



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

February 15, 2024

REGION MEMORANDUM
ESSD-2024-017

**GUIDELINES ON THE UPLOADING OF THE WINS DATA FOR SY 2022-2023
AND SY 2023-2024 UNDER THE NEWLY ENHANCED ONLINE
MONITORING SYSTEM (e-OMS)**

To: Schools Division Superintendents

1. The Department of Education (DepEd), in close coordination with its development partners, the GIZ (*Deutsche Gesellschaft für Internationale Zusammenarbeit*), UNICEF (United Nations Children's Fund), and Save the Children Philippines have agreed, after years of WinS policy implementation, on the necessity of integrating the WinS Online Monitoring System (OMS) into the Basic Education Information System (BEIS).
2. To reinforce and strengthen the WinS Program monitoring and implementation, the **DepEd Memorandum No. 194, s. 2018** or the **Implementing Guidelines to DepEd Order No. 10, s. 2016 (Policy and Guidelines for Comprehensive Water, Sanitation, and Hygiene in Schools Program)** was amended with the following conditions by:
 - a. ensuring that the issues and concerns on WinS data and WinS monitoring can be addressed;
 - b. enhancing the interface and navigation experience of the coordinators by incorporating more user-friendly features on the WinS Online Monitoring System (OMS);
 - c. updating the process flow in navigating the Enhanced OMS (E-OMS); and
 - d. providing flexibility for changes in technology and upgrading of platforms and systems used in WinS Monitoring.
3. The following annexes in this regard, shall be used as reference or guide for the uploading of the needed WinS data for the current School Year (SY) covering the **SY 2022-2023** and **SY 2023-2024**:
 - a. **Annex A:** WASH in Schools Enhanced Online Monitoring System User's Manual for Schools (see Attachment 1 for details); and
 - b. **Annex B:** WASH in Schools Enhanced Online Monitoring System Administrator's Manual for Schools Division IT Officer and School ICT Coordinator (see Attachment 2 for details).
4. Furthermore, in the change of school year opening, the uploading of WinS data for **SY 2022-2023** in the e-OMS shall be completed not later than **February 16, 2024** while for **SY 2023-2024**, the uploading shall be open from **February 20, 2024 to May 31, 2024**.
5. While most schools find ways to intensify and identify potential partners to support its program implementation which includes but not limited to, establishing



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WASH facilities like sex-segregated toilets, this Office respectfully reiterates the following:

- DepEd applauds local initiatives to promote gender-responsive basic education per DepEd Order 32, s. 2017, the WinS policy ensures the provision of sex-segregated toilets as one of the minimum requirements (crucial indicators) for a school to reach at least a star level;
- DepEd strongly prohibits any personnel or official to engage in any form of financial solicitation or donations from any individual or organization to improve the WASH conditions and/or compliance of the schools to WinS standards;
- compliance to WinS standards to improve star level requires creative utilization of available resources that will not require any school to spend beyond the allocated program funds of the Department;
- the WinS Three-Star Approach (TSA) is a system used to monitor, quality assure, and recognize the efforts of schools and should not be used for competition between and among schools;
- DepEd Memorandum 13, s. 2021** or the “*Designation of WinS Coordinators in the Department of Education Regional and Schools Division Offices*” officializes the coordinatorship at the regional and schools division offices. In the absence of a separate non-teaching personnel facilitating the program, the School Head shall fulfill the role as the Chair of the WinS Technical Working Group (TWG) at the school level. Teachers shall not be permitted to perform any and all tasks related to the program to ensure that academic interventions and in-class learning will be prioritized.

6. For more information, please contact **Ms. Magdalena Portia T. Cariaga**, Senior Education Program Specialist and **Mr. Vonerich B. Berba**, Education Program Specialist II of the Bureau of Learner Support Services-School Health Division (BLSS-SHD) under the Nutrition and Hygiene Team through email at blss.shd@deped.gov.ph or telephone number (02) 8632 9935.

7. Immediate dissemination of this Memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated

Reference: DO No. 10, s. 2016

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:
 GUIDELINES SCHOOL HEALTH

MFSR/ESSD-SHS/RM- GUIDELINES ON THE UPLOADING OF THE WINS DATA FOR SY 2022-2023 AND SY 2023-2024 UNDER THE NEWLY ENHANCED ONLINE MONITORING SYSTEM/017/February 15, 2024



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