PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier:	**KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)**	P.O. No.:	**23-017**
		Date:	**March 2, 2023**
Address:	Alunan Ave., Koronadal City, South Cotabato	PR No.:	**DSC-23-02-016**
TIN No.:	009-517-755-002	Mode of Procurement::	**SHOPPING (SEC. 52 b)**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**Supply Office, DepEd-Schools Division of South Cotabato**	Delivery Term:	**(Three) 3 Calendar day/s**
Date of Delivery:	**Upon receipt of PO**	Payment Term:	**(Fifteen) 15 Calendar day/s**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	**Supply and Delivery of Training Materials for the conduct of Orientation-Workshop and Uploading on the Basic Education Information System - Beginning of School Year (BEIS-BOSY) New Data Gathering Forms and Learning Information System (LIS) on March 6-10, 2023 (5 Batches)**	1		**7,500.00**
	pc	Notebook, Composition 40 leaves	500	10.00	**5,000.00**
	pc	Ballpen, HBW, black	500	5.00	**2,500.00**
x-x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x-x					
				TOTAL:	**Php 7,500.00**
				(Total Amount in Words) Seven Thousand Five Hundred Pesos	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

DR. RUTH I. ESTACIO, CESO VI
Schools Division Superintendent
Head of the Procuring Entity (HoPE)

KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)
Signature over Printed Name

3/7/23
Date

Fund Cluster: 01

Funds Available: 7,500.00

CARLO P. DIVEDOR, CPA
Signature over Printed Name

ORS/BURS No. : 2023-07-00962

Date of the ORS/BURS : MAR 21 2023

Amount : 7,500.00