

# PURCHASE ORDER

## Department of Education-Schools Division of South Cotabato

Supplier: **AGREDA SHELL STATION**  
 Gensan Drive, Cor. Zulueta St., Brgy. Zone 1,  
 Address: Koronadal City  
 TIN No. 770-135-014-000

P.O No. **23-167**  
 Date: **December 21, 2023**  
 PR No. **DSC-23-12-184**  
 Mode of Procurement: **NP-SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Koronadal City, South Cotabato**  
 Date of Delivery: **Upon receipt of NTP**

Delivery Term: **January - December, 2024**  
 Payment Term: **Per actual billing**


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>Procurement of Fuel to be used for the delivery of Learning Resources</b>  <b>Inclusions:</b> Diesel Gasoline  Isuzu Crosswind - SKX 778 Toyota Van - P5Q097 MUX 1201-298230 Pick-Up - B61015 Motorcycles Bonggo 1201-326696 <i>x-x-x-x nothing follows x-x-x-x</i>	<b>1</b>		<b>99,662.40</b>
	Liters		1,538.00		
	DepEd Service Vehicles				The amount to be paid the by DepEd shall be the pump price per transaction with no additional cost. The billing shall be on quincena basis which includes Purchase Order for the fuel, oil, and lubricants with duly signed trip ticket and other pertinent documents.
<b>TOTAL</b>					<b>Php99,662.40</b>

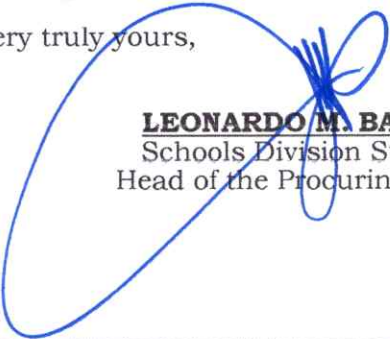
*For DepEd -SDO of South Cotabato Service Vehicles*

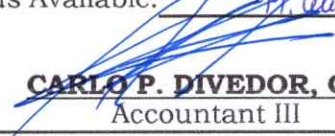
(Total Amount in Words) **Ninety-Nine Thousand Six Hundred Sixty-Two Pesos 40/100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:  
  
**Fredervinda Carillo**  
**AGREDA SHELL STATION**  
 Signature over Printed Name  
 01/04/2024  
 Date

  
**LEONARDO M. BALALA, CESE**  
 Schools Division Superintendent  
 Head of the Procuring Entity (HoPE)

Fund Cluster : 101  
 Funds Available: 99,662.40  
  
**CARLO P. DIVEDOR, CPA**  
 Accountant III

ORS/BURS No. : 2023-12-06025  
 Date of the ORS/BURS : DEC 28 2023  
 Amount: 99,662.40