



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

January 31, 2024

REGION MEMORANDUM
PPRD-2024-013

RATIONALIZED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2024

To: Schools Division Superintendents
Regional Functional Division Chiefs

1. This has reference to Office Memorandum PPRD-2024-002 regarding the **Submission of RFD's CY 2024 OPCR and Annual Calendar of Activities** which was issued last January 2, 2024.
2. After consolidating all Regional Functional Division's (RFD's) activities, this **Rationalized Calendar of Activities for FY 2024** is hereby disseminated. This document aims to ensure clear directions to RO and SDO personnel in terms of alignment of programs, projects and activities at all governance levels.
3. See Enclosure – Rationalized Annual Calendar of Activities for FY 2024 for your reference.
4. For inquiries and clarifications, you may reach Dr. Glenn A. Bisnar - CES through glenn.bisnar@deped.gov.ph.
5. For information, guidance and immediate compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated

Reference: Office Memorandum PPRD 20243-02

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:

ACTIVITIES

SCHEDULE

GAB/PPRD/RM – Rationalized Annual Calendar of Activities for FY 2024/ 013/January 31, 2024



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Enclosure to Region Memorandum PPRD-2024-013

RATIONALIZED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2024

Date	Program, Project Activities (PPAs)	Responsible Person	RFD
January			
2 - 31	Performance Management: Performance Planning and Commitment	Dave C. Prodigio, Roger V. Suerte	HRDD
4-5	Pre-Work Activity for Regional Training of Teachers on Assessment	Crisanto M. Bulado	CLMD
4-5	Conduct validation and inspection of DepEd SDO Tacurong Proposed Power House	Elgene O.Dequilla, Engineer III	ESSD
8-31	ROP Nutrition Assessment	Ma. Lourdes Ines, ND II	ESSD
10-12	Quarterly Regional Workshop on FAR 1 and FAR 1A Alignment and Reconciliation	CAO, SAO, Budget Unit Staff	FD
12-30	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/ Maricel B. Rodriguez	AD
15-19	SDO Deworming Kick Off Activity	Adlyn Bea A. Bernaldez, MO IV	ESSD
16	Provision of TA Support to Schools Implementing Matatag Curriculum	Leonardo B. Mission	CLMD
16	Conduct inspection of NEAP XII Electrical for the instalation of check meter.	Elgene O.Dequilla, Engineer III	ESSD
16	Deadline of RFD's WFP 2024 Submission	Lovely Z. Ramos	PPRD
16-17	Inter-Division Onsite Monitoring and Benchmarking on the Implementation of Alternative Delivery Mode (ADM) - SK	Arturo D. Tingson Jr.	CLMD
17-19	Laboratory Examination of ROP	Adlyn Bea A. Bernaldez, MO IV	ESSD
18-19	2024 SRAA Meet Planning Conference	Magdaleno C. Duhilag Jr.	CLMD
17-19	Regional Seminar /Workshop on the Preparation of CY 2023-year End Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
19-23	Workshop on the Revision of the 4 th Batch Storybooks for Kindergarten to Grade 3 Learners for National Reading Program Supplementary Reading Materials	Arturo D. Tingson Jr.	CLMD
22	Conduct Pre-procurement of DepEd RO XII Extension Building	Elgene O.Dequilla, Engineer III	ESSD
22-May 31	Monitoring and provision of TA to SDOs and schools as to the implementation of Kindergarten and Araling Panlipunan Curriculum Implementation	Jade T. Palomar	CLMD
23	RTF ELCAC Meeting via zoom	Elgene O.Dequilla, Engineer III	ESSD
24	SDO OKD Medical-Nursing Monthly Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
24-25	Workshop on the Finalization of Consolidated Financial Reports	Accountants	FD



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24-26	Conduct of Regional Enhancement Seminar of SNED Teachers Batch 1	Cynthia G. Diaz	CLMD
24-26	Attend National Conference on International Cooperation Office (under Partnership)	Ismael N. Ngitngit, Jr. PDO IV	ESSD
25	9 -Box Grid and Succession Planning Seminar	Roger V. Suerte	HRDD
26	Conference of Division MAPEH Supervisors	Magdaleno C. Duhilag Jr.	CLMD
26	Regional Deworming Kick Off Activity	Adlyn Bea A. Bernaldez, MO IV	ESSD
	Virtual Meeting with Region and Division Learner Formation Coordinators	Ismael N. Ngitngit, Jr. PDO IV	ESSD
26	CSC-HAP Orientation	Jodan F. Manua	HRDD
26	Online Research Colloquium: Episode 1	Blessy Joie P. Barnuevo	PPRD
29	Post-Evaluation of 2023 Kafngabal and PRAISE Activities	Jodan F. Manua/ PRAISE Committee	HRDD
29 – Feb 2	Attendance to National Seminar /Workshop on the Preparation of CY 2023 Year End Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
30	Planning Conference with EPS in GMRC/Values Education	Cynthia G. Diaz	CLMD
30	SHS Immersion Meeting/Planning Conference with EPS in SHS and Immersion TWG	Crisanto M. Bulado	CLMD
30-31	Conduct of RMEPA and PIR FY 2023	NSV/MAP	QAD
31	Conference of Region & Division Sports Officers and Tournament Managers cum Enhancement of 2024 SRAA Meet Technical Guidelines	Magdaleno C. Duhilag Jr.	CLMD
31	Planning Conference with EPS in SNED	Cynthia G. Diaz	CLMD
31	Provision of TA Support to Schools Implementing Matatag Curriculum and ALS TA/Monitoring	Crisanto M. Bulado	CLMD
31-Feb 2	Regional Market Scoping of Supplementary Learning Resources (SLRs) for Library Hubs	Arturo D. Tingson Jr.	CLMD
31	SDO OKD ARH/NDEP/MH Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
3 rd week	3 rd and 4 th Program Implementation Review cum Workshop on Technical Assistance Needs Assessment		FTAD
Year-round (Jan – Dec)	Accreditation of Professional Development Programs of SDOs and Schools	Dave C. Prodigio, Roger V. Suerte	HRDD
February			
1	National Dental Health Month Kick-off	Dr. Mina Fe S. Ruz, Dentist III	ESSD
1-2	Provision of TA and monitoring as support to SDOs on ALS	Crisanto M. Bulado	CLMD
2	Conduct monitoring and inspection of ongoing BEEF Projects (SF CY 2023, Gabaldon, LMS)	Elgene O.Dequilla Engineer III	ESSD
2	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	



