

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: **AKMS OFFICE AND SCHOOL SUPPLIES TRADING**

P.O No. **23-147**

Date: **November 30, 2023**

Address: Block 42, Lot 64, Bria Homes, San Isidro, General Santos City

PR No. **DSC-23-11-169**

TIN No. 737-419-775-000

Mode of Procurement: **NP- SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, DepEd - Schools Division of So. Cot.

Delivery Term: **(Ten) Calendar day/s**

Date of Delivery: Upon Receipt of NTP

Payment Term: **(Fifteen) 15 Calendar day/s**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Learning Tools and Equipment for Tech-Vocational Livelihood (TVL)	1		
		Alarm Clock	2	689.00	1,378.00
		Description: Digital, dimension 13.5 x8x4.5 cm (approx.), Material Plastic, Display size 10x5 cm (minimum), time can be read 30 ft day time. Runs on AAA battery which come together with the item.			
		Apron (polyester-cotton)	20	212.00	4,240.00
		Description: Bib Apron, sleeveless adjustable neck loop, 70 to 60 cm minimum, with 2 to 3 pockets, uni-color, dark			
		Basket laundry	2	2,438.00	4,876.00
		Description: 3 bags laundry sorter, with wheels, bag: polyester, rectangular shape, detachable from frame with metal handle and hanging hook. Bag dimension: rectangular 22x15 x8 inch, frame material: corrosion resistant steel, sturdy no wobble, frame over all dimension: rectangular 31x30x15 inch with four casters, 2-inch diameter, smooth surface, no sharp edges			
		Bed, Queen	1	21,200.00	21,200.00
		Description: Size: 60x75 inch rectangular, frame - knock-down type, all steel, power coated including Head board, bare weight 20kg (minimum), comes with fabric covered foam 6 inches thick density foam: 29-33 kg/cu.m, no sharp edges. No wobble and noise			

<p>Bed, single</p> <p>Description: Size: W36xL75 inch) rectangular, frame – knock-down type, all steel, power coated including Head board, bare weight 13 kg (minimum), bare weight 13 kg (minimum), comes with fabric covered foam 6 inches thick density foam: 29-33 kg/cu.m, no sharp edges. No wobble and noise</p>	3	15,370.00	46,110.00
<p>Board, Ironing/ Ironing Board</p> <p>Description: foldable type, standard body shape, material 25mm tubing approx., 0.8 mm thickness, board size: 32 inches, body size, 120 cmx30cmx5 cm, any color no sharp edges.</p>	2	1,166.00	2,332.00
<p>Boots, safety plastic</p> <p>Description: Elastic PVC, sizes, 6 inches = 4pairs 7 inches =4pairs 8 inches=4pairs 9 inches =4pairs 10 inches = 4pairs Height 13-14 inches, plain toe, unisex rain boots with rugged tractor lug outsole</p>	20	583.00	11,660.00
<p>Brush, housekeeping</p> <p>Description: floor scrubbing, angled long handle, bristle material: plastic, stiff, handle material: metal tubular corrosion resistant, overall length 120cm, bristle length 5 cm, scrubbing surface 25x6 cm</p>	5	212.00	1,060.00
<p>Buckets, water</p> <p>Description: Material Hard Plastic, round body, Capacity 10-12 liters, handle steel, Smooth and glossy surface, no sharp edges</p>	4	318.00	1,272.00
<p>Caddy, toilet</p> <p>Description: carrying caddy for toilet cleaning supplies, holds spray bottles and other cleaning supplies, 3 compartments minimum, material plastic, tray depth 11 cm over all dimensions 36x26 cm</p>	1	265.00	265.00
<p>Carper sweeper</p>	1	3,180.00	3,180.00

	<p>Description: cordless, electric, motorized single brush roll removable, body material: hard plastic, any color, equipped with rechargeable battery (16 minutes run time on carpet) removable dirt box, sweep width: 8 inches, capacity volume 0.35 lit min. handle: metal, powder coated, with plastic rubber/ rubber grip, assembled height 44 inches, battery 220/240 VAC, 50/60 Hz with plug to adapt, includes user's manual with English instructions, safety precautions and trouble shooting.</p> <p>Cart, for housekeeping NC II</p> <p>Description: housekeeping cart trolley, equipped with 3 shelves with steel/laminated panels single door, top layer with divider, bag holder and 4 wheels, cart frame steel, powder coated. Wheels: 2 non swivel 2 swivels, 6-inch diameter non markings dimensions: rectangular 90x48x1010 cm minimum, comes with accessory linen bags no sharp edges.</p> <p>Caution Sign</p> <p>Description: A shape-2 panel self-standing, with D handle, collapsible for easy storage, Material: high impact plastic, dimension: rectangular (LxW) 55-65 cm x25x61 cm minimum, panel depth 2 cm, color yellow, print description "caution, wet floor, on one side cleaning in progress on the other side, both messages provided with graphics printed in black. Font size: 100-120mmx50-701 mm, Arial, no sharp edges</p> <p>Cleaning clothes, lint-free</p> <p>Description: Lint-free cleaning cloths, cotton, dimensions 16x26 inch</p> <p>Coffee Maker</p> <p>Description: Metal, plastic, glass, capacity 6 cups minimum, detachable tank with water level indicator, power 220 v-240 v AC/50/60 Hz, With DTI /BPS certification, non-stick warming plate: Removable and washable filter with English user's manual, 1 year warranty parts and service, with service center located major cities in the Philippines</p>	<p>1</p> <p>4</p> <p>10</p> <p>1</p>	<p>6,890.00</p> <p>318.00</p> <p>265.00</p> <p>2,332.00</p>	<p>6,890.00</p> <p>1,272.00</p> <p>2,650.00</p> <p>2,332.00</p>
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	<p>Dust Pan Description: upright standing, plastic material, PAN: length 65 cm, round back 24X26X9 cm minimum</p>	4	159.00	636.00
	<p>Duster, anti-static Description: Duster Material: polypropylene Micro Fiber, duster length; 30 cm length, 50 cm over-all length, handle hard plastic no sharp edges</p>	6	265.00	1,590.00
	<p>Fan, electric Description: Stand Fan, metal, plastic, diameter 18 inches, power rating: 70 watts, 220/240 VAC, 50-60Hz, rotation 90degrees, base 16 inches diameter, removable metal guard on front and rear 3 speed settings, no sharp edges, 1 year warranty and service, includes user's manual in English , DTI-BPS certification</p>	2	2,650.00	5,300.00
	<p>Fire Extinguisher (with Contents) Description: 5-6 kgs capacity, Portable type, for type A, B, C Fire: Dry Chemicals (Mono ammonium Phosphate), with rubberized hose and aluminum nozzle Attached, with squeeze lever to discharge safety pin, painted with metal primer and red enamel paint, includes users guide in English and operating procedure on how to use the equipment.</p>	2	3,180.00	6,360.00
	<p>Flashlights Description: 1000 lumens, color white, battery: rechargeable at least 3500mah, can be used with AAA battery, body aluminum alloy, no sharp edges, dimensions 5 inches x 1 inch diameter operating duration of battery when fully charged at least 2 hours, includes 220/240 VAC, 50-60Hz, and user's manual in English.</p>	3	689.00	2,067.00
	<p>Flat Iron</p>	2	1,961.00	3,922.00

	Description: electric, Metal/plastic body, heat resistant plastic handle, aluminum sole. dimension: LxWxH 25cmx12cmx12cm minimum, power rating: 220/240 VAC, 50-60Hz, 1000 watts equipped with light indicator, variable temperature control and overheat protection. Power cord and plug adapt type A outlet, 1 year warranty parts and service with user's manual in English, with DTI-BPS certification			
	Foam, Scrubbing	12	65.00	780.00
	Description: Material Cellulose and a scouring pad on one side dimension: length140-180mm, width 80-100 mm, thickness 12-20 mm			
	Garbage Receptacles	2	742.00	1,484.00
	Description: Bucket/ Tub material: hard plastic, Polystyrene, any color, capacity: 3 gallon minimum comes with a cover, good quality			
	Gloves, Rubber	15	212.00	3,180.00
	Description: heavy duty latex free vinyl rubber gloves, thickness: 4 mil, any color, size medium, other features acid/solvent resistant, good quality.			
	Goggles, safety	10	318.00	3,180.00
	Description: Clear polycarbonate one piece lens with 180° panoramic view, non-fog, size: L17-18.5 cm, W- 8 cm, D- 5-7.5 cm			
	High Impact resistant, ANSI" Z87" adjustable head strap			
	Hair Dryer	5	2,650.00	13,250.00
	Description: electric hairdryer, with concentrator nozzle, two heat setting and 1 speed minimum, rating: 220-240 VAC, 1200 watts, body length nozzle: 20cm, folding handle design, branded, brand name and electric rating permanently mark on the item. With DTI-BPS certification, 1 year warranty and with English user's manual.			
	Hose, Water	2	2,385.00	4,770.00
	Description: Material PVC fiber reinforced, three layers, any color, hose length 50 feet, diameter 5/8 inches pressure capacity: 200 pounds per sq, inch, no sharp edges			
	Kettle, electric/Electric Kettle	2	2,120.00	4,240.00

