



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division
Superintendent

19 Jan 2024

DIVISION MEMORANDUM
SGOD No. **011** s. 2024

DESIGNATION OF DISTRICT AND CLUSTER DRRM COORDINATORS

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Republic Act (RA) No 10121 titled **The Philippine Disaster Risk Reduction and Management Act of 2010**, which mandates all national government agencies to institutionalize policies, structures, coordination mechanisms, and programs with continuing budget appropriation, and DepEd Order No. 21, series of 2015 titled **Disaster Risk Reduction and Management (DRRM) Coordination and Information Management Protocol**, which provides guidelines on the roles, responsibilities, and basis for response and information processes of Regional, Division and School DRRM, these are the **Duties and Responsibilities of the District and Cluster DRRM Coordinator**.

- a. Acknowledge receipt of advisories and reminders from the SDS and/or the Division DRRM Coordinator, and the Municipal DRRMC
- b. Monitor and report the conduct of multi-hazard drills and other disaster prevention, mitigation and preparedness activities in the district
- c. Monitor and consolidate reports on the conduct of annual student-led school watching and hazard mapping in the district
- d. Communicate notable results of risk assessment and other disaster preparedness to the Schools Division Office (SDO)
- e. Serve as the point person of the district for collaboration and coordination with municipal DRRM council and other partner organizations
- f. Ensure the emergency hotlines are maintained, updated and posted in schools
- g. Ensure the availability of baseline data of the district/cluster
- h. Spearhead relevant and necessary capacity-building activities for the district/cluster



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

- i. Report to the SDO any hazard affecting the district/cluster operations such as flood, conflict, fire, typhoon, earthquake, tsunami, among others
 - j. Submit situation reports and provide real-time updates to the SDO
 - k. Facilitate the submission of Rapid Assessment of Damages Report (RADaR) by the schools in the district within 72 hours after any hazard or emergency
 - l. Track and report the progress of recovery and rehabilitation initiatives to the SDO
 - m. Report and update the SDO on the utilization and demobilization of evacuation centers in schools
 - n. Perform as District/Cluster DRRM Coordinator concurrent to official duties
2. The following are the appointed District and Cluster DRRM Coordinators:

District/Cluster	NAME	SCHOOL
BANGA 1	Rogie S. Tuando	Lambukay IS
BANGA 2	Francis C. Galimba	Cinco IS
BANGA 3	Rio S. Moreno	Rizal ES
BANGA CLUSTER	Martee Geoff Salvador	San Vicente NHS
LAKE SEBU 1	Kimpee Blahing	Lake Soluton IS
LAKE SEBU 2	Jonalyn E. Palanog	Block 3 ES
NORALA	Richard T. Daniel	El Kuda ES
NORALA CLUSTER	Peter Joel S. Gegone	Norala NHS
SURALLAH 1	Marvin A. Cabaya	Lambusong ES
SURALLAH 2	Allan S. Domider	Valeriana L. Barber ES
SURALLAH 3	Randy P. Porcelin	Upper Sepaka IS
SURALLAH CLUSTER	Efren Jabanés	Libertad NHS



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

STO NINO	Jonalyn S. Baldonando	San Isidro ES
POLOMOLOK 1	Charry Cabarubias	Polomolok CES
POLOMOLOK 2	Oscar S. Ursabia	Palakasam IS
POLOMOLOK 3	Jefferson P. Hinalao	Dole Cannery CES
POLOMOLOK 4	Dulcisimo Calonge	Glamang ES
POLOMOLOK 5	Sharon Pearl Demegillio	Crossing Palkan ES
POLOMOLOK CLUSTER	James Cabillo	Silway 8 NHS
TAMPAKAN 1	John Mark Arevalo	Josol ES
TAMPAKAN 2	Roland Jamio	Danlag ES
TAMPAKAN 3	Rey Joy G. Dardo	Bukang Liwayway ES
TAMPAKAN CLUSTER	Junier R. Entrina	Palo 19 NHS
TUPI 1	Rodolfo T. Galano	Bunao ES
TUPI 2	Daniel T. Abergonzado	Belaza-Castromayor Community ES
TUPI CLUSTER	Glenn Denniel R. Soberjano	Tupi NHS
TBOLI 1	Nestor Santos Jr	Maan NHS
TBOLI 2	Jessie Eraso	Afus ES
TBOLI 3	Airini May Lapizar-Guevarra	Edwards NHS
TBOLI CLUSTER	Klariz Joyce S. Guinday	Tboli NHS
TANTANGAN 1	Lorie Mae M. Ende	Bukay Pait ES
TANTANGAN 2		
TANTANGAN	Nestor Raguindin	Tantangan NHS



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

CLUSTER		
---------	--	--

4. For more information, personnel concerned may contact Ms. Jane Michelle E. Lasaca, Division DRRM Coordinator at mobile number 0917 168 5464 or telephone no. 228 5763.
5. Immediate dissemination of this memorandum is directed.

LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: RA 10121

DO 21, S. 2015

To be indicated in the Perpetual Index
under the following subjects:

POLICY

JMEL/DM-designation of district and cluster DRRM coordinators
0000/January 19, 2024



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph