

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

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|---|--|
| Supplier: IT AVENUE GENERAL MERCHANDISE | P.O. No.: 23-035 |
| | Date: March 28, 2023 |
| Address: Miguel Bldg. Crossing Diaz, Koronadal City, South Cotabato | PR No.: DSC-23-03-029 |
| TIN No.: 249-923-404-00005 | Mode of Procurement: NP - SMALL VALUE PROCUREMENT |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery: Supply Office - DepEd-Schools Division Office, Koronadal City, South Cotabato | Delivery Term: (Fifteen) 15 Calendar day/s |
| Date of Delivery: Upon Receipt of P.O | Payment Term: (Fifteen) 15 Calendar day/s |

| Stock/Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------|------|---|----------|-----------|------------------|
| 1 | lot | Supply and Delivery of A3 Printer for Learning Resource Management Section in Printing developed storybooks. | 1 | | 87,960.00 |
| | unit | A3 Printer ,Brother MFC J23400W inkjet Printer | 4 | 21,990.00 | 87,960.00 |

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 87,960.00

(Total Amount in Words) Eighty-Seven Thousand Nine Hundred Sixty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

DR. RUTH L. ESTACIO, CESO VI

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

IT AVENUE GENERAL MERCHANDISE

Signature over Printed Name

Date

Fund Cluster: 101

Funds Available: 87,960.00

CARLO P. DIVEDOR, CPA

Signature over Printed Name

ORS/BURS No. : 2023-04-01175

Date of the ORS/BURS : APR 04 2023

Amount : 87,960.00