

## PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: **SUENO SHELL STATION**  
 Gensan Drive, Brgy. Zone 3, Koronadal City, South Cotabato  
 Address: Cotabato  
 TIN No. 168-916-324-000

P.O No. **23-093**  
 Date: **August 31, 2023**  
 PR No. **DSC-23-08-103**  
 Mode of Procurement: **NP- SEC. 53.14**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DepEd - Schools Division of So. Cot.** Delivery Term: **September 1, 2023 - Decembr 31, 2023**  
 Date of Delivery: **Upon receipt of NTP** Payment Term: **Quincena Basis**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>Supplemental Supply and Delivery of Fuel, Oil, and Lubricants</b>	<b>1</b>		<b>100,000.00</b>
	liter	<b>Diesel</b>	1,200		
	liter	<b>Gasoline</b>	10		
	lot	<b>Change Oil:</b>	1		
		<b>Motor/Engine Oil</b>			
		<b>ATF</b>			
		<b>Gear Oil</b>			
		<b>Coolant</b>			
		<b>Brake Fluid</b>			
	unit	Isuzu Crosswind - SKX 778	1		
	unit	Toyota Van - PB-Q097	1		
	unit	KIA Bonggo - 1201-3266696	1		
	unit	Mitsubishi Strada - Pick -Up -B6 1015	1		
	unit	Isuzu MUX - D2V157	1		
	unit	Deped Motorcycle	1		
		<i>x-x-x-x-x nothing follows x-x-x-x-x</i>			

**TOTAL      Php100,000.00**

(Total Amount in Words)

**One Hundred Thousand Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**SUENO SHELL STATION**

Signature over Printed Name

Date

**LEONARDO M. BALALA, CESE**

Schools Division Superintendent  
 Head of the Procuring Entity (HoPE)

Fund Cluster : 161

Funds Available: 100,000.00

**CARLO P. DIVEDOR, CPA**

Accountant III

ORS/BURS No. :

Date of the ORS/BURS :

Amount:

2023-09-07/20

SEP 19 2023

100 000.00

