



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

December 20, 2023

REGION MEMORANDUM  
QAD-2023-028

**WORKSHOP ON THE PREPARATION AND CONSOLIDATION OF 4<sup>th</sup> QUARTER  
BUDGET ACCOUNTABILITY REPORT-1 FOR FY 2023**

To: Schools Division Superintendents

1. To provide ample time for review and ensure the correctness of the Fiscal Year (FY) 2023 Budget Accountability Report (BAR) -1 of DepEd SOCCSKSARGEN Region, a workshop on the preparation and consolidation is scheduled on **January 4-5, 2024** at a venue to be held within South Cotabato.
2. Expected to attend from the SDOs are the Planning Officer III, School Management, Monitoring and Evaluation (SM M&E) SEPS and EPS II while from RO are the Chief Education Program Supervisor, EPS and ADAS of Quality Assurance Division (QAD), and the Chief Education Supervisor, EPS, and Planning Officer III of the Planning and Research Division (PPRD).
3. The activity aims to:
  - a. Consolidate the SDO's physical report of operations from Q1- Q4 of FY 2023
  - b. Address issues relative to monitoring and evaluation of programs, projects and activities in the region.
4. Food and accommodation of participants shall be chargeable against Regional MOOE (QAD-WFP) while travel and transportation expenses can be charged against respective local funds, all subject to accounting and auditing rules and procedures. The first meal to be served is morning snacks on January 4 and the last meal will be breakfast on January 5, 2023.
5. SDOs are required to encode and upload the data needed in Quarter 4 through the QAD E-DCMS to complete the FY 2023 BAR-I.
6. All concerned can contact Norman S. Valeroso via email at [norman.valeroso@deped.gov.ph](mailto:norman.valeroso@deped.gov.ph) or thru (083) 228-1896 should there be further queries.
7. For information and compliance.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: None  
Reference: QAD OM, KRA  
Allotment: None

To be indicated in the Perpetual Index under the following subject:

BUDGET      MONITORING AND EVALUATION      REPORTS      WORKSHOPS

NFBII/ QAD/RM- WORKSHOP ON THE PREPARATION AND CONSOLIDATION OF BUDGET ACCOUNTABILITY  
REPORT-1 FOR FISCAL YEAR 2023/026/December 20, 2023



**Address:** Regional Center, Brgy. Carpenter Hill, City of Koronadal  
**Telephone Nos.:** (083) 2288825/ (083) 2281893  
**Email Address:** region12@deped.gov.ph  
**Website:** depedroxii.org