

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: SURALLAH NORTH DISTRICT PST MPC	P.O. No.: 23-134
	Date: November 20, 2023
Address: Surallah South Cotabato	PR No.: DSC-23-11-160
TIN No.: 005-318-765-000	Mode of Procurement: NP - SMALL VALUE PROCUREMENT

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Conference Hall, DepEd Schools Division of South Cotabato	Delivery Term: (One) 1 Calendar day/s
Date of Delivery: On November 22, 2023	Payment Term: (Fifteen) 15 Calendar day/s

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Meals and Snacks for the conduct of Personnel Audit 2023 by DepEd Regional Office XII on November 22, 2023	1		32,850.00
	pax	AM Snacks, Lunch and PM Snacks	73	450.00	32,850.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 32,850.00

(Total Amount in Words) Thirty-Two Thousand Eight Hundred Fifty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESE

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Arwib EUSTIA
SURALLAH NORTH DISTRICT PST MPC

Signature over Printed Name

11/21/2023
Date

Fund Cluster: _____

ORS/BURS No. : 2023-12-05281

Funds Available: _____

Date of the ORS/BURS : DEC 05 2023

Amount : 32,850.

CARLO P. DIVEDOR, CPA

Signature over Printed Name