



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

January 3, 2024

REGION MEMORANDUM  
CLMD-2024-010

**INTER-DIVISION ONSITE MONITORING AND BENCHMARKING  
ON THE IMPLEMENTATION OF ADM**

To: Schools Division Superintendents

1. The Department of Education-SOCCSKSARGEN Region will conduct an Inter-Division Onsite Monitoring and Benchmarking on the Implementation of Alternative Delivery Mode (ADM) on the following schedules:

DATE	DIVISION
January 16-17, 2024	Sultan Kudarat
February 22-23, 2024	Cotabato Province
March 7-8, 2024	Sarangani
April 11-12, 2024	South Cotabato
May 9-10, 2024	Koronadal City & Tacurong City
June 13-14, 2024	Kidapawan City
August 8-9, 2024	General Santos City

2. The activity aims to:
- 2.1 Gather data, issues and concerns on the implementation of ADM program that will serve as basis for providing support to SDOs and schools;
  - 2.2 Establish rules and procedures that ensure the responsibility and accountability of schools in providing access to school-aged learners who are at risk of dropping-out;
  - 2.3 Monitor the use of ADM modules/self-learning modules (SLMs and Kindergarten Learning Experiences and Home Learning Plans in the different learning modalities;
  - 2.4 Provide technical assistance to schools implementing ADM; and
  - 2.5 Benchmark best practices, initiatives and innovations of schools in the region on the implementation of different alternative delivery modalities.
3. Please see *Enclosure 1* for the **List of Region and Division Monitors** and *Enclosure 2* for the **Monitoring Tool**.
4. Board & lodging, travel and other incidental expenses of region and division monitors shall be charged against FY 2023 ADM-PSF Downloaded Funds/Region & Division MOOE/local funds subject to usual accounting and auditing rules and regulations.
5. For more information and inquiries, all concerned may contact or call **Arturo D. Tingson, Jr.** REPS-LRMS/ADM at 09107439224 or email at [arturo.tingson@deped.gov.ph](mailto:arturo.tingson@deped.gov.ph).



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6. Immediate dissemination of this Memorandum is desired.

  
**CARLITO D. ROCAFORT**  
Director IV

*Encl: As stated*  
*Reference: DM-CT-2023-044*  
*Allotment: ADM-PSF*  
*To be indicated in the Perpetual Index under the subject*  
MONITORING AND EVALUATION

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ADTJR/CLMD/RM/INTER-DIVISION ONSITE MONITORING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY  
MODE (ADM)/009/January 3, 2024



**Address:** Regional Center, Brgy. Carpenter Hill, City of Koronadal  
**Telefax No.:** (083) 2288825/ (083) 2281893  
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*Enclosure 1 to Region Memorandum CLMD-2024-010*

**LIST OF MONITORS**

NAME	POSITION/DESIGNATION	DIVISION
Gilbert B. Barrera	CLMD, Chief	RO-CLMD
Arturo D. Tingson, Jr.	EPS-LRMS/ADM	RO-CLMD
Johnny Maniago	ADAS	RO-CLMD
Gregorio Ruales	EPS	General Santos City
Josevic Hurtada	EPS	Sultan Kudarat
Marichu Jean Dela Cruz	EPS	South Cotabato
Jocelyn Orniario	EPS	Cotabato
Ivy Lamintao	EPS	Tacurong City
Evelyn Frusa	EPS	Koronadal City
Melchor Maguan	EPS	Sarangani
Lilian Magno	PSDS	Kidapawan City



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Enclosure 2 to Region Memorandum CLMD-2024-010

**ALTERNATIVE DELIVERY MODE (ADM)  
MONITORING TOOL**

**Name of School:** \_\_\_\_\_ **School ID:** \_\_\_\_\_

**ADM Program/s Implemented:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**Monitoring Period:** \_\_\_\_\_

**Name of School Head:** \_\_\_\_\_ **Contact No.:** \_\_\_\_\_

**Name of ADM Coordinator:** \_\_\_\_\_ **Contact No.:** \_\_\_\_\_

Part I- Validation Checklist				
No.	Document/Data/Evidence	Yes	No	Remarks
1.	Endorsement from RO/SDO			
2	Letter of Intent			
3	Dropout Rate (DR) for the Last 3 School Years			
	SY _____ DR =			
	SY _____ DR =			
4	Net Enrollment Rate (NER) for the Last 3 School Years			
	SY _____ =			
	SY _____ =			
5	List of Identified SARDOs of the Present School Year by Grade Level			
6	List of Enrollees by Grade Level			
7	Profile of Students			
8	List of Teachers handling ADM subjects			
9	Teaching Loads of Teachers			
10	Certification of Financial Support from LGU			
11	Availability of In-School Learning Facilities			
	• Library			



