



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

January 31, 2024

REGION MEMORANDUM  
PPRD-2024-010

**PPRD's ACCOUNTABILITY MECHANISM IN THE QMS OPERATIONALIZATION  
AT RO & SDO LEVELS**

To: Schools Division Superintendents  
RFD Chiefs

1. This has reference to the QMS Operation Manual Revision 2 as of January 9, 2024 of Policy, Planning & Research Division (PPRD) which includes five (5) processes: Plan Formulation, Policy Development (Implementation & Review), Data Information Management, and Performance Monitoring & Evaluation. For the full operationalization of these QMS processes, PPRD has instituted an Accountability Mechanism to ensure clear strategic directions among its personnel, Regional Functional Division (RFD) partners and School Division Office (SDO) counterparts.
2. This **Accountability Mechanism** aims to:
  - a. provide PPRD personnel clear accountability in the provision of technical assistance, follow-up, and monitoring as regards compliance of its deliverables through the data inputs and/or reports of its RFD partners and SDO counterparts;
  - b. ensure that all RFD partners and SDO counterparts can comply in submitting required data inputs and/or reports on the expected time frame; and
  - c. foster strong partnership and collaboration in the full institutionalization of PPRD's QMS processes and as mechanism of providing TA to all its SDO counterparts as regards operationalization of such QMS processes as well at the division level.
3. To fully operationalize this **Accountability Mechanism**, see the following enclosures for your reference:

Enclosure	Name	Purpose
1	Indicative Outputs per PPRD QMS Process and Sub-processes	To provide clear directions on specific deliverables that need to be complied per QMS process and sub-processes.
2	PPRD Personnel Accountable RFDs and SDOs	To fully engage all PPRD personnel by ensuring strong accountability in the full operationalization of QMS process.



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4. For inquiries and clarifications, you may reach Dr. Glenn A. Bisnar, CES through [glenn.bisnar@deped.gov.ph](mailto:glenn.bisnar@deped.gov.ph).
5. For dissemination, information, and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

*Enclosure:* As stated

*Reference:* PPRD QMS Operation Manual Revision 2 as of January 9, 2024

*Allotment:* None

*To be indicated in the Perpetual Index under the following subjects:*

QMS          PROGRAM          PLANNING

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GAB/PPRD/RM – PPRD’s ACCOUNTABILITY MECHANISM IN THE QMS OPERATIONALIZATION AT RO & SDO LEVELS/011/January 31, 2024



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Enclosure 1 to Region Memorandum PPRD-2024-010:

**Indicative Outputs per PPRD QMS Process and Sub-processes**

No.	PPRD QMS Processes	Sub-processes	Outputs
1	Plan Formulation	Strategic Planning	Regional Education Development Plan (REDP) 2023-2028
		Medium-Term Planning	Medium-Term Plan
		Operational Planning	* Work Financial Plan (WFP) * Annual Investment Program (AIP) * Budget Execution Document (BED) 2 * Budget Proposal
2	Policy Development	Policy Implementation	* Policy Research Agenda on Policies Implemented * Regional Issuance/ Guidelines to conduct Policy Research Agenda
		Policy Review	* Policy Implementation Feedback Report based on the Policy Research Review Conducted (Region Memorandum, Poster Display, Research Colloquium) * Policy Recommendation submitted to CO
3	Data Information Management	Data Dissemination	* Need Analysis on Basic Education Data (Teacher Needs, Classroom/ Furniture Needs, Classroom Repair/WatSan Facilities Needs) * Analyzed Data on Basic Education (Trend Analysis Inputs to REDP Baseline) * Basic Education Data sets inputs to Budget Proposal (AIP)
		Data Management	* Conversion from Elementary to Integrated School, School ID Issuance for Newly, Renaming of Schools, Separation of Annex from Mother Schools, Additional SHS Offerings) - Endorsement (Public Schools) - Permit (Private Schools -Temporary Closure) * Region Profile * Reports submitted to Line & Oversight Agencies * Annual Investment Program (AIP) * Regional Development Investment Program (RDIP)



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			* Budget Execution Document (BED 2)
		Management Information System	Updated: * Learner Information System (LIS) * Basic Education Information System (BEIS) * National School Building Inventory (NSBI) Performance Management Information System (PMIS)
4	Research Management	Call for Proposal and Proposal Evaluation	Region Memoranda: * Call for Submission of BERF Proposals * Final List of BERF Recipients
		Implementation & Monitoring	M&E Reports and Findings on Research Management
		Dissemination of Research Results	* Regional Research Congress * Research Colloquium
		Archiving	* Completed Researches * Research Journal * Uploaded researches in E-Saliksik Portal of DepEd CO
5	Performance Monitoring & Evaluation	Education Statistic Monitoring	* Budget Execution Document (BED) 2 * REDP (6-year Targets) * Region Profile
		Program/Project Implementation Review	Quarterly WFP Accomplishment Report
		Staff Performance Appraisal	* Recalibrated OPCR/IPCRRF * Accomplished OPCR/IPCRRF



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Enclosure 2 to Region Memorandum PPRD-2024-010:

**PPRD Personnel Accountable RFDs and SDOs**

No.	PPRD Personnel	RFD's Assignment	SDO's Assignment
1	Blessy Joie P. Barnuevo	* Finance Division (FD) * Office of the Regional Director (ORD)	* Cotabato Division * Kidapawan City Division
2	Lovely Z. Ramos	* Quality Assurance Division (QAD) * Administrative Division (AD)	* Tacurong City Division * Sultan Kudarat Division
3	Osop A. Pangilamun	* Field Technical Assistance Division (FTAD) * Education Support Services Division (ESSD)	* South Cotabato Division * Koronadal City Division
4	Ulysses S. Laruya	* Curriculum Learning Management Division (CLMD) * Human Resource Development Division (HRDD)	* Sarangani Division * General Santos City Division