



Republic of the Philippines

Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

A RESOLUTION TO AWARD THE LEASE OF VENUE WITH MEALS AND SNACKS TO VILLA PRINCESSITA CATERING SERVICES AS THE SERVICE PROVIDER WITH THE LOWEST CALCULATED AND RESPONSIVE QUOTATION AND RECOMMENDING FOR THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY (HOPE)

RESOLUTION NO.: 2023-11-061

WHEREAS, the **SGOD**, Department of Education, Schools Division of South Cotabato requested for the procurement of **Lease of Venue with Meals and Snacks for the Conduct of Learner Rights and Protection Capability Building for CPC Functionality on November 15, 20223 (Live-Out)** (DSC-23-10-141) with the approved budget for the contract (ABC) amounting to **Sixty Thousand Pesos (Php 60,000.00)**;

WHEREAS, the Schools Division Superintendent approved the conduct of such activity which requires leasing of venue including meals and snacks;

WHEREAS, Section 53.10 of the Revised implementing Rules and Regulations (IRR) of RA 9184 allows the procuring entities to resort to negotiated procurement for leasing a privately-owned venue for official use;

WHEREAS, the Bids and Awards Committee (BAC) thru its Secretariat invited three (3) hotels/venues of known qualifications to submit quotations;

WHEREAS, the BAC received two (2) quotations and opened the same on November 6, 2023, 1:00 pm;

WHEREAS, the BAC, upon careful deliberation and evaluation of the submitted price quotation, found the offer of **Villa Princessita Catering Services** as the lowest calculated and responsive quotation detailed as follows;

Lot No.	ABC	No./ Unit	Item	Price	Awarded To
1	60,000.00	1	Lease of Venue with Meals and Snacks for the Conduct of Learner Rights and Protection Capability Building for CPC Functionality on November 15, 20223 (Live-Out) 100 pax	52,000.00	Villa Princessita Catering Services
TOTAL	60,000.00			52,000.00	

WHEREAS, **Villa Princessita Catering Services** was evaluated and rated **96.75 %** using the guidelines for Lease of Privately-Owned Real Property and Venue (Table of Rating Factors for Lease of Venue), and was determined to be responsive;

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WHEREFORE, premises considered and upon the unanimous sponsorship by the BAC members let it be;

RESOLVED as it is hereby **RESOLVED** to recommend the award of the contract for the above-stated procurement to **Villa Princessita Catering Services** as the service provider with the Lowest Calculated and Responsive Quotation;

RESOLVED FURTHER, to recommend to the Head of the Procuring Entity (HOPE) of the Department of Education, Division of South Cotabato the approval of the said procurement;

PASSED and **CARRIED** this 6th day of November, 2023, at the BAC Office, Schools Division of South Cotabato, City of Koronadal.

Prepared by:

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BAC Secretariat Head

DAISY I. DARROCA
BAC Member

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BAC Member

RONALD JIM S. SOMERA
BAC Member

(On Leave)
LALAINÉ SJ. MANUNTAG PhD
BAC Vice Chairperson

JASMIN P. ISLA
BAC Chairperson

APPROVED:

LEONARDO M. BALALA, CESE
Schools Division Superintendent
Head of the Procuring Entity (HOPE)

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