The activity aims to:
  - a. track the accomplishment of SDOs in the implementation of IPBT;
  - b. share most significant change stories and best practices in the implementation of IPBT; and
  - c. interface with SDO and school implementers to gather data for policy recommendation.
3. The SDOs HRDS Program Holders shall prepare a 15-minute presentation that covers their accomplishments, gaps and challenges, and most significant stories relative to the implementation of IPBT.
4. See the following enclosures for reference:  
Enclosure 1: Program of Activities  
Enclosure 2: List of Participants
5. Meals, accommodation and other expenses relative to the conduct of the activity shall be charged against the Downloaded IPBT Fund 2022 subject to usual accounting and auditing rules and regulations.
6. For queries and clarifications, contact Dave C. Prodigio, EPS – HRDD, through [dave.prodigio@deped.gov.ph](mailto:dave.prodigio@deped.gov.ph) or Maricel B. Dignadice, EPS II – NEAP R-XII, through [maricel.bacaling@deped.gov.ph](mailto:maricel.bacaling@deped.gov.ph).
7. For compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: As stated  
Reference: None  
Allotment: Downloaded IPBT Fund 2022  
To be indicated in the Perpetual Index under the following Subjects:  
PROGRAMS                      REVIEW

DCP/HRDD/RM – IPBT ACCOMPLISHMENT REPORTING AND YEAREND IMPLEMENTATION REVIEW  
/074/December 5, 2023



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Enclosure 1 to Region Memorandum HRDD-2023-073

**IPBT ACCOMPLISHMENT REPORTING AND YEAR-END  
 IMPLEMENTATION REVIEW**  
 December 28-29, 2023

TIME	ACTIVITY	PERSON RESPONSIBLE
<b>DAY 1 - December 28, 2023</b>		
8:00 a.m. – 8:30 a.m.	Arrival and Registration	PMT
8:31 a.m. – 9:00 a.m.	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Acknowledgement of Participants</li> <li>• Opening Remarks</li> <li>• Statement of Purpose</li> <li>• MESSAGE</li> </ul>	<b>PMT</b>  <b>Jyzyll G. Cantos</b> ADAS III – NEAP R-XII  <b>Kathrine H. Lotilla</b> OIC-Asst. Regional Director  <b>Emily F. Enolpe</b> OIC-CES - HRDD  <b>Carlito D. Rocafort</b> Director IV
9:00 a.m. – 12:00 p.m.	<b>Reporting of Accomplishments</b> <ul style="list-style-type: none"> <li>• Cotabato</li> <li>• General Santos City</li> <li>• Kidapawan City</li> <li>• Koronadal City</li> <li>• Sarangani</li> <li>• South Cotabato</li> <li>• Sultan Kudarat</li> <li>• Tacurong City</li> </ul>	HRDS SEPS and EPS II HRDD-NEAP RO Personnel
12:00 p.m. – 4:30 p.m.	<b>Continuation of Reporting of Accomplishments</b>	HRDS SEPS and EPS II HRDD-NEAP RO Personnel
4:30 p.m. – 5:00 p.m.	<b>Debriefing</b>	
<b>DAY 2 - December 29, 2023</b>		
8:00 a.m. – 8:30 a.m.	Management of Learning	PMT



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8:31 a.m. – 12:00 p.m.	Implementation Review Workshop	SDO Participants RO Personnel PMT
12:00 p.m. – 1:00 pm	Lunch Break	
1:01 p.m. -4:30 p.m.	Workshop on Policy Recommendation and Plan Adjustment of IPBT Implementation	SDO Participants RO Personnel PMT
4:31 p.m. – 5:00 p.m.	Closing Program	PMT Participants
5:01 a.m. – 5:30 a.m.	Debriefing	PMT



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Enclosure 2 to Region Memorandum HRDD-2023-073

**PARTICIPANTS**

**REGIONAL OFFICE**

No.	Name	Position	Office
1	Carlito D. Rocafort	Director IV	
2	Kathrine H. Lotilla	OIC – Asst. Regional Director	
3	Emily F. Enolpe	OIC-CES	HRDD
4	Luz Lalli L. Ferrer	CES	QAD
5	Gilbert B. Barrera	CES	CLMD
6	Glenn A. Bisnar	CES	PPRD
7	Napoleon J. Gio	CES	ESSD
8	Melinda A. Rivera	CES	FTAD
9	Joseph Russel M. Farnazo	OIC-CAO	AD
10	Maria Jeanette N. Delima	SAO	FD
11	Dave C. Prodigio	EPS	HRDD
12	Roger V. Suerte	EPS	HRDD
13	Henry Fritz H. Diaz	SEPS	NEAP R-XII
14	Maricel B. Dignadice	EPS II	NEAP R-XII
15	Jodan F. Manua	EPS II	NEAP R-XII
16	Apple John A. Satorre	EPS II	HRDD
17	Christopher F. Estanislao	Dormitory Manager	NEAP R-XII
18	Jyzyl G. Cantos	ADAS III	NEAP R-XII
19	GV Lo. V. Yoro	ADAS I	HRDD
20	Jay-ar S. Lipura	EPS	CLMD
21	Nathaniel F. Bangoc	EPS	QAD
22	Adlyn Bea Bernaldez	Medical Officer IV	ESSD
23	Shienna Lyn L. Antenor	EPS	CLMD
24	Norman S. Valeroso	EPS	QAD
25	Agney C. Taruc	EPS	FTAD
26	Magdaleno Duhilag Jr.	EPS	CLMD
27	Grace Patrice Mondragon	EPS	QAD
28	Leonardo B. Mission	EPS	CLMD

**DIVISION OFFICE**

Position/Designation	Number of Pax per SDO	TOTAL
HRDS SEPS	1	8
HRDS EPS II	1	8
IPBT Mentor	1	8
IPBT Mentee/Completer	1	8