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	<ul style="list-style-type: none"> <li>• Computer Room</li> </ul>			
	<ul style="list-style-type: none"> <li>• Laboratory</li> </ul>			
	<ul style="list-style-type: none"> <li>• Gymnasium</li> </ul>			
	<ul style="list-style-type: none"> <li>• Others:</li> </ul>			
12	Availability of Off-School Learning Facilities			
	<ul style="list-style-type: none"> <li>• Public Library</li> </ul>			
	<ul style="list-style-type: none"> <li>• Barangay Center</li> </ul>			
	<ul style="list-style-type: none"> <li>• Learning Center</li> </ul>			
	<ul style="list-style-type: none"> <li>• Public Sports Facilities</li> </ul>			
	<ul style="list-style-type: none"> <li>• Internet Cafe</li> </ul>			
	<ul style="list-style-type: none"> <li>• Others:</li> </ul>			
13	ADM Organizational Structure/Flow Chart			
14	ADM Learning Management Plan			
15	ADM Modules/SLMs			
	Kindergarten			
	Filipino	Grade 1		
		Grade 2		
		Grade 3		
		Grade 4		
		Grade 5		
		Grade 6		
		Grade 7		
		Grade 8		
		Grade 9		
		Grade 10		
	English	Grade 1		
		Grade 2		
		Grade 3		
		Grade 4		
		Grade 5		
		Grade 6		
		Grade 7		
		Grade 8		
		Grade 9		



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		Grade 10			
Mathematics		Grade 1			
		Grade 2			
		Grade 3			
		Grade 4			
		Grade 5			
		Grade 6			
		Grade 7			
		Grade 8			
		Grade 9			
		Grade 10			
Science		Grade 1			
		Grade 2			
		Grade 3			
		Grade 4			
		Grade 5			
		Grade 6			
		Grade 7			
		Grade 8			
		Grade 9			
		Grade 10			
Araling Panlipunan		Grade 1			
		Grade 2			
		Grade 3			
		Grade 4			
		Grade 5			
		Grade 6			
		Grade 7			
		Grade 8			
		Grade 9			
		Grade 10			
EPP/TLE		Grade 1			
		Grade 2			
		Grade 3			
		Grade 4			



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		Grade 5				
		Grade 6				
		Grade 7				
		Grade 8				
		Grade 9				
		Grade 10				
	MAPEH	Grade 1				
		Grade 2				
		Grade 3				
		Grade 4				
		Grade 5				
		Grade 6				
		Grade 7				
		Grade 8				
		Grade 9				
		Grade 10				
	Edukasyon sa Pagpakatao (EsP)	Grade 1				
		Grade 2				
		Grade 3				
		Grade 4				
		Grade 5				
		Grade 6				
		Grade 7				
		Grade 8				
		Grade 9				
		Grade 10				
	16	Other Learning Resources				
		ICT-Based LRs				
		Teacher-Made Assessment Tools (Please specify)				
		• _____				
Activity Sheets						
Others (Please specify)						
• _____						
<b>Part II-Onsite Blended Learning Monitoring Tool</b>						



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<b>II.1 Classroom Management</b>	<i>Observed</i>	<i>Not Observed</i>	<i>Remarks</i>
Are students actively participating in class discussions and activities?			
Do students exhibit verbal, nonverbal cues?			
Do students engage in HOTS?			
Are student self-directed and motivated to explore and discover new ideas?			
Does the teacher create positive and inclusive learning environment			
<b>II.2 Teaching Methodology</b>			
<i>Does the teacher have a clear and well-structured lesson plan?</i>			
<i>Does the teacher use variety of instructional approaches, methods?</i>			
<i>Does the teacher use a variety of assessment methods to measure student learning?</i>			
<i>Does the teacher effectively integrate technology tools and resources into instruction?</i>			
<b>II.3 Assessment &amp; Feedback</b>			
<i>Does the teacher use a variety of assessment methods (e.g. quizzes, projects etc.)</i>			
<i>Does the teacher provide timely feedback focusing on both strengths and areas for improvement to students?</i>			
<i>Does the teacher use formative assessment strategies to monitor student progress?</i>			
<i>Does the teacher provide with opportunities to evaluate their own work &amp; progress</i>			
<b>II.4 Student Support and Well-being</b>			
<i>Does the teacher create a safe and supportive classroom environment?</i>			
<i>Does the teacher check in with students regularly to monitor their progress and well-being?</i>			
<i>Does the teacher provide opportunities for students to ask questions and seek clarification?</i>			





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<i>Does the teacher facilitate opportunities for peer support and mentoring?</i>			
<i>Does the teacher create a classroom environment that promotes well-being and mental health</i>			
<i>Does teacher communicate regularly with parents of guardians regarding student well-being?</i>			
<b>II.5 Parents &amp; Community Engagement</b>			
<i>Does the teacher establish regular and effective communication channels with parents?</i>			
<i>Does the teacher actively promote and encourage parents participate in any events</i>			
<i>Does the teacher collaborate with community organizations or resources to support student learning and well-being</i>			
<i>Does the teacher seek feedback or input from parents on school policies, programs or initiatives?</i>			

**Monitored by:**

\_\_\_\_\_  
 Signature Over Printed Name of Validator

\_\_\_\_\_  
 Signature Over Printed Name of Validator

\_\_\_\_\_  
 Signature Over Printed Name of Validator

\_\_\_\_\_  
 Signature Over Printed Name of Validator

Date: \_\_\_\_\_

**Conforme:**

\_\_\_\_\_  
 Signature Over Printed Name of School Head

Date: \_\_\_\_\_



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