

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION

CPD Accreditation System

PROVIDER ACCOUNT

Application as Provider

REGISTRATION ABOUT US SERVICES CONTACT



PROFESSIONAL REGULATION COMMISSION CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION SYSTEM

Welcome to CPDAS

Continuing Professional Development Accreditation System

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Accredited Programs

Don't have any idea what programs to attend? Click here to view accredited programs of PRC र्मेरि

Apply as CPD Provider

Click here to fill up the registration form and be an Accredited CPD Provider.

Professional Registration

Want to know how many CPD points you already have or apply your Non-Accredited Certificates to acquire CPD points? Register. Have an account.

- 1. Go to 122.53.86.252 link for CPDAS Home Page
- 2. Click REGISTRATION
- 3. Click APPLY AS CPD PROVIDER.



- 1. Read TERMS OF SERVICE.
- 2. Click YES, I HAVE READ, UNDERSTOOD AND AGREE TO THESE TERMS OF SERVICE to proceed, otherwise will be reverted to Public view.



- Select appropriate information being asked: Provider Type, 3. SELECT APPOINTMENT PLACE (Regional Office) where to 1. Classification, Profession (where to be accredited)
- 2. Type the PROVIDER NAME (according to documents at hand).
- process the application.

General Information Resume	Company Profile Training Facilities	Others Payment	Confirmation
Complete Address			
Region	Type here the address including	Unit, Number, Street and Subdivision/Barangay (Example U	it 101 #88 Teresa St. Sta. Mesa).
SELECT REGION			
	Select the local region.	Type here the zip code o	r postal code of the your address.
Telephone No.	Mobile Number	Fax No.	
Type the area code and landline number here (E)	xample (02)-310- Type the mobile number here (Example (+	+63)-956-123-1234). (Optional) Type your fax number h	ere (Example (63)(02) 123-4567)
	0026).		
Email Address	Websit	e	
Please type a valid e-mail address. We wi	Il be sending important notices to your e-mail account.	Type your website here. Facebook account is accepted if yo	do not have an existing website.

- 1. Fill in all fields completely.
- 2. Provide valid E-mail Address (where can be contacted).
- 3. Click NEXT for further information needs to be accomplished

	Contact Pers	ntact Person		
Fullname	Posi	tion		
Type the full name of the person	to contact in case of verifications.	Type here the position of the contact person in the organization.		
Department / Division / Office		act Email Address		
Type here the department of the o	contact person in the organization.	Type a valid e-mail address. We will be sending important notices to your e-mail account.		
Contact Information				
Type the landline number or mobile n	umber here of the contact person.			

Fill in all fields completely.

Note: Contact Person shall be the designated CPD officer and the authorized signatory of future applications and transactions pertaining to CPD.

GENERAL REQUIREMENTS	\frown	
Three-Year Annual Plan of proposed CPD Programs	Choose Files No sen	
Resume must include relevant Educational background, current employment, profession, principal area of professional work & No. of years in the practice of the regulated profession	Choose Files No sen	
DTI Certificate of Registration (authenticated copy)	Choose Files No sen	
Valid Professional Identification Card of the proprietor which shall be of the same profession that he/she is applying for	Choose Files No sen	
Profile which include Mission, Vision, Core Values and if any, a list with details of previous training programs and activities conducted	Choose Files Nosen	
List with details and photographs with captions of training equipment and facilities	Choose Files No sen	
nstructional Design fro the first program	Choose Files No sen	
NBI Clearance (original copy)	Choose Files No sen	
BIR Certificate of Registration and Tax Clearance (authenticated copy)	Choose Files No sen	
Affidavit of Undertaking (Annex "B-3")	Choose Files Nosen	
Mayor's or Business Permit		

Click CHOOSE FILES to upload each required file to proceed with the application

Note: Accepting JPEG, JPG or PNG format only



Click the chosen file. 1.

Note: Hold *Ctrl* button to select multiple photos.

- Click OPEN to choose. 2.

- 3. Do this to all fields.
- Click NEXT. 4.

	Choose Files Nosen	
Mayor's or Business Permit		Choose Files Nosen
	SPECIFIC REQUIREMENTS	
Note: If the applicant have Joint Ventue (MOA), kindly submit the hardcopy in a	ire Agreement (JVA) or Memorandum of Under any nearest PRC office.	erstanding (MOU) or Memorandum of Agreement

Before proceeding to the next step, please take note:

If the applicant have Joint Venture Agreement (JVA) or Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA), kindly submit the hardcopy in any nearest PRC office.



- 1. Select on the payment options for the convenience of the applicant. 3.
- 2. After selecting the payment mode, a dialogue box will prompt to confirm the same.

B. Click NEXT once verified.

Note: For PayMaya and other allied payment options, there will be 1.25% convenience fee of the total amount of application.

Position/Desig	i <mark>e Yucot</mark> nation: <u>Secretary</u>		
Department/Of	fice: Chemistry Department		
Email: <u>marjiey</u> Contact No: <u>09</u>	<u>ucot@gmail.com</u> 206376571		
(Your informa capitalization	tion cannot be edited after s on your information).	you submit your application, please thoroughly	review any misspellings or
		SUBMIT APPLICATION	

Click SUBMIT APPLICATION once done.

Note: application will not proceed if there is any lacking field



Read the Notice and Click PROCEED to finalize.

UNDERTAKING

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UNDERTAKING

In connection with my application as CPD Provider, I hereby undertake to comply with the requirements setforth in the CPD guidelines; that I will conduct at least one (1) accredited CPD program within a year from the issuance of the accreditation and every year thereafter; that I will ensure the activities conducted meet the criteria setforth by the CPD Council; I will conduct the program in accordance with its approval; and I will submit genuine and correct documents in support to my application and other reports required by the CPD Council.

By clicking Submit Application, you agree to our Terms and that you have read our Data Privacy Policy, and confirm that the information you provide are true and correct to the best of your knowledge. You will also receive email notifications regarding your application.

SUBMIT APPLICATION



Next	Last
INCAL	Last

Click SUBMIT APPLICATION to agree with the Undertaking.



Click OK to proceed with the printing of forms which will prompt.

Note: Username and Temporary Password will be e-mailed once the application is approved by the Council concerned



If the payment mode selected is PayMaya:

- 1. The applicant will be directed to an external portal to process the payment.
- 2. Pay the TOTAL AMOUNT reflected, including the Service Charge.

	Professio	nal Regulation Com	mission		
	APPLICATION FOR ACC	REDITATION AS CF	PD PROVIDER(LOCAL)		
	CPD Council for/of	CIVIL ENGINEE	RING		
2W	[]Renewal		Accreditation No Expiry Date		
L Personal / Con sification: m / Partnership /)	porate