



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

January 15, 2024

REGION MEMORANDUM
NEAP-2024-006

**FOLLOW UP CALL FOR NOMINATIONS ON SEAMEO RECSAM REGULAR
COURSE OFFERINGS FOR FY 2023-2024**

To: Schools Division Superintendents

1. This has reference to **DM-OUHROD-2024-0053** titled **Follow up Call for Nomination on SEAMEO RECSAM Regular Course Offerings for FY 2023-2024**.
2. Anent this, the National Educators Academy of the Philippines (NEAP) announces that the deadline for the **SEAMEO RECSAM Courses for FY 2023-2024** has **been extended until January 31, 2024**. The course details are as follows:

Regular Courses	Course Code	Course Title	Date	No. of Scholars-hips Offered	Deadline of Nomination
For FY 2023-2024 (Batch 2)	RC-SS-148-3	Enhancing Secondary Science Education Through Professional Learning Community (PLC) Engaging in Classroom-Based Research	May 6-31, 2024	3	January 31, 2024
	RC-SM-148-4	Implementing Classroom-Based Assessment in Secondary Mathematics Education		3	

3. This office encourages SDOs to nominate **at least one secondary teacher** for each course. Note that all nominees must meet the qualifications and submit the documentary requirements as listed in the enclosures of this memorandum.
4. The **participant nomination form and required documents** must be filled out and uploaded on or before **January 31, 2024** for each course through the Google Form <https://bit.ly/SEAMEORECSAMFY23-24> using the participant's DepEd email.
5. Application may be disqualified due to various reasons, such as but not limited to, incomplete requirements, no official endorsement/s, application sent directly to the secretariat's email, and discrepancy in documents among others.



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6. For further information, contact **Henry Fritz H. Diaz**, Senior Education Program Specialist – HRDD-NEAP through henryfritz.diaz@deped.gov.ph.
7. Immediate dissemination of this memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Encl.: Documentary Requirements

Reference: As stated

Allotment: Local Funds

To be indicated in the Perpetual Index under the following Subjects:

SCHOLARSHIP

HFHD/HRDD-NEAP/RM- FOLLOW UP CALL FOR NOMINATION ON SEAMEO RECSAM REGULAR COURSE OFFERINGS FOR FY 2023-2024/007/January 18, 2024



Address: Qurino Avenue, Brgy. Dadiangas East, General Santos City

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Enclosure to Region Memorandum NEAP-2024-006

GENERAL ELIBILITY REQUIREMENTS/DOCUMENTARY REQUIREMENTS

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, ✗, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions. i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	



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SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course <small>(Submit a copy of Certificate of Completion)</small>	<input type="checkbox"/> Withdrawn from the Course <small>(State the reason below)</small>
VIII. Reason/s for Non-Completion <small>(must be supported by attachments)</small>	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <small>Explain further.</small>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion <small>(must be supported by attachments)</small>	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <small>Explain further.</small>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

Name and Signature of the Scholar
This is to certify that the information in this form and the supporting documents attached hereto are true and correct

Date and Time

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Name and Signature of the Recommending Authority (SDO - HRDD)	_____	_____
		Date and Time
APPROVED		
Name and Signature of the Recommending Authority (RO-HRDD)	_____	_____
		Date and Time