	Description: Material: Round Stainless body, plastic handle, lid and base capacity 1.5 to 2 liters. Automatic shut-off, with power indicator light. Power 220/240 VAC, 50/50 Hz, 1,000-1600 Watts, DTI -BPS certified. With English user's manual			
	Laundry Sorter	2	2,438.00	4,876.00
	3 bag laundry sorters with wheels, polyester, rectangular shape, detachable from frame with metal handle and hanging hook. Bag dimensions: rectangular 22x15x8 inch minimum. Frame corrosion resistant steel, sturdy no wobble, frame dimensions: 31x30x15 inch with four casters, 2-inch diameter, no sharp edges.			
	Light, Emergency	2	1,590.00	3,180.00
	Description: 2 heads lead, metal, anti-rust coated, duration time (2 heads): 5 hours minimum, automatically light up during power outage, overcharge and over-discharge protection, 20-24 hours charging time, dimension: rectangular 27x7x27cm approx. Head: white LED 1W(minimum) 3.5" Dome reflector power rating: 220-240 vac, 50/60 Hz.			
	Mirror	2	1,272.00	2,544.00
	Description: Wall mirror with frame flat glass mirror 2 mm thick minimum, Frame wood or plastic commercial finish, rectangular shape, 3600 sq.cm			
	Mop	4	1,272.00	5,088.00
	Description: handle and mop head set, refillable head, handle aluminum or anti rust coated steel. dimension 130x19 cm, mop head cotton thread /yarn. L 34x16x4 cm, handle: plated steel tube or wood, length 40 minimum, no sharp edges			
	Polisher, floor	1	29,600.00	29,600.00
	electric floor with accessories,			
	Handle: Stainless tube, adjustable size and capacity; 13-inch (minimum)			
	Power:1/3Hp (Minimum)			
	Rotation Speed : 160 rpm (minimum)			
	Heavy duty (royal) power cord length;			
	Includes user's manual in English			
	Shelving	1	3,180.00	3,180.00

	<p>Description –Shelving open, knockdown type, adjustable shelves, Metal Powder Coated Frame, 5 shelves, dimension 85x30x180 cm, any color, sturdy connection, no wobble, no sharp edges</p>			-
	<p>Sponges, dish</p>	12	63.60	763.20
	<p>Description: Dush Sponge, cellulose, non-scratch dimension</p>			-
	<p>Spray Gun, Water</p>	6	212.00	1,272.00
	<p>Description: Barber/Salon spray gun. Material: HDPE transparent plastic, capacity 300 ml minimum, trigger type sprayer, dimension 7 cmx 16.3 cm height. Rotating nozzle to adjust spray patterns, must be branded, no sharp edges</p>			-
	<p>Squeegee</p>	3	1,378.00	4,134.00
	<p>Description: short handle, head/blade material: stainless, rubber, handle: plastic or stainless steel, blade length 25-30 cm, overall length handle and head 30-32cm</p>			-
	<p>Squeezer Mop</p>	2	3,180.00	6,360.00
	<p>Description: mop bucket with squeezer/wringer and wheels hand lever to squeeze, made of metal with hand grip, material: hard plastic or PS polystyrene capacity: 30 L overall dimension excluding handle LxWxH 40x27x57 cm, color yellow, Caution printed in black on both sides of the top of the bucket, no sharp edges.</p>			-
	<p>Step Ladder</p>	1	7,420.00	7,420.00
	<p>Description: Aluminum U channel, capacity 250lbs minimum, platform type, 6 step including top steep, reach 6 to 8 feet minimum, spread 4 feet minimum,</p>			-
	<p>Vacuum Cleaner, Dry & Wet</p>	1	5,000.00	5,000.00
	<p>Electric vacuum cleaner, wet and dry function, wet and dry function, sucks even screws, with 4 swivel caster wheels. Material: Hard Plastic (ABS) or rust proof body equivalent</p>			-
	<p>Power Supply: 220/240VAC. 50/60Hz,</p>			-
	<p>1000 Watts (minimum) Auto shut off</p>			-
	<p>Tank Capacity: 20 liters (minimum)</p>			-

