

# PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: <b>CINCO NIÑAS RESTO</b>	P.O. No.: <b>23-162</b>
	Date: <b>December 20, 2023</b>
Address: General Santos Drive, Zone I, Koronadal City, South Cotabato	PR No.: <b>DSC-23-12-187</b>
TIN No.: 104-077-115-009	Mode of Procurement: <b>NP - LEASE OF REAL PROPERTY AND VENUE</b>

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Koronadal City, South Cotabato</b>	Delivery Term: <b>(One) 1 Calendar day/s</b>
Date of Delivery: <b>December 23, 2023</b>	Payment Term: <b>(Fifteen) 15 Calendar day/s</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Lease of venue with meals and snacks for the conduct of Seminar-Workshop on clustered Finance Personnel on Accounting of School Financial Transactions (Live-Out)</b>	1		<b>122,000.00</b>
	pax	LOV with meals and snacks	122	1,000.00	<b>122,000.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 122,000.00**

**(Total Amount in Words) One Hundred Twenty-Two Thousand Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**LEONARDO M. BALALA, CESE**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

  
**Marilyn Somogod**  
**CINCO NIÑAS RESTO**

Signature over Printed Name

12-22-2023

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS : \_\_\_\_\_

Amount : \_\_\_\_\_

  
**CARLO P. DIVEDOR, CPA**

Signature over Printed Name

12-20-23