

# PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: <b>D&amp;V PRINTING SERVICES</b>	P.O. No.: <b>23-117</b>
	Date: <b>November 6, 2023</b>
Address: Koronadal City, South Cotabato	PR No.: <b>DSC-23-10-118</b>
TIN No.: 712-786-936-001	Mode of Procurement: <b>NP - SMALL VALUE PROCUREMENT</b>

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Supply Office, Schools Division of South Cotabato</b>	Delivery Term: <b>(Five) 5 Calendar day/s</b>
Date of Delivery: <b>Upon Receipt of NTP</b>	Payment Term: <b>(Fifteen) 15 Calendar day/s</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Supply and Delivery of Tshirts for the Enhanced Physical and Mental Fitness Program for SDO South Cotabato Office</b>	1		<b>68,992.00</b>
	pc	Kids-20	4	448.00	1,792.00
	pc	Extra Small	2	448.00	896.00
	pc	Small	37	448.00	16,576.00
	pc	Medium	35	448.00	15,680.00
	pc	Large	44	448.00	19,712.00
	pc	XL	27	448.00	12,096.00
	pc	XXL	4	448.00	1,792.00
	pc	XXXL	1	448.00	448.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 68,992.00**

**(Total Amount in Words) Sixty-Eight Thousand Nine Hundred Ninety-Two Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**LEONARDO M. BALALA, CESE**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

  
**D&V PRINTING SERVICES**

Signature over Printed Name

11/29/23

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/BURS No. : 2023-11-04594

Date of the ORS/BURS : NOV 10 2023

Amount : 68992.00

  
**CARLO P. DIVEDOR, CPA**

Signature over Printed Name