	<p>Equipped with complete accessories i.e detachable vacuum hose assembly (flexible-non-kink) extension tubes/wands, carpet (long square) brush nozzle, crevice nozzle, heap filter, sponge filter/washable cloth bag. Comes with 4 meters (minimum) heavy duty (royal) power cord , molded male plug to adapt Type A outlet or providing 10A plug adapter is an option) Smooth surface, no sharp edges,</p> <p>with user's manual written in English that contains operating procedure parts with description, safety procedure and maintenance. The item must be branded, brand name and electric rating permanently mark on the item. With service centers located in major cities in the Philippines.</p> <p>The offered brand of the item must be an international brand with at least 5 years presence at the local market and global presence in the USA, Europe or in Japan market.</p>			
	<p>Stand Fan</p>	2	2,650.00	5,300.00
	<p>Description: Stand Fan, Material; Metal, Plastic, Size/Diameter: 18 inches, power rating 70 watts, 220/240 VAC, 50/60 Hz, Single phase, base: stable 16 inches diameter (approx.)</p>			
	<p>Washer, Laundry/Washing Machine</p>	2	21,730.00	43,460.00
	<p>Front load Electric Washer, laundry, Electronic control, digital indicator display, transparent glass door. Body material steel, power coated, any color,</p>			
	<p>Dimension: (WXDXH) 590mm (minimum) x490 mm (minimum) x 820 mm (minimum)</p>			
	<p>Drum material: Stainless Steel</p>			
	<p>Capacity : 8 kg minimum</p>			
	<p>Spin speed :1200 rpm</p>			
	<p>Power Rating: 220/240 VAC, 50-60 Hz.</p>			
	<p>Comes with 1 meter (minimum) heavy duty power cord with male plug to adapt Type A outlet</p>			
	<p>Smooth surface and no sharp edges</p>			

	<p>With DTI- BPS Certification brand name and electric ratings clearly and permanently mark on the item,</p> <p>with user's manual written in English that contains operating procedure parts with description, safety procedure and maintenance. With service centers located in major cities in the Philippines.</p> <p>The offered brand of the item must be an international brand with at least 5 years presence at the local market and global presence in the USA, Europe or in Japan market.</p> <p>White Board</p> <p>Description: floor standing, rolling. board: white formica laminated, plane will not deform, board size: 1800mmx1000x1200 mm H, board edges with aluminum clip edging 17 mm with plastic corner caps, comes with metal tray for marker and eraser. The stand and frame are constructed with aluminum or powder coated steel 25 mm square tube, sturdy, no wobble with 4 lockable hard plastic caster wheels. Over all height 210-214 cm. no sharp edges.</p> <p>*****Nothing Follows*****</p>	1	12,500.00	12,500.00
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TOTAL Php296,153.20

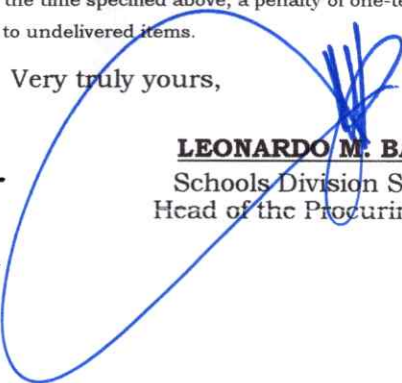
(Total Amount in Words) **Two Hundred Ninety-Six Thousand One Hundred Fifty-Three Pesos 20/100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:


JOHN ALWIN SUERATE
AKMS OFFICE AND SCHOOL SUPPLIES
TRADING
 Signature over Printed Name
 11/4/24
 Date


LEONARDO M. BALALA, CESE
 Schools Division Superintendent
 Head of the Procuring Entity (HoPE)

Fund Cluster : <u>107</u>	ORS/BURS No. : <u>2023-12-05629</u>
Funds Available: <u>296,153.20</u>	Date of the ORS/BURS : <u>DEC 15 2023</u>
<p style="text-align: center;">CARLO P. DIVEDOR, CPA Accountant III</p> <p style="text-align: center;">12-29-23</p>	Amount: <u>296,153.20</u>