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5 - May 31	Procurement and Distribution of Mathematics Manipulatives Materials	Jay-ar S. Lipura	CLMD
5-9	Annual Physical Examination and Interpretation of Laboratory Results	Adlyn Bea A. Bernaldez, MO IV	ESSD
6	Reproduction of Materials for School Behavioral Change	I. Ngitngit / Joel Fernandez -COS	ESSD
6-10	National Planning Conference for School Building Program	Elgene O.Dequilla Engineer III	ESSD
9	Regional Conference of DSOs, TMs & Tech. Staff cum Ocular inspection of Billeting & Playing venues	Magdaleno C. Duhilag Jr.	CLMD
9	DepEd Dose sa Ere Season 5	ORD-PAU	
9	Conduct of Consultation Activity with CSOs of FY 2025 Budget Proposal	Reynaldo S. Gallardo	PPRD
9-10	Regional Convergence for Learner Formators and Regional Federation Officers of Leaners and Teacher-Advisers	Ismael N. Ngitngit, Jr. P DO IV	ESSD
10-12	Enhancement of Contingency Plans	Jann Earl Wendell J. Lope PDO II	ESSD
12-14	SDO Monitoring of OKD Implementation - South Cotabato	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
14	ORD-LU Planning and Assessment Meeting	ORD-LU	
12-15	Regional Training of Division Trainers and School Leaders on the Matatag Curriculum (RTOT)	All CLMD Learning Area Supervisors	CLMD
15	Conduct monitoring and inspection of ongoing BEEF Projects (SF CY 2023, Gabaldon, LMS)	Elgene O.Dequilla, Engineer III	ESSD
15-16	Regional Program Implementation Review of OKD Programs	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
16	2024 SRAA Meet Coordination Meeting with Host SDO & LGU representative	Magdaleno C. Duhilag Jr.	CLMD
16	Submission of Summary of Individual Development Plan (SIDP) and Learning and Development Needs Assessment (LDNA) Report	Dave C. Prodigio	HRDD
16	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
16	FY 2024 Online Orientation & MOA Signing of BERF Recipients	Blessy Joie P. Barnuevo	PPRD
19	Launching / Orientation of DepED SOCCSKSARGEN Succession and Exit Plan	Roger V. Suerte	HRDD
20	Conduct of FY 2024 BERF MOA Signing & Orientation	Blessy Joie P. Barnuevo	PPRD
20	CSE/ARH Meeting and Updating with Pilot Schools	Adlyn Bea A. Bernaldez, MO IV	ESSD
	Vetting of SBFP Cycle Menu	Ma. Lourdes Ines, ND II	ESSD



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21	Health Promotion Activity	Adlyn Bea A. Bernaldez, MO IV	ESSD
20-21	Provision of TA and monitoring as support to SDOs on ALS	Crisanto M. Bulado	CLMD
22	DepEd Dose sa Radyo	ORD-PAU	
22-23	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – Cotabato Province	Arturo D. Tingson Jr.	CLMD
22-23	Human Resource Data-based Management System (HRDMS) housekeeping of profile of RO personnel	Maricel B. Dignadice, Jodan F. Manua	HRDD
22-24	Regional Accreditation of 2024 SRAA Meet Technical Officials	Magdaleno C. Duhilag Jr.	CLMD
23	Provision of TA Support to Schools Implementing Matatag Curriculum	Leonardo B. Mission	CLMD
23	DepEd Dose sa Ere Season 5	ORD-PAU	
23	SHS Immersion Consultative Conference and Policy Implementation Assessment	Crisanto M. Bulado	CLMD
23	Establishment of JEL Technology in all Functional Divisions and SDOs utilizing the standard forms and templates	Dave C. Prodigio, Roger V. Suerte	HRDD
23	Online Research Colloquium: Episode 2	Blessy Joie P. Barnuevo	PPRD
23-24	Regional Learner s Convergence SOX 2024	Ismael N. Ngitngit, Jr. PDO IV	ESSD
26-29	Conduct of Vaccination to ROP	Adlyn Bea A. Bernaldez, MO IV	ESSD
28	SHS Immersion Meeting	Crisanto M. Bulado	CLMD
29	Conference of School SPS Coordinators	Magdaleno C. Duhilag Jr.	CLMD
2 nd week	Technical Assistance to SDOs for PRIME-HRM	Joseph Russel M. Farnazo/ Emerin B. Astillero/ Maricel B. Rodriguez	AD
3 rd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/ Maricel B. Rodriguez	AD
3 rd – 4 th week	Monitoring and Provision of Technical Assistance on SGC Functionality to schools		FTAD
	Reinforcement of guidelines on scholarship programs compliant with EEOP	Henry Fritz H. Diaz	HRDD
	Launching “The Star in Sox” Succession and Exit Program	Roger V. Suerte	HRDD
March			
1	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
1-29	National Women's Month	Jade T. Palomar	CLMD
1-29	Provision of TA to Division Kindergarten Coordinators on the presentation of ECD Checklist Results and analysis	Jade T. Palomar	CLMD



