PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier:	**COOLTECH REF. & AIRCONDITIONING SERVICE AND REPAIR SHOP**	P.O. No.:	**23-002**
		Date:	**January 17, 2023**
Address:	Purok Maharlika Brgy. Zone III, Gensan Drive, Koronadal City, South Cotabato	PR No.:	**DSC-23-01-002**
TIN No.:	416-779-129-000 (VAT)	Mode of Procurement::	**Other Negotiated Procurement (50K or less)**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**DepEd-Schools Division Office, Koronadal City, South Cotabato**	Delivery Term:	**(Fifteen) 15 Calendar day/s**
Date of Delivery:	**Upon receipt of PO**	Payment Term:	**(Fifteen) 15 Calendar day/s**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	**Job Order: Cleaning of Air-condition units in various Offices of SDOSC**	1		**9,750.00**
		Window Type (Budget- 1, ASDS-1, SDS-2, ICT-1, Planning-1, BAC-1, SGOD-2, SHS-1)	10	400.00	**4,000.00**
		Floor Type (Personnel-2, Con. Hall-2, Records-1, Admin-1, Accounting-1)	7	650.00	**4,550.00**
		Split Type (SDS-1, LRMDS-1)	2	600.00	**1,200.00**
x-x-x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x-x-x					
				TOTAL:	**Php 9,750.00**
				(Total Amount in Words) Nine Thousand Seven Hundred Fifty Pesos	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

DR. RUTH L. ESTACIO, CESO VI
Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Conforme:

COOLTECH REF. & AIRCONDITIONING SERVICE AND REPAIR SHOP
Signature over Printed Name

03-02-23
Date

Fund Cluster: 101
Funds Available: 9,750.00

CARLO P. DIVEDOR, CPA
Signature over Printed Name 3/1/23

ORS/BURS No. : 2023-02-00545
Date of the ORS/BURS : FEB 2 2 2023
Amount : 9,750