



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

January 4, 2024

REGION MEMORANDUM  
NEAP-2024-005

**VIRTUAL ORIENTATION ON MANAGING AND IMPLEMENTING NEAP  
PROFESSIONAL DEVELOPMENT PROGRAMS FOR CY 2024**

To: Schools Division Superintendents

1. The National Educators Academy of the Philippines (NEAP) is committed to “Give support to teachers to teach better” through the provision of needs-responsive, standards-based, and results-driven professional development (PD) programs, towards the realization of the MATATAG Agenda.
2. Pursuant to DM No. 044 titled Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs, this office through the NEAP R-XII shall conduct a **Virtual Orientation on Managing and Implementing NEAP Professional Development Programs for CY 2024 on January 16, 2024, 2:00 p.m. via MS Teams**. The meeting link and credentials will be provided to the participants via email one day before the scheduled meeting.
3. The virtual orientation aims to:
  - a. orient NEAP division counterparts in terms of Program Management and Implementation pursuant to DM 44, s. 2023, and
  - b. provide updates on the Professional Development Programs to be implemented this CY 2024.
4. See the following enclosures for reference.  
Enclosure 1: List of Participants  
Enclosure 2: Program Matrix
5. Participants are requested to confirm their attendance through the link <https://bit.ly/3H81t2i> on or before **January 12, 2024**.
6. For further information, contact **Henry Fritz H. Diaz**, Senior Education Program Specialist – HRDD-NEAP through [henryfritz.diaz@deped.gov.ph](mailto:henryfritz.diaz@deped.gov.ph).
7. Immediate dissemination of this memorandum is desired.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: As stated

Reference: As stated

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:  
ORIENTATION PROGRAM

HFHD/HRDD-NEAP/RM- VIRTUAL ORIENTATION IN MANAGING AND IMPLEMENTING NEAP PROFESSIONAL DEVELOPMENT PROGRAMS FOR CY 2024/005/January 4, 2024



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Enclosure 1 to Region Memorandum NEAP-2024-005

**LIST OF PARTICIPANTS**

| No.                                     | Name  | Position                     | Office/SDO |
|---|---|------------------------------|------------|
| <b>Regional Office</b>                  |   |                              |            |
| 1                                       | Gilbert B. Barrera  | CES                          | CLMD       |
| 2                                       | Luz Lalli L. Ferrer   | CES                          | QAD        |
| 3                                       | Emily F. Enolpe   | OIC CES                      | HRDD       |
| 4                                       | Jay-ar S. Lipura  | EPS                          | CLMD       |
| 5                                       | Shienna Lyn L. Antenor  | EPS                          | CLMD       |
| 6                                       | Dave C. Prodigio  | EPS                          | HRDD       |
| 7                                       | Roger V. Suerte   | EPS                          | HRDD       |
| 8                                       | Henry Fritz H. Diaz   | SEPS                         | HRDD-NEAP  |
| 9                                       | Maricel B. Dignadice  | EPS II                       | HRDD-NEAP  |
| 10                                      | Jodan F. Manua  | EPS II                       | HRDD       |
| 11                                      | Apple John A. Satorre   | EPS II                       | HRDD       |
| 12                                      | Jyzyll G. Cantos  | ADAS III                     | HRDD-NEAP  |
| 13                                      | GV Lo B. Yoro   | ADAS I                       | HRDD       |
| <b>Schools Division Office (8 SDOs)</b> |   |                              |            |
| No.                                     | Positions   | No. of Expected Participants |            |
| 14                                      | Chief, Curriculum Implementation Division (CID)   | 8                            |            |
| 15                                      | Chief, School Governance and Operations Division (SGOD)   | 8                            |            |
| 16                                      | Education Program Supervisors (Literacy, Kindergarten, SGOD, English, Mathematics, and Science) | 18                           |            |
| 17                                      | Senior Education Program Specialists (HRDS and M&E)   | 16                           |            |
| 18                                      | Education Program Specialist II (HRDS and M&E)  | 16                           |            |
| 19                                      | Finance/Budget Officers   | 8                            |            |



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Enclosure 2 to Region Memorandum NEAP-2024-005

**PROGRAM MATRIX**

| <b>Time</b>           | <b>Activity</b>   | <b>Person Responsible</b>                             |
|-----------------------|---|---|
| 2:00 p.m. – 2:15 p.m. | Preliminary   | <b>Apple John A. Satorre</b><br>EPS II, HRDD          |
|                       | Acknowledgment of Participants  | <b>Shienna Lyn L. Antenor</b><br>EPS, CLMD            |
|                       | Welcome Remarks   | <b>Gilbert B. Barrera</b><br>CES, CLMD                |
|                       | Message   | <b>Carlito D. Rocafort</b><br>Regional Director       |
|                       | Statement of Purpose  | <b>Emily F. Enolpe</b><br>OIC CES, HRDD               |
| 2:16 p.m. – 3:00 p.m. | Managing and Implementing NEAP Professional Development Programs based on DM 44, s 2023 | <b>Henry Fritz H. Diaz</b><br>SEPS, HRDD-NEAP         |
| 3:00 p.m. – 3:30 p.m. | Updates on the Professional Development Programs to be implemented this CY 2024         | <b>Maricel B. Dignadice</b><br>EPS II, HRDD-NEAP      |
| 3:31 p.m. – 4:00 p.m. | Open Forum  |   |
|                       | Agreements and Ways Forward   | <b>Dave C. Prodigio</b><br>EPS, CLMD                  |
|                       | Closing Message   | <b>Kathrine H. Lotilla</b><br>OIC Asst. Reg. Director |