

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: STARBRIGHT OFFICE DEPOT, INCORPORATED	P.O. No.: 23-031
	Date: March 27, 2023
Address: Koronadal City	PR No.: DSC-23-03-030
TIN No.: 005-978-639-000	Mode of Procurement: NP - SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, DepEd-Schools Division of South Cotabato	Delivery Term: (Seven) 7 Calendar day/s
Date of Delivery: Upon receipt of PO	Payment Term: (Fifteen) 15 Calendar day/s

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of A3 Paper for Learning Resource Management Section in Printing developed storybooks.	1		6,855.00
	ream	Substance 26, 80gsm	15	457.00	6,855.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 6,855.00

(Total Amount in Words) Six Thousand Eight Hundred Fifty-Five Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

DR. RUTH L. ESTACIO, CESO VI

Schools Division Superintendent
Head of the Procuring Entity (HoPE)


STARBRIGHT OFFICE DEPOT, INCORPORATED

Signature over Printed Name

04-17-23

Date

Fund Cluster: 101

Funds Available: 6,855.00

ORS/BURS No. : 2023-04-01214

Date of the ORS/BURS : APR 11 2023

Amount : 6855.00


CARLO P. DIVEDOR, CPA

Signature over Printed Name

04/17/23