

# PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: <b>PEOPLE'S GENERAL MERCHANDISE</b>	P.O. No.: <b>23-170</b> Date: <b>December 28, 2023</b>
Address: Alunan Avenue, Zone IV, Koronadal City	PR No.: <b>DSC-23-12-194</b>
TIN No.: 000-104-076-876	Mode of Procurement: <b>NP - SMALL VALUE PROCUREMENT</b>

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Supply Office, Schools Division of South Cotabato</b>	Delivery Term: <b>(Seven) 7 Calendar day/s</b>
Date of Delivery: <b>Upon Receipt of NTP</b>	Payment Term: <b>(Fifteen) 15 Calendar day/s</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Supply and Delivery of Learning Tools &amp; Equipment for Science &amp; Mathematics for 2 identified schools - Scientific Calculators</b>	1		<b>106,723.00</b>
	pc	SCIENTIFIC CALCULATORS	137	779.00	<b>106,723.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 106,723.00**

**(Total Amount in Words) One Hundred-Six Thousand Seven Hundred Twenty-Three Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

**LEONARDO M. BALALA, CESE**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

Conforme:

*Rosalie M. Orfrecio*  
ROSALIE M. ORFRECIO

**PEOPLE'S GENERAL MERCHANDISE**

Signature over Printed Name

*1-4-2024*

Date

Fund Cluster: 101

Funds Available: 106,723.00

*Carlo P. Divedor*  
**CARLO P. DIVEDOR, CPA**

Signature over Printed Name

ORS/BURS No. : 2023-12-00109

Date of the ORS/BURS : DEC 29 2023

Amount : 106 723.-