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1-November 30	Gender and Development Office Construction	Jade T. Palomar	CLMD
2	Meeting with Cash, Procurement, BAC and Finance Division	Lydia G. Initan	AD
5	Conduct onsite inspection of BEFF Project	Elgene O.Dequilla Engineer III	ESSD
6	SDO OKD ARH/NDEP/MH Monthly Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
5 or 6	Coordination Meeting - Partnership Focal Persons	Ismael N. Ngitngit, Jr. PDO IV	ESSD
7 or 8	Coordination Meeting on Pilot Testing of Positive Discipline Session Guide	Ismael N. Ngitngit, Jr. PDO IV / Joel Fernandez-COS	ESSD
5-31	Provision of TA and monitoring as support to SDOs on ALS	Crisanto M. Bulado	CLMD
7-8	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – Sarangani	Arturo D. Tingson Jr.	CLMD
8	DepEd Dose sa Ere Season 5	ORD-PAU	
8	Optimization of Digital Case Tracker	ORD-PAU	
8	LAC Sessions for QAD	NFBII/LDJ	QAD
9	Conference of Division MAPEH Supervisors	Magdaleno C. Duhilag Jr.	CLMD
13	SDO OKD Medical-Nursing Monthly Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
14-15	Coordination Meeting - LF& LRP Focal Persons	Ismael N. Ngitngit, Jr. PDO IV	ESSD
14-15	First Quarter RIT Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
14-15	Finalization of 2024 SRAA Meet Technical Guidelines cum Final Inspection of Billeting & Playing venues	Magdaleno C. Duhilag Jr.	CLMD
14-15	Conduct of FD 1st quarter LAC Session	All FD Staff	FD
14-15	1 st Quarter HRDD LAC Session	Apple John A. Satorre	HRDD
14-15	1 st Quarterly Meeting of Regional and Division Lawyers and Legal Personnel	ORD- Legal	
15	Storya Ta! Sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
15	Quarterly Management Review	GPMM	QAD
19-21	Transformative Innovation: Thinking Out of the Box	Dave C. Prodigio	HRDD
20	Conduct onsite inspection of BEFF Project	Elgene O.Dequilla Engineer III	ESSD
20-22	SDO Monitoring of OKD Implementation - Koronadal	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
20-22	RTOT on CSE Integration to Araling Panlipunan Curriculum	Jade T. Palomar	CLMD



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21	DepEd Dose sa Radyo	ORD-PAU	
March 21-22	2nd Midyear meeting of Regional And Division Cashiers on Bureau of Treasury (BTr) and Commission on Audit (COA) Updates	Lydia G. Initan	AD
21-22	MONITORING OF DIVISION LIBRARY HUBS	Arturo D. Tingson Jr.	CLMD
22	DepEd Dose sa Ere Season 5	ORD-PAU	
21-22	Conduct of RMEPA and PIR	NSV/MAP	QAD
22	Provision of TA Support to Schools Implementing Matatag Curriculum	Leonardo B. Mission	CLMD
22	Online Research Colloquium: Episode 3	Blessy Joie P. Barnuevo	PPRD
22-23	ICT Implementation Review with the Division Information Technology Officers Quarter 1	ORD-ICTU	
25	Ist Quarter CLMD LAC	Leonardo B. Mission	CLMD
25	Launching of HANGAD DOSE Version 2	Roger V. Suerte, Apple John A. Satorre	HRDD
25	Conduct of Comprehensive TA Program for FY 2024 BERF Recipients	Blessy Joie P. Barnuevo	PPRD
25-26	Conduct of Finalization and Consolidated of BAR1	NSV/MAP	QAD
26-27	Monitoring of PPAs under PSS	Ismael N. Ngitngit, Jr. PDO IV	ESSD
26-27	ORD/OARD LAC Session for Quarter 1	ORD-Proper	ESSD
26-27	PPRD 1 st Quarter LAC Session	Dr. Glenn A. Bisnar	PPRD
27	Conference of Region & Division Sports Officers and Tournament Managers	Magdaleno C. Duhilag Jr.	CLMD
27	Issuance of the XII's Page 1 st Quarter	ORD-PAU	
27-29	Review and provide policy recommendation on CSE Integration to Araling Panlipunan Curriculum	Jade T. Palomar	CLMD
27-29	REVIEW AND QUALITY ASSURANCE OF SLM MANUSCRIPTS ON SPA AND SPS	Arturo D. Tingson Jr.	CLMD
28-29	1 st Quarter HRDD-HRDS PIR	Dave C. Prodigio	HRDD
	Evaluation of external agency, particularly CSC, on the Rewards and Recognition and PRAISE Guidelines/Manual	Jodan F. Manua	HRDD
2 nd week	Quarterly FTAD LAC Session	All FTAD Personnel	FTAD
3 rd week	Purposive (Thematic) Deployment of RFTATs		FTAD
3 rd week	Technical Assistance to SDOs for PRIME-HRM	Joseph Russel M. Farnazo/ Emerin B. Astillero/ Maricel B. Rodriguez	AD
4 th week	Capability Building of HROD System		AD
April			
4-5	First Quarter Meeting for NDEP/ARH/MH	Adlyn Bea A. Bernaldez, MO IV	ESSD



