



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

January 4, 2024

REGION MEMORANDUM  
PPRD-2024-008

**FULL IMPLEMENTATION OF PROGRAM MANAGEMENT INFORMATION  
SYSTEM (PMIS)**

To: Assistant Regional Director  
Schools Division Superintendents  
Regional Functional Division Chiefs

1. This is to reiterate that to be able to have an effective and efficient planning and implementation of the Programs, Projects, and Activities (PPAs) as well as judicious fund utilization, the functional divisions in the Schools Division Offices and Regional Office shall generate the following:

<b>Governance Level</b>	<b>Functional Division</b>	<b>No. of WFP</b>	<b>No. of APP</b>	<b>No. of PPMP</b>
RO	Office of the Regional Director	1	1	1
RO	Office of the Assistant Regional Director	1	1	1
RO	Administrative Division	1	1	1
RO	Human Resource Development Division	1	1	1
RO	Curriculum and Learning Management Division	1	1	1
RO	Education Support Services Division	1	1	1
RO	Quality Assurance Division	1	1	1
RO	ICT Unit	1	1	1
RO	Field and Technical Assistance Division	1	1	1
RO	Finance Division	1	1	1
RO	Policy, Planning, and Research Division	1	1	1
SDO	School Governance Operation Division	1	1	1
SDO	Curriculum Implementation Division	1	1	1
SDO	Office of Schools Division Superintendent	1	1	1

2. Additional Work and Financial Plans shall be approved and verified **only** if there are Program Support Funds downloaded by the Central Office or Regional Office.

3. Further, the Regional Office Property and Supply shall encode the CY 2024 List of PS and Non-PS items in the system to be able to generate the Annual Procurement Plan. The Supply Officers in the SDOs shall incorporate additional items whenever applicable.



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4. For queries and information, contact Dr. Glenn A. Bisnar, Chief through [glenn.bisnar@deped.gov.ph](mailto:glenn.bisnar@deped.gov.ph) or Lovely Z. Ramos, AO II through [lovelyz.ramos@deped.gov.ph](mailto:lovelyz.ramos@deped.gov.ph).
5. For guidance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: None

References: DO No. 11, s.2021; DO No. 88, s. 2022

Allotment: None

To be indicated in the Perpetual Index under the following subject:

PLANNING

PROGRAMS

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GAB/PPRD/RM/FULL IMPLEMENTATION OF PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)  
003/January 4, 2024



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