PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier:	**SURALLAH NORTH DISTRICT PST MPC**	P.O. No.:	**23-150**
		Date:	**December 6, 2023**
Address:	Surallah South Cotabato	PR No.:	**DSC-23-11-177**
TIN No.:	005-318-765-000	Mode of Procurement::	**NP - SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**Koronadal City, South Cotabato**	Delivery Term:	**(Two) 2 Calendar day/s**
Date of Delivery:	**Upon Receipt of NTP**	Payment Term:	**(Fifteen) 15 Calendar day/s**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	**Supply and Delivery of Meals and Snacks for the conduct of 2023 Schools Division of South Cotabato Non-Teaching Employees Congress on December 11-12, 2023 w/ stage and decorations and Backdrop**	1		**775,500.00**
	pax	Meals and Snacks	517	1,500.00	**775,500.00**

x-x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x-x

TOTAL: Php 775,500.00

(Total Amount in Words) Seven Hundred Seventy-Five Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

LEONARDO M. BALALA, CESE

Schools Division Superintendent

Head of the Procuring Entity (HoPE)

Conforme:

ARNOLD EUDAYA

SURALLAH NORTH DISTRICT PST MPC

Signature over Printed Name

12/8/23

Date

Fund Cluster: _____

Funds Available: _____

CARLO P. DIVEDOR, CPA

Signature over Printed Name

ORS/BURS No. : 2023-12-05366

Date of the ORS/BURS : DEC 07 2023

Amount : 775 500.