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4-5	Capability Building of Members of the Formal Investigation Committees in SDOs	ORD-LU	
4-6	Regional Training of Qualified Coaches for 2024 SRAA Meet	Magdaleno C. Duhilag Jr.	CLMD
5 – May 24	Grammatical Ability Enhancement Program (Batch 1)	Dave C. Prodigio	HRDD
5	Deadline of Submission of 1 st Quarter PMIS-related Catch-up Plan	Lovely Z. Ramos	PPRD
10-11	Conduct of 1st Quarter Workshop on the Alignment and Reconciliation of FARs 1 and 1A	CAO, SAO, Budget Unit Staff	FD
11-12	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – South Cotabato	Arturo D. Tingson Jr.	CLMD
12	Final Coordination Meeting for 2024 SRAA Meet	Magdaleno C. Duhilag Jr.	CLMD
12	DepEd Dose sa Ere Season 5	ORD-PAU	
12-13	Regional Yes -O Camp	Ismael N. Ngitngit, Jr. PDO IV	ESSD
16	Conduct Regional Coordination Meeting with DPWH RO12.	Elgene O.Dequilla Engineer III	ESSD
17-19	Conduct of CY 2024 1st Quarter Regional Seminar Workshop on the Preparation of Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
17-20	Attendance to Philippine Association for Government Budget Administration (PAGBA) Seminar Meeting 2024	Budget Unit Staff	FD
19	Ist Bi-annual updating in Filipino Curriculum Implementation	Leonardo B. Mission	CLMD
19	Conference of Region/Division Sports Officers	Magdaleno C. Duhilag Jr.	CLMD
19	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
20-22	Refresher Activity of 2024 SRAA Meet Technical Officials	Magdaleno C. Duhilag Jr.	CLMD
22-26	Provision of TA to Division Araling Panlipunan Test Results and analysis	Jade T. Palomar	CLMD
23-27	2024 SRAA Meet	Magdaleno C. Duhilag Jr.	CLMD
23-27	Establishment of LRP Desk for SRAA	Ismael N. Ngitngit, JR. / Joel T. Fernandez -COS	ESSD
25	DepEd Dose sa Radyo	ORD-PAU	
25-26	MONITORING OF DIVISION LIBRARY HUBS	Arturo D. Tingson Jr.	CLMD
26	Exit Program for Retirable Personnel	Roger V. Suerte	HRDD
26	DepEd Dose sa Ere Season 5	ORD-PAU	
26	Online Research Colloquium: Episode 4	Blessy Joie P. Barnuevo	PPRD
1 st week	Technical Assistance to SDOs for PRIME-HRM	Joseph Russel M. Farnazo/ Emerin B. Astillero/ Maricel B. Rodriguez	
2 nd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/	



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		Maricel B. Rodriguez	
3 rd week	Capability Building of Drivers	Alyssa Grace D. Goyone	
3 rd – 4 th week	Monitoring and Provision of Technical Assistance on SGC Functionality to schools		FTAD
May			
1-31	Conduct of Rapid Mathematics Assessment Post Test	Jay-ar S. Lipura	CLMD
3	Post Evaluation Conference of 2024 SRAA Meet	Magdaleno C. Duhilag Jr.	CLMD
3	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
6-8	Regional Training on the Utilization of Mathematics Manipulatives Materials	Jay-ar S. Lipura	CLMD
9-10	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – Koronadal and Tacurong	Arturo D. Tingson Jr.	CLMD
10	Conference of Division MAPEH EPS	Magdaleno C. Duhilag Jr.	CLMD
10	DepEd Dose sa Ere Season 5	ORD-PAU	
10	Conference with Private School	NSV/MAP	QAD
15-17	REVISION AND EDITING OF SLM MANUSCRIPTS ON SPA AND SPS	Arturo D. Tingson Jr.	CLMD
16	ORD/OARD Mid-Year Planning Meeting and Performance Review	ORD-Proper	
16	Conduct of Partnership Forum 2024	Ismael N. Ngitngit, Jr. PDO IV	ESSD
16-17	Non-Teaching Induction Program (NTIP) Kick-off Activity	Dave C. Prodigio	HRDD
17	Financial Management Seminar	Roger V. Suerte	HRDD
17	ORD-LU Planning and Assessment Meeting	ORD-LU	
17	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
20-24	Monitoring of SPS Implementers	Magdaleno C. Duhilag Jr.	CLMD
22	Conduct Mid-Year Conference with DepEd SOCCSKSARGEN Engineers	Elgene O. Dequilla Engineer III	ESSD
22	Health Promotion Activity	Adlyn Bea A. Bernaldez, MO IV	ESSD
23	DepEd Dose sa Radyo	ORD-PAU	
24	DepEd Dose sa Ere Season 5	ORD-PAU	
24	First Bi-annual Monitoring of Filipino and MTB-MLE program implementation	Leonardo B. Mission	CLMD
24	Online Research Colloquium: Episode 5	Blessy Joie P. Barnuevo	PPRD
29-30	SDO Monitoring of OKD Implementation and CSE-ARH Status Report on Pilot Schools Expansion - SK	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz,	ESSD



