Office of the Schools Division Superintendent

22 Jan 2024

DIVISION MEMORANDUM
OSDS No. **009** s. 2024

REASSIGNMENT OF LEVI B. BUTIHEN AS THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

TO: Functional Division Chiefs
      Elementary and Secondary School Heads
      Public Schools District Supervisors
      Section and Unit Heads
      Division Office Personnel
      All Others Concerned

1.   Please be advised of the Order signed by Wilfredo E. Cabral, Director IV, Officer In-Charge, Office of the Undersecretary for Human Resource and Organizational Development relative to the reassignment of **Levi B. Butihen** as the Assistant Schools Division Superintendent of South Cotabato effective **January 22, 2024.**

2.   By virtue of this appointment, he shall be qualified and enter upon the performance of the duties of the Assistant Schools Division Superintendent.

3.   Anent this, it is advised that ASDS Butihen be addressed accordingly in all communications/official correspondence and documents submitted to this Office as:

LEVI B. BUTIHEN
Assistant Schools Division Superintendent

4.   Immediate dissemination of this Memorandum is directed.

LEONARDO M. BALALA, CESO V
Schools Division of Superintendent

Encl: None
Reference: Assignment Order from DepEd Secretary
To be indicated in the Perpetual Index
under the following subjects:

ASSIGNMENT	APPOINTMENT
SUPERINTENDENT	

RJS/DM – reassignment of levi b. butihen as the assistant schools division superintendent
0000/January 22, 2024