



Republic of the Philippines  
**Department of Education**  
 REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

**A RESOLUTION TO AWARD THE LEASE OF VENUE WITH MEALS, SNACKS AND ACCOMMODATION TO SA BALAI LAKE VIEW RESORT AS THE SERVICE PROVIDER WITH THE SINGLE CALCULATED AND RESPONSIVE QUOTATION (SCRQ) AND RECOMMENDING FOR THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY (HOPE)**

**RESOLUTION NO.: 2023-11-067**

**WHEREAS**, the SGOD-HRD, Department of Education, Schools Division of South Cotabato, requested for the procurement of **Lease of Venue with Meals, Snacks and Accommodation for the conduct of HRDS Monitoring and Review of the conduct of PD Programs on December 15, 2023 (Live-In)**. (DSC-23-10-134) with the approved budget for the contract (ABC) amounting to **Fifty-Seven Thousand Pesos (Php 57,000.00)**;

**WHEREAS**, the Schools Division Superintendent approved the conduct of such activity which requires leasing of venue including accommodation, meals and snacks;

**WHEREAS**, Section 53.10 of the Revised implementing Rules and Regulations (IRR) of RA 9184 allows the procuring entities to resort to negotiated procurement for leasing a privately-owned venue for official use;

**WHEREAS**, the Bids and Awards Committee (BAC) thru its Secretariat invited three (3) hotels/venues of known qualifications to submit quotations;

**WHEREAS**, the BAC received only one (1) quotation and opened the same on November 6, 2023, 10:00 am;

**WHEREAS**, the BAC, upon careful deliberation and evaluation of the submitted price quotation, found the offer of **Sa Balai Lake View Resort** as the single calculated and responsive quotation detailed as follows;

Lot No.	ABC	No./Unit	Item	Price	Awarded To
1	P57,000.00		<b>Lease of Venue with Meals, Snacks and Accommodation for the conduct of HRDS Monitoring and Review of the conduct of PD Programs on December 15, 2023 (Live-In) 30 pax</b>	P57,000.00	<b>Sa Balai Lake View Resort</b>
<b>TOTAL</b>	<b>P57,000.00</b>			<b>P57,000.00</b>	

**WHEREAS**, **Sa Balai Lake View Resort** was evaluated and rated **99.0 %** using the guidelines for Lease of Privately-Owned Real Property and Venue (Table of Rating Factors for Lease of Venue), and was determined to be responsive;

*SDOSC-OSDS-RES-v2.0r0.0, effective 04/06/2020*



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**WHEREFORE**, premises considered and upon the unanimous sponsorship by the BAC members let it be;

**RESOLVED** as it is hereby **RESOLVED** to recommend the award of the contract for the above-stated procurement to **Sa Balai Lake View Resort** as the service provider with the Single Calculated and Responsive Quotation;

**RESOLVED FURTHER**, to recommend to the Head of the Procuring Entity (HOPE) of the Department of Education, Division of South Cotabato the approval of the said procurement;

**PASSED** and **CARRIED** this 9<sup>th</sup> day of November 2023, at the BAC Office, Schools Division of South Cotabato, City of Koronadal.

Prepared by:

**RODEL H. CATUBAY**  
BAC Secretariat Head

**DAISY I. DARROCA**  
BAC Member

**CRISTOPHER T. FRUSA**  
BAC Member

**RONALD JIM S. SOMERA**  
BAC Member

(On Leave)  
**LALAINÉ SJ. MANUNTAG, Ph.D**  
BAC Vice Chairperson

**JASMIN P. ISLA**  
BAC Chairperson

APPROVED:

**LEONARDO M. BALALA, CESE**  
Schools Division Superintendent  
Head of the Procuring Entity (HOPE)

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