



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**08 Jan 2024**

DIVISION MEMORANDUM  
CID No. **002**, s. 2024

**DIVISION ROLL-OUT TRAINING OF TRAINERS IN TEACHING BASIC MUSIC  
ELEMENTS FOR GRADES VII AND VIII**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Regional Memorandum CLMD No.312 s. 2023, the Schools Division of South Cotabato through the Curriculum Implementation Division (CID) shall conduct the Division Roll-out Training of Trainers in Teaching Basic Music Elements for Grades VII and VIII at the Division Conference Hall, Division of South Cotabato on February 8-10, 2024.
2. The said activity shall focus on the participants' acquisition of the following basic competencies in music: a) Rhythm and Melody; b) Timbre; c) Tempo and Forms; d) Texture; and e) Dynamics f) Harmony.
3. Participants in this training are the Division MAPEH trainers, Facilitators, Critic Teachers, Program Holders and select Teacher-Trainers teaching MAPEH. Kindly see the attached enclosures for the list of teacher-trainer participants and Facilitators and Training Matrix.
4. Participants are advised to be at the venue as early as 7:30 a.m. for the registration and preliminaries.
5. Food, transportation, training materials, and other incidental expenses are chargeable against School MOOE subject to the usual accounting and auditing rules and procedures.
6. For more information and inquiries on this activity, personnel concerned are advised to contact Mr. Alex F. Floro, EPS-Arts, P.E. & Health, at cellphone no.09555546285 or Mrs. Charito P. Duhino, Division Music Coordinator at cellphone no.09635431954.



Address: Alunan Avenue, Koronadal City, South Cotabato 9506  
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Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



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7. Immediate dissemination of this memorandum is directed.

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl. No. 1-List of Participants  
No. 2-Activity Matrix  
Reference: RM CLMD No.312 s. 2023  
To be indicated in the Perpetual Index  
under the following subjects:

SUBJECT IN THE PERPETUAL INDEX

MAPEH

MUSIC

CPD/DM- division roll-out training of trainers in teaching basic music elements for  
grades vii-viii  
0000/January 08, 2024



Republic of the Philippines

## Department of Education

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**TITLE OF ACTIVITY: Division Roll-out Training in Teaching Basic Music Elements for Grades VII and VIII**

TRAINING/ACTIVITY ID: N/A

PROGRAM HOLDER: Alex F.

Floro/Charito P. Duhino

VENUE: Conference Hall

CONTACT NO: 09635431954

DATE: \_\_\_\_\_

TOTAL NO. OF PAX: 50

### LIST OF PARTICIPANTS

No.	FULL NAME (LAST, First, M.I.)	GENDE R (M/F)	POSITION/ DESIGNATIO N	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALIT Y
1	Yagong, Lilibeth A.	F	T-III	San Jose NHS	Banga
2	Galo, Ma. Fritzi	F	T-II	Lamba NHS	Banga
3	Sayo, Basilio	M	T-1	BNHS	Banga
4	Gustilo, Herlyn Grace P.	F	T-1	BNHS	Banga
5	Llorito, Jeffty	M	T-1	Rang-ay IS	Banga
6	Palomo, Joweelyn J.	F	T-I	Punong Grande NHS	Banga
7	Subiera, Moises	M	T-II	Lake Sebu NHS	Lake Sebu
8	Paginag, Kennette Joy	M	T-I	Lake Sebu NHS	Lake Sebu
9	Adorio, Jessa Mae T.	F	T-I	Upper Makulan NHS	Lake Sebu
10	Kamansa, Christine Joy	F	T-I	Upper Makulan NHS	Lake Sebu
11	Montaño, Mae Belle F.	F	T-II	Sergio L. Legayada NHS	Norala
12	Nacionales, Clarissa May J.	F	T-I	Norala NHS	Norala
13	Arquero, Leah N.	F	T-I	Jose Natividad IS	Polomolok
14	Porferio, Dave B.	M		BSNHS	Polomolok
15	Catog, Ma. Leonora V.	F		PPNHS	Polomolok
16	Carvajal, Gretchen Claire M.	F		NBBNHS	Polomolok
17	Napila, Jovelyn Joy	F		PNHS	Polomolok
18	Nalugon, Janice	F		Palkan NHS	Polomolok
19	Nacar, Arlan M.	M		Polo IS	Polomolok