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		Dentist III, Ma Lourdes Ines, ND II	
29-31	Seminar Workshop on Harmonized Gender and Development Guidelines	Jade T. Palomar	CLMD
31	Conference of Region & Division Sports Officers	Magdaleno C. Duhilag Jr.	CLMD
31	Exit Program for Retirable Personnel	Roger V. Suerte	HRDD
4 th week	NTIP (On Boarding)	HRDD/AD	AD
4 th week	FTAD Program Implementation Review and Capacity Building		FTAD
June			
3-28	Conduct of Rapid Mathematics Assessment Pre-test for SY 2024-2025	Jay-ar S. Lipura	CLMD
3-5	Regional Orientation on the Utilization of the Formative Assessment Materials and distribution of the Formative assessment worksheets	Jay-ar S. lipura	CLMD
5	SDO OKD ARH/NDEP/MH Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
6-7	Leaders of Change	Dave C. Prodigio	HRDD
7	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
7	LAC Sessions for QAD	NFBII/LDJ	QAD
10-11	2nd Quarterly Meeting of Regional and Division Lawyers and Legal Personnel	ORD- LU	
10-13	Year-End SPS Sports Fest	Magdaleno C. Duhilag Jr.	CLMD
10-14	Conduct of Follow up Diagnostics to ROP	Adlyn Bea A. Bernaldez, MO IV	ESSD
10-21	Brigada Eskwela Regional Kick off and Brigadahan sa Paaralan	Ismael N. Ngitngit, Jr. PDO IV	ESSD
13-14	Second Quarter RIT Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
13-14	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – Kidapawan	Arturo D. Tingson Jr.	CLMD
13-14	Conduct of FD 2nd quarter LAC Session	All FD Staff	FD
13-14	2nd Quarter HRDD LAC Session		HRDD
14	Conference of Region & Division Sports Officers	Magdaleno C. Duhilag Jr.	CLMD
14	2nd Quarter LAC Session	Leonardo B. Mission	CLMD
14	DepEd Dose sa Ere Season 5	ORD-PAU	
14	Quarterly Management Review	GPMM	QAD
19	SDO OKD Medical-Nursing Monthly Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
20-21	SBFP RO 2nd Quarter Meeting	Ma. Lourdes Ines, ND II	ESSD



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20	End of School Year Review, Planning, and Consultation with Division Mathematics EPS on Curriculum Implementation	Jay-ar S. Lipura	CLMD
20	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
20-21	SBFP RO 2nd Quarter Meeting	Ma. Lourdes Ines, ND II	ESSD
24-28	OBE monitoring	Ismael N. Ngitngit, Jr. PDO IV	ESSD
20-21	Conduct of RMEPA and PIR	NSV/MAP	QAD
21	End of School Year Review, Planning, and Consultation with Division Science EPS on Curriculum Implementation	Jay-ar S. Lipura	CLMD
21	DepEd Dose sa Radyo	ORD-PAU	
21	ICT Implementation Review with the Division Information Technology Officers Quarter 2	ORD-ICTU	
24	Start of the 30-days Intensive Training of Athletes & Coaches for 2024 Palarong Pambansa	Magdaleno C. Duhilag Jr.	CLMD
24-25	ORD/OARD LAC Session for Quarter 2	ORD-Proper	
26	Online Research Colloquium: Episode 6	Blessy Joie P. Barnuevo	PPRD
26-28	Online Capacity Building for Kindergarten Teachers for Kindergarten Instruction	Jade T. Palomar	CLMD
27-28	Conduct of Finance Division Mid-Year Performance Review	All FD Staff	FD
27-28	Dave C. Prodigio	Dave C. Prodigio	HRDD
27-28	PPRD 2 nd LAC Session	Dr. Glenn A. Bisnar	PPRD
27 – July 6	Grammatical Ability Enhancement Program (Batch 2)	Dave C. Prodigio	HRDD
28	Deployment and Integration of Records Disposal System to Records Inventory System	AD-Records, AO V	AD
28	DepEd Dose sa Ere Season 5	ORD-PAU	
28	Issuance of the XII's Page 2 nd Quarter	ORD-PAU	
1 st week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/ Maricel B. Rodriguez	AD
2 nd week	Technical Assistance to SDOs for PRIME-HRM	Joseph Russel M. Farnazo/ Emerin B. Astillero/ Maricel B. Rodriguez	ADA
2 nd week	Quarterly FTAD LAC Session	All FTAD Personnel	FTAD
3 rd week	Capability Building of Maintenance Staff	Alyssa Grace D. Goyone	
3 rd week	Purposive (Thematic) Deployment of RFTATs		FTAD
July			
1-5	Interpretation of Follow up Diagnostic Examination	Adlyn Bea A. Bernaldez, MO IV	ESSD
1-12	Performance Management: Mid-Year Performance Review and One-time Recalibration	Dave C. Prodigio, Roger V. Suerte	HRDD



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1-19	Creation/Establishment of Learner Rights and Protection Committees in RO, SDO & Schools	Ismael N. Ngitngit, Jr. / Joel Fernandez-COS	ESSD
5	Deadline of Submission of 2 nd Quarter PMIS-related Catch-up Plan	Lovely Z. Ramos	PPRD
5	Storya Ta! Sa DepEd Dose sa Ere	ORD-PAU	
9	Conduct onsite inspection of BEFF Project	Elgene O.Dequilla Engineer III	ESSD
10	HLI Status of Pilot Schools	10	
11-12	Conduct of CY 2024 2nd Quarter Workshop on the Alignment and Reconciliation of FARs 1 and 1A	Budget Unit Staff	FD
12	DepEd Dose sa Ere Season 5	ORD-PAU	
13-14	Second Quarter RIT Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
17-19	Conduct of Seminar /Worskhop on the Preparation of CY 2024 Mid-Year Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
18-19	SBFP Suppliers On site Visit and Inspection	Ma. Lourdes Ines, ND II	ESSD
19	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
22-26	Attendance to National Seminar Workshop on the Preparation of Mid Year Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
23	End of the 30-days Intensive Training of Athletes & Coaches for 2024 Palarong Pambansa	Magdaleno C. Duhilag Jr.	CLMD
25	DepEd Dose sa Radyo	ORD-PAU	
26	Conference of Region & Division Sports Officers	Magdaleno C. Duhilag Jr.	CLMD
26	DepEd Dose sa Ere Season 5	ORD-PAU	
26	Online Research Colloquium: Episode 7	Blessy Joie P. Barnuevo	PPRD
29-31	Monitoring of PPAs under PSS	Ismael N. Ngitngit, Jr. / Joel Fernandez-COS	ESSD
31	Planning Conference with Kindergarten Supervisors	Jade T. Palomar	CLMD
3 rd week – 4 th week	Monitoring and Provision of Technical Assistance on SGC Functionality to schools		FTAD
	Training on RA 9184 for BAC Members, Secretariat, TWG, Inspectorate with SDOs	Remie P. Pama	AD
	National Disaster Resilieece Month	Jann Earl Wendell J. Lope PDO II	ESSD
	Nutrition Month	Ma. Lourdes Ines, ND II	ESSD
August			
1-3	Workshop on the development of contextualized assessment tool for learners with developmental delays	Cynthia G. Diaz	CLMD
1-10	2024 Palarong Pambansa at Cebu City	Magdaleno C. Duhilag Jr.	CLMD
1-10	Establishment of LRP Desk in Palarong Pambansa	Ismael N. Ngitngit,Jr. / Joel Fernandez-COS	ESSD
2	Conduct onsite inspection of BEFF Project	Elgene O.Dequilla	ESSD



