



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

January 02, 2024

REGION MEMORANDUM
ORD-2024-001

**DEPED SOCCSKSARGEN REGION 2024 PERFORMANCE PLANNING
AND COMMITMENT WORKSHOP**

To: Director III
Schools Division Superintendents
Asst. Schools Division Superintendents
Region and Division Functional Division Chiefs
All Others Concerned

1. Pursuant to DepEd Order 2, 2015 titled Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education and the vetting for the utilization of Office Functions version 3.0 as contained in DM-HROD-2023-0617 titled DepEd RO and SDO Functions version 3.0, the Department of Education SOCCSKSARGEN Region shall conduct the **2024 Performance Planning and Commitment Workshop on January 15-16, 2024** to commence at 1:00 o'clock in the afternoon (of January 15) at Koronadal City. The venue shall be announced later through a separate notice once the procurement process has been completed.

2. This two-day workshop shall focus on achieving the following objectives:

2.a Revisit the Office Functions version 3.0 that includes the Key Result Areas, Objectives, Output indicators and Outputs by Functional Division of the region and division offices;

2.b Discuss the 2024 priorities and targets particularly the alignment and implementation of the MATATAG agenda and curriculum;

2.c Formulate and appraise the Office Performance Commitment Review Form 2024; and

2.d Approve the proposed Office Performance Commitment Review Form 2024.

3. Enjoined to attend from the regional office are the Directors IV and III, Chiefs and one Education Program Supervisor of the functional division, unit/section heads of the regional office including the secretariat, while the Schools Division Superintendent, Assistant Schools Division Superintendent, SGOD and CID Chiefs, Planning Officer, and Knowledge Management Team Leader from the divisions are identified to attend.

4. Prior to the workshop, the Regional and Division Performance Management Teams are advised to convene and plan the 2024 OPCRf priorities and deliverables.



Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal

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With that, all governance offices of the region and division shall strictly observe and utilize the following official documents:

Documented Information	Important Details	Reference and Link
OPCRF and IPCRF	All OPCRF 2024 shall adopt the required planning template as contained in the Procedures and Work Instruction Manual with disaggregation of Quality, Efficiency and Timeliness	DepEd Memorandum 14 s. 2022
Office Functions version 3.0	This will serve as guide in terms of priorities in preparing the Office Operational Plan to be translated into the Office Performance and Commitment Review (OPCRF). The Key Result Areas, Objectives and Output Indicators of this document shall be aligned to the region and division OPCRFs	DM-HROD-2023-0617 titled DepEd RO and SDO Functions version 3.0

5. On Day 2, all Schools Division Superintendents are advised to prepare a 10-minute presentation highlighting the following documents:

5.a OPCRF 2024

5.b Summary of Development Plans segmented SG 18 and Above and Below SG 18 with determination of Core Behavioral Competency, Core Skills and Leadership Skills.

6. After the division presentation, the RPMT members shall lead the interpellation and clarification to ensure strategic alignment to the region's priorities and Office Functions version 3.0. Likewise, the RPMT shall assess if the objectives and QET indicators are objectively verifiable.

7. To facilitate the smooth flow of the presentation, all offices are informed to submit and upload all outputs indicated in 5.a and 5.b on or before January 13, 2024 through [link](https://drive.google.com/drive/folders/1YKCDzvPJeO62aq04aos4X0iYKG9p8qkO?usp=drive_link)
[https://drive.google.com/drive/folders/1YKCDzvPJeO62aq04aos4X0iYKG9p8qkO?usp=drive link](https://drive.google.com/drive/folders/1YKCDzvPJeO62aq04aos4X0iYKG9p8qkO?usp=drive_link). The same link is used to access the reference materials during the planning.

8. All participants are advised to be at the venue at 12:00 o'clock in the afternoon of Day 1. Lunch shall be the first meal to be served and afternoon snacks on day 2 shall be the last meal.



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9. Food and accommodation expenses of attendees and drivers shall be borne by the Regional Office MOOE while travelling and other related cost incurred by the division participants shall be charged from Division MOOE subject to accounting and auditing rules and regulations.
10. Enclosed is the Indicative Schedule of Activities for ready reference.
11. For the information and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Enclosure: As stated

Reference: DO 002, s. 2015; DM-HROD-2023-0617

Allotment: None

To be indicated in the Perpetual Index under the subject

EVALUATION PERSONNEL PERFORMANCE

KHL/ORD/RM/ DEPED SOCCSKSARGEN REGION PERFORMANCE PLANNING AND COMMITMENT WORKSHOP 2024 /001/January 02, 2024



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Enclosure to Region Memorandum ORD-2024-001: Indicative Schedule of Activities

INDICATIVE SCHEDULE OF ACTIVITIES

Time	Activity	Person Responsible
Day 1		
12:00-1:00PM	Arrival and Registration	c/o RPMT Secretariat
1:00-1:30PM	Opening Program <ul style="list-style-type: none"> Attendance check Government Employee's Prayer Recitation of DepEd's Quality Policy Message State of purposes and objectives 	c/o RPMT Secretariat Carlito D. Rocafort <i>Director IV</i> Joseph Russel M. Farnazo <i>OIC-CAO, AD</i>
1:30-2:00PM	DepEd SOCCSKSARGEN Region's Strategic Direction, Priorities and Targets of 2024	Glenn A. Bisnar, CES, PPRD
2:00-2:30PM	RO and SDO Office Functions version 3.0	Kathrine H. Lotilla CAO, OIC-OARD
2:30-3:00PM	RPMS Cycle and required Documented Information by phase based on PAWIM	Emily F. Enolpe, OIC-CES, HRDD
3:00-4:00PM	Defining the Quality, Efficiency and Timeliness of the Objectives	Luz Lalli L. Ferrer, CES, QAD
4:00-8:00PM	Formulation of OPCRf 2024 by functional offices	Director IV, SDS, RO and SDO Chiefs, Section and Unit Heads
6:30-7:30PM	Dinner	
Day 2		
Schools Division Superintendent's Presentation (10-minute OPCRf 2024 presentation)		
8:00-8:30AM	Management of Learning	RPMT Secretariat
8:30-8:40AM	Cotabato Province	Romelito G. Flores, SDS
8:40-8:50AM	Sultan Kudarat	Crispin A. Soliven, Jr. SDS
8:50-9:00AM	South Cotabato	Leonardo M. Balala, SDS
9:00-9:10AM	Sarangani Province	Ruth L. Estacio, SDS
9:10-9:20AM	General Santos City	Isagani S. Dela Cruz, SDS
9:20-9:30AM	Koronadal City	Roberto J. Montero, ASDS, OIC-OSDS
9:30-9:40AM	Tacurong City	Gildo G. Mosqueda, SDS
9:40-9:50AM	Kidapawan City	Miguel P. Fillalan, SDS
9:50-11:30AM	Interpellation	c/o RPMT



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11:30-11:45AM	Summary of Agreement and Next Steps	Emerin B. Astillero <i>AD V- Personnel</i>
11:45-12:00NN	Closing Message	Carlito D. Rocafort <i>Director IV</i>
12:00-1:00PM	Lunch	
1:00-3:00PM	Home Sweet Home	



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