

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: EB ENTERPRISES	P.O. No.: 23-057
	Date: May 10, 2023
Address: Gensan Drive, Brgy. Zone III, Koronadal City, South Cotabato	PR No.: DSC-23-05-059
TIN No.: 177-288-872-000	Mode of Procurement: NP - SMALL VALUE PROCUREMENT

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepEd-Schools Division Office, Koronadal City, South Cotabato	Delivery Term: (Seven) 7 Calendar day/s
Date of Delivery: Upon Receipt of P.O	Payment Term: (Fifteen) 15 Calendar day/s

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Installation of Seat Cover, Leather, Black for DepEd Schools Division Office Service Vehicle SUV - MUX Bearing plate number 1201-898230)	1		14,300.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 14,300.00

(Total Amount in Words) Fourteen Thousand Three Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESE

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

EB ENTERPRISES

Signature over Printed Name

Date

Fund Cluster: 61

ORS/BURS No. : 2023-05-0174

Funds Available: 14,300.00

Date of the ORS/BURS : MAY 16 2023

Amount : 14300.00

CARLO P. DIVEDOR, CPA

Signature over Printed Name