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		Engineer III	
2	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
6-9	Training of Teachers on Content and Pedagogy	Cynthia G. Diaz	CLMD
8-9	INTER-DIVISION ONSITE MONITORING AND BENCHMARKING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) – General Santos City	Arturo D. Tingson Jr.	CLMD
8-9	Second Quarter Meeting on NDEP/ARH/MH	Adlyn Bea A. Bernaldez, MO IV	ESSD
8-9	Maricel B. Dignadice, Jodan F. Manua	Maricel B. Dignadice, Jodan F. Manua	HRDD
9	DepEd Dose sa Ere Season 5	ORD-PAU	
13-16	Training of Teachers on Filipino Sign Language	Cynthia G. Diaz	CLMD
14-15	Conduct of Financial Review and Provision of Technical Assistance to SDOs and IUs	CAO, SAO, Accountants and Budget Officers	FD
16	3rd Quarter LAC Session	Leonardo B. Mission	CLMD
16	LRP Coordination Meeting	Ismael N. Ngitngit, Jr. / Joel Fernandez-COS	ESSD
16	ORD-LU Planning and Assessment Meeting	ORD-LU	
16	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
21	Health Promotion Activity	Adlyn Bea A. Bernaldez, MO IV	
21-23	Conduct of Regional Enhancement Seminar of SNED Teachers Batch 1	Cynthia G. Diaz	CLMD
22-23	Capability Building on Enhanced DO 40, s. 2012	Ismael N. Ngitngit, Jr. / Joel Fernandez-COS	ESSD
22	DepEd Dose sa Radyo	ORD-PAU	
22-23	CAPABILITY BUILDING OF LEARNING RESOURCE EVALUATORS	Arturo D. Tingson Jr.	CLMD
23	Post Evaluation Conference of 2024 Palarong Pambansa	Magdaleno C. Duhilag Jr.	CLMD
23	DepEd Dose sa Ere Season 5	ORD-PAU	
23	Conduct of Regional Private School Monitoring and Evaluation (RPSMEPA)	NSV/MAP	QAD
23	Online Research Colloquium: Episode 8	Blessy Joie P. Barnuevo	PPRD
28-29	Enhancement Seminar on GMRC and Values Education	Cynthia G. Diaz	CLMD
28-29	SDO Monitoring of OKD Implementation - Sarangani/GSC	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
	NS Baseline Validation and Consolidation	Ma. Lourdes Ines, ND II	ESSD
	SDOs WinS Program Monthly Convergence	Dr. Mina Fe S. Ruz, Dentist III	ESSD



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28-30	Monitoring of PPAs under PSS	Ismael N. Ngitngit, Jr. / Joel Fernandez-COS	ESSD
28-30	Workshop in the Formulation, Consolidation, and Firming-up of FY 2026 Budget Proposal	Reynaldo S. Gallardo	PPRD
29-31	Program Implementation Review on Gender and Development	Jade T. Palomar	CLMD
30	Conference of Division MAPEH Supervisor	Magdaleno C. Duhilag Jr.	CLMD
2 nd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/Maricel B. Rodriguez	AD
2 nd week	Organizational Management Semestral Meeting		FTAD
3 rd week	Capability Building of Security Guards	Alyssa Grace D. Goyone	AD
September			
4	SDO OKD ARH/NDEP/MH Meeting	Adlyn Bea A. Bernaldez, MOIV	ESSD
5	Learner Formation Coordination Meeting	Ismael N. Ngitngit, Jr. PDO IV	ESSD
	3rd Quarter National Simultaneous Earthquake Drill	Jann Earl Wendell J. Lope PDO II	ESSD
5-6	Conduct of FD 3rd quarter LAC Session	All FD Staff	FD
6	Regional Conference on Career Guidance Program	Ismael N. Ngitngit, Jr. PDO IV	ESSD
6	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
6	LAC Sessions for QAD	NFBII/LDJ	QAD
12-13	FINALIZATION OF SLMs ON SPA AND SPS	Arturo D. Tingson Jr.	CLMD
12-13	3rd Quarter RIT Meeting	Adlyn Bea A. Bernaldez, MOIV	ESSD
	3rd Quarter Regional DRRM Meeting	Jann Earl Wendell J. Lope PDO II	ESSD
	SDOs SDHCP Monthly Meeting	Dr. Mina Fe S. Ruz, Dentist III	ESSD
12-13	Conduct of Financial Review and Provision of Technical Assistance to SDOs and IUs	CAO, SAO, Accountants and Budget Officers	FD
13	Virtual Orientation on Records Inventory and Disposal	AD-Records Staff	AD
13	Conference of School SPS Coordinators	Magdaleno C. Duhilag Jr.	CLMD
13	DepEd Dose sa Ere Season 5	ORD-PAU	
13	Quarterly Management Review	GPMM	QAD
18-20	Workshop on the development of Activity Sheets for visually Impaired Learners	Cynthia G. Diaz	CLMD
18-20	Workshop in the Formulation, Consolidation, and Firming-up of Annual Investment Plan (AIP) FY 2026	Reynaldo S. Gallardo	PPRD
19-20	Human Resource Data-based Management System (HRDMS) housekeeping of profile of RO personnel	Maricel B. Dignadice, Jodan F. Manua	HRDD
19-20	ORD/OARD LAC Session for Quarter 3	ORD-Proper	HRDD