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No.	FULL NAME (LAST, First, M.I.)	GENDE R (M/F)	POSITION/ DESIGNATIO N	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALIT Y
	Cortez, Geneva A.	F		Upper Klinan	Polomolok
20	Emperado, Jobeth T	M		LNHS	Polomolok
21	Pascua, Sam Christopher	M		Silway 8 NHS	Polomolok
22	Servano, Ly D.	F		PVNHS	Polomolok
23	Motril, Ella Joy C.	F		Lamian NHS	Surallah
24	Rosete, Grace P.	F		Lambontong NHS	Surallah
25	Bernaso, Reo	M		Godwino IS	Surallah
26	Emboltorio, Hernalyn D.	M		Laureano IS	Surallah
27	Cariaga, Bernard C.	M	T-III	Libertad NHS	Surallah
28	Saliendra, Christopher Dahn	M	T-I	Surallah NHS	Surallah
29	Antipado, Igy Clint	F	T-I	Tampakan NHS	Tampakan
30	Rada, Ryan	F	T-I	Tampakan NHS	Tampakan
31	Sevilla, Nelbert	M		Liberty NHS	Tampakan
32	Jayag, Roy Yves D.	M		Maltana NHS	Tampakan
33	Java, Rose Ann H.	F		Maltana NHS	Tampakan
34	Cadivida, Glovany	M		Lampitak NHS	Tampakan
35	Morales, Ivy	F	T-1	Bukaypait NHS	Tantangan
36	Armada, Marilou C.	F	T-II	Bukaypait NHS	Tantangan
37	Sumatra, Kristine	F		New Lambunao IS	Tantangan
38	Dardo, Joemar	M		New Lambunao IS	Tantangan
39	Libdan, Ildefonso E.	M	MT-I	Lusok IS	Tboli
40	Sandigan, Norman T.	M	T-I	Maan NHS	Tboli
41	Licayan, Gladen E.	M	P-1	Kesegmung IS	Tboli
42	Herlyn A. Soledad	F	T-III	Edwards NHS	Tboli
43	Barrera, Elvie A.	F		Tboli NHS	Tboli
44	Laude Annalyn U.	F		Tboli NHS	Tboli
45	Espia, Sylvette Rose P.	F	MT- I	Tupi NHS	Tupi
46	Mediodia, Liezl Grace R.	F	HT-1	Upper Tupi ES	Tupi



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No.	FULL NAME (LAST, First, M.I.)	GENDE R (M/F)	POSITION/ DESIGNATIO N	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALIT Y
47	Lim, Riza	F	T-I	Cebuano NHS	Tupi
48	Bantang, Trixie	F	T-I	Cebuano NHS	Tupi
49	Fano, Krishelle Dee C.	F		Sto. Nino NHS	<u>Sto Nino</u>
50	Fale, Maria Theresa L.	F	MT-1	Panay NHS	<u>Sto Nino</u>

Prepared by:

**ALEX F. FLORO**

EPS- P.E. and Health/Sports/SPS/ALS

**CHARITO P. DUHINO**

Music Coordinator

Approved:

**LEONARDO M. BALALA, CESO V**

Schools Division Superintendent





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TITLE OF ACTIVITY: DIVISION ROLL-OUT TRAINING OF TRAINERS IN  
 TEACHING BASIC MUSIC ELEMENTS FOR GRADES VII-VIII  
 TRAINING/ACTIVITY ID: N/A PROGRAM HOLDER: Alex F.  
Floro/Charito P. Duhino  
 VENUE: Division Conference Hall CONTACT NO: 09635431954  
 DATE: January 23-25, 2024 TOTAL NO. OF PAX: 16

**LIST OF FACILITATORS/SPEAKERS**

No.	FULL NAME (LAST, First, M.I.)	GENDER (M/F)	POSITION/ DESIGNATION	SCHOOL/ OFFICE	DISTRICT/ MUNICIPALITY
1	PABA, MELODY	F	T-III	LAPUZ NHS	NORALA
2	LECHUGAS, JANICE S.	F	T-III	NORALA CES	NORALA
3	TOLETE, MINETTE	F	T-1	BANGA NHS	BANGA
4	QUINATAC-AN, YVETTE B.	F	P-1	LITTLE BAGUIO ES	SURALLAH
5	TOLEDO, SHARON ROSE P.	F	T-III	SAN VICENTE ES	BANGA
6	BATILLER, ROMEO M.	M	T-III	LAPUZ NHS	NORALA
7	SOLON, CHRISTIAN ALPRINCE D.	M	T-II	DUMADALIG IS	TANTANGAN
8	JAMOLIN, JOHNFIL A.	M	T-I	SERGIO L. LEGAYADA NHS	NORALA
9	TACARDON, VENCINT KARL E.	M	T-1	BANGA NHS	BANGA
10	LOMAHAN, LEOMAR	M	T-1	UPPER TALAHIK IS	SURALLAH
11	EMERALD FELLER	F	T-III	LAMIAN NHS	SURALLAH
12	AURA LEE B. CARISMA	F	T-1	POLOMOLOK NHS	POLOMOLOK 3
13	JIMTER V. MATILDO	F	T-I	DOLE CANNERY CES	POLOMOLOK 3
14	GEFFREY ANTHONY POTENCIANO	M	MT-1	DATAL BOB ES	TBOLI 1
15	FLORO, ALEX F.	M	EPS	CID	SDOSC
16	DUHINO, CHARITO P.	F	COORDINATOR	CID	SDOSC



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Prepared by:

**ALEX F. FLORO**  
EPS-P.E. & Health/SPORTS/SPS/ALS

**CHARITO P. DUHINO**  
Music & Arts Coordinator

Approved:

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent



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DIVISION ROLLOUT TRAINING OF TRAINERS IN TEACHING BASIC  
MUSIC ELEMENTS IN GRADES VII-VIII

**Division Conference Hall**  
**February 8-10, 2024**

**ACTIVITY MATRIX**

<b>Date</b>	<b>Time</b>	<b>Minutes</b>	<b>Topics/Activities</b>	<b>Persons Responsible/Facilitators</b>
<b>DAY 1</b> February 8, 2024	7:30 -8:00	30	REGISTRATION	Herchel Gumban-T-III, Simsiman IS
	8:00-8:30	30	<b>OPENING PROGRAM</b>  Preliminaries (Prayer, National Anthem, Regional Hymn, South Cotabato Hymn, SDSC Aspiration, Core values and Quality Policy)  Welcome Remarks: <b>Alex F. Floro</b> , Music Coordinator  Introduction of Participants: <b>Yvette B. Quinatac-an- P-1</b>	Multimedia  Master of Ceremony: <b>Romeo B. Batiller</b> T-II-Lapuz NHS  <b>Janice S. Lechugas</b> T-III- Norala CES



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			Message: <b>Leonardo M. Balala, CESE</b> Schools Division Superintendent  Statement of Purpose: <b>Charito P. Duhino, EPS-Arts, P.E. &amp; Health</b>	
	8:30-9:00	30	PRE-TEST	Christian Alprince D. Solon
	9:00-9:15	15	AM SNACKS/BREAK	
	9:15-11:15	165	<b>Topic 1: Rhythm</b>	Vincent Karl E. Tacardon, T-I-BNHS
	12:00- 12:45	45	LUNCH BREAK	
	12:45- 1:00	15	ENERGIZER/ATTENDANCE CHECK	
	1:00 – 3:00	120	<b>Topic 2: Melody</b>	Aura Lee B. Carisam, T-1, Pol NHS
	3:00-3:15	15	PM Snacks/Break	
	3:15-4:45	90	<b>Topic 3: Form</b>	Johnfil A. Jamolin, T-I, SLLNHS
	4:45-5:00	30	Announcement and Online Evaluation	



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End of Day 1				
<b>DAY 2</b> February 9, 2024	8:00-8:15	15	MOL/Energizer/Attendance Check	
	8:15-9:45	90	<b>Topic 4: Tempo</b>	Emerald Feller, T-III- Lamian NHS
	9:45-10:00	15	AM SNACKS/ BREAK	
	10:00- 12:00	120	<b>Topic 5: Dynamics</b>	Minette B. Tolete, T-I-BNHS
	12:00-12:45	60	<b>Lunch Break</b>	
	12:45-1:00	15	ENERGIZER/ATTENDANCE CHECK	
	1:00-3:00	120	<b>Topic 6: Texture</b>	Aura Lee B. Carisam, T-1, Pol NHS
	3:00-3:15	15	PM SNACKS/ BREAK	
	3:15-4:30	85	<b>Topic 7: Timbre</b>	Emerald Feller, T-III- Lamian NHS
	4:30-5:00	15	Announcement and Online Evaluation	
End of Day 2				



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<b>DAY 3</b> February 10, 2024	8:00-8:15	15	MOL/Energizer/Attendance Check	
	8:15-10:15	60	<b>Topic 8: Harmony</b>	Vincent Karl E. Tacardon, T-I-BNHS
	9:15-9:30	15	AM SNACKS/ BREAK	
	10:30-12:00	60	<b>Music Analysis</b>	Johnfil A. Jamolin, SLLNHS
	10:30-11:30	60	<b>Demonstration Teaching –Grade 6 Technical Assistance/Critiquing</b>	<ul style="list-style-type: none"> <li>School Heads / Master Teachers</li> </ul>
	11:30-1:00	90	LUNCH BREAK	
	1:00-3:00	120	REHEARSALS AND PROGRAM PREPARATION FOR CLOSING	Janice Lechugas/EMCEE
	3:00-3:15	15	PM SNACKS/ BREAK	
	3:15-4:30	85	CLOSING PROGRAM	
	4:30-5:00	30	-----END OF THE ACTIVITY-----HOMEWARD BOUND----- Note: Members of Program Management Team shall convene for 15-45 minutes for Final Debriefing Session.	



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			<b>Day 1 Officers of the Day/ Incharge</b>	TWG -Elementary
			<b>Day 2 Officers of the Day/ Incharge</b>	TWG- Secondary
			<b>Day 3 Officers of the Day/ Incharge</b>	ALL OFFICERS

Prepared by:

**CHARITO P. DUHINO**  
Music Coordinator

Noted by:

**LALAINÉ SJ. MANUNTAG, Ph.D.**  
CID-Chief

APPROVED:

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent



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