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19-20	Conduct of RMEPA and PIR	NSV/MAP	QAD
19	2nd bi- annual updating in Filipino Curriculum Implementation	Leonardo B. Mission	CLMD
19-20	SBFP 3rd Quarter Meeting	Ma.Lourdes Ines, ND II	ESSD
20	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
20-21	Regional Barkada Kontra Droga Summit	Ismael N. Ngitngit, Jr. PDO IV	ESSD
24-25	PPRD 3rd LAC Session	Dr. Glenn A. Bisnar	PPRD
25	ICT Implementation Review with the Division Information Technology Officers Quarter 3	ORD-ICTU	
25	Online Research Colloquium: Episode 9	Blessy Joie P. Barnuevo	PPRD
25-27	Monitoring of SPS Implementers	Magdaleno C. Duhilag Jr.	CLMD
25-27	Refresher Workshop on GAD Plan and Budget	Jade T. Palomar	CLMD
25-27	Monitoring of PPAs under PSS	Ismael N. Ngitngit, Jr. PDO IV	ESSD
26	DepEd Dose sa Radyo	ORD-PAU	
26-27	3rd Quarter HRDD LAC Session	Apple John A. Satorre	HRDD
26-27	3rd Quarterly Meeting of Regional and Division Lawyers and Legal Personnel	ORD-LU	
26-27	Workshop on Formulation, Consolidation, and Firmed-up FY 2025 BED 2	Reynaldo S. Gallardo	PPRD
27	DepEd Dose sa Ere Season 5	ORD-PAU	
28-29	SDO Monitoring of OKD Implementation -Tacurong/SK	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
30	Issuance of XII's Page 3rd Quarter	ORD-PAU	
3 rd week	Purposive (Thematic) Deployment of RFTATs		FTAD
October			
2	SDO OKD ARH/NDEP/MH Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
3	SDO OKD Medical-Nursing Meeting	Adlyn Bea A. Bernaldez, MO IV	ESSD
4	Conference of Division MAPEH Supervisor	Magdaleno C. Duhilag Jr.	CLMD
4	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
4	Deadline of Submission of 3rd Quarter PMIS-related Catch-up Plan	Lovely Z. Ramos	PPRD
4 or 5	N/World Teacher's Day Celebration	Ismael N. Ngitngit, Jr. PDO IV	ESSD
8	Conduct Regional Coordination Meeting With DPWH RO12.	Elgene O.Dequilla Engineer III	ESSD



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10-11	Pre-work Activity of MAPEH EPS, Resource Speakers & Secretariat	Magdaleno C. Duhilag Jr.	CLMD
10-11	Conduct of 3rd Quarter Workshop on the Alignment and Reconciliation of FARs 1 and 1A	Budget Unit Staff	FD
11	4th Quarter LAC Session	Leonardo B. Mission	CLMD
11	DepEd Dose sa Ere Season 5	ORD-PAU	
17	Youth Leadership values in DRRM and CCAM	Jann Earl Wendell J. Lope PDO II	ESSD
16-18	Finalization and quality assurance of activity sheets for visually impaired learners	Cynthia G. Diaz	CLMD
16-18	Conduct of Seminar /Workshop on the Preparation of CY 2024 3rd Quarter Mid-Year Financial Reports	CAO, SAO and Budget Officers and Accountants	FD
17-18	CONSULTATIVE CONFERENCE ON LR PROCESS AND PROGRAM IMPLEMENTATION REVIEW	Arturo D. Tingson Jr.	CLMD
18	2nd bi-annual Monitoring of Filipino and MTB-MLE Curriculum Implementation	Leonardo B. Mission	CLMD
	SBFP CO RO Monthly Meeting	Ma. LOurdes INes, ND II	ESSD
	SDOs SDHCP Monthly Meeting	Dr. Mina Fe S. Ruz, Dentist III	ESSD
18	Regional Climate Change Caravan	Jann Earl Wendell J. Lope PDO II	ESSD
	SDOs WinS Program Monthly Convergence	Dr. Mina Fe S. Ruz, Dentist III	ESSD
18	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
18	Conference with Private School	NSV/MAP	QAD
24	DepEd Dose sa Radyo	ORD-PAU	
24-25	Conduct of Financial Review and Provision of Technical Assistance to SDOs and IUs	CAO, SAO, Accountants and Budget Officers	FD
25	DepEd Dose sa Ere Season 5	ORD-PAU	
25	Online Research Colloquium: Episode 10	Blessy Joie P. Barnuevo	PPRD
27-29	RTOT in Teaching Basic Music Elements for Grades 9-10	Magdaleno C. Duhilag Jr.	CLMD
29-30	SDO Monitoring of OKD Implementation - Cotabato/Kidapawan	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
29-31	Monitoring of PPAs under PSS	Ismael N. Ngitngit, Jr. PDO IV	ESSD
30-31	Seminar Workshop on VAWC and Women's Right and Equality	Jade T. Palomar	CLMD
30-31	Regional Research Congress	Blessy Joie P. Barnuevo	PPRD
2 nd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/ Maricel B. Rodriguez	AD
4 th week	FTAD Program Implementation Review and Capacity Building		FTAD



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November			
1	Storya Ta! sa DepEd Dose sa Ere	ORD-PAU	
7-9	2024 Regional Science and Technology Fair	Jay-ar S. Lipura	CLMD
8	Regional Children's Month Celebration	Ismael N. Ngitngit, Jr. PDO IV / Joe Fernandez, COS	ESSD
8	DepEd Dose sa Ere Season 5	ORD-PAU	ESSD
	SSG/SPG Regional Federation Officers Election	PDO IV	ESSD
	4th Quarter National Simultaneous Earthquake Drill	Jann Earl Wendell J. Lope PDO II	ESSD
13	CSE ARH and HLI Pilot Schools Updates	Adlyn Bea A. Bernaldez, MO IV	ESSD
14-15	ALTERNATIVE DELIVERY MODE (ADM) PROGRAM IMPLEMENTATION REVIEW (PIR) & CONSULTATIVE CONFERENCE ON ADM PROCESSES	Arturo D. Tingson Jr.	CLMD
14-15	Conduct of Financial Review and Provision of Technical Assistance to SDOs and IUs	CAO, SAO, Accountants and Budget Officers	FD
15	Storya Ta! sa DepEd Dose sa Ere (With Legal Unit)	ORD-PAU	
15-16	PIR & National Students Day Celebration	Ismael N. Ngitngit, Jr. PDO IV	ESSD
17	Post Evaluation Conference of RTOT in Music	Magdaleno C. Duhilag Jr.	CLMD
20	Health Promotion Activity	Adlyn Bea A. Bernaldez, MO IV	ESSD
21-22	3rd Quarter Meeting of OKD Focals	Adlyn Bea A. Bernaldez, MO IV	ESSD
21	DepEd Dose sa Radyo	ORD-PAU	
21-24	Monitoring of SPS Implementers	Magdaleno C. Duhilag Jr.	CLMD
22	2024 Kafngabal Awards	Jodan F. Manua	HRDD
22	DepEd Dose sa Ere Season 5	ORD-PAU	
22	ORD-LU Planning and Assessment Meeting	ORD-LU	
27-29	Monitoring of PPAS under PSS	Ismael N. Ngitngit, Jr. PDO IV	ESSD
28-29	SDO Monitoring of OKD Implementation -South Cotabato/Koronadal	Dr. Adlyn Bea A. Bernaldez, MO IV, Dr. Mina Fe S. Ruz, Dentist III, Ma Lourdes Ines, ND II	ESSD
28-29	Finance Division Year End Performance Review	All FD Staff	FD
28-29	4th Quarter HRDD LAC Session	Apple John A. Satorre	HRDD
28-29	PPRD 4th LAC Session?	Dr. Glenn A. Bisnar	PPRD
3rd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/Maricel B. Rodriguez	AD
3rd week	Attendance to PICPA Annual ANC	CPAs in Finance Division	FD



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3 rd – 4 th week	Monitoring and Provision of Technical Assistance on SGC Functionality to schools		FTAD
December			
2	Year-end Review, Planning, and Consultation of the Mathematics Curriculum Implementation	Jay-ar S. Lipura	CLMD
3	Year-end Review, Planning, and Consultation of the Science Curriculum Implementation	Jay-ar S. Lipura	CLMD
3	LAC Sessions for QAD	NFBII/LDJ	QAD
4	SDO OKD ARH/NDEP/MH Meeting	Adlyn Bea A. Bernaldez, MOIV	ESSD
5	SDO OKD Medical-Nursing Meeting	Adlyn Bea A. Bernaldez, MOIV	ESSD
5	Conduct of Regional Private School Monitoring and Evaluation (RPSMEPA)	NSV/MAP	QAD
5-6	Year-End Conference of SRAA Meet Officials	Magdaleno C. Duhilag Jr.	CLMD
5-6	Special Needs Education Program Implementation Review	Cynthia G. Diaz	CLMD
5-6	Human Resource Data-based Management System (HRDMS) housekeeping of profile of RO personnel	Maricel B. Dignadice, Jodan F. Manua	HRDD
6	3rd Quarterly Meeting of Regional and Division Lawyers and Legal Personnel	ORD-LU	
6	Quarterly Management Review	GPMM	QAD
9	Conduct Year-End Meeting with DepEd Soccsksargen Engineers	Elgene O. Dequilla Engineer III	ESSD
10-11	SBFP 4th Quarter Meeting	Ma. Lourdes Ines, ND II	ESSD
12-13	4th Quarterly Meeting of Regional and Division Lawyers and Legal Personnel	ORD-LU	
12-13	Conduct of RMEPA and PIR	NSV/MAP	QAD
16-17	Conduct of Finalization and Consolidated of BAR	NSV/MAP	QAD
19-20	4th Quarter RI Meeting	Adlyn Bea A. Bernaldez, MOIV	ESSD
19-20	Conduct of FD 4th quarter LAC Session	All FD Staff	FD-
20	Workshop on GAD Sensitivity Training and Team Building Activates	Jade T. Palomar	CLMD
20	2024 DepEd PRAISE SOX Awards	PRAISE Committee	HRDD
20	EWD Closing and Awarding Program	Roger V. Suerte, Apple John A. Satorre	HRDD
	Performance Management: Year-End Evaluation	Dave C. Prodigio, Roger V. Suerte	HRDD
1 st week	Quarterly FTAD LAC Session		FTAD
2 nd week	HRMPSB Schedule of Screening and Interview	Emerin B. Astillero/Maricel B. Rodriguez	AD
2 nd week	Purposive (Thematic) Deployment of RFTATs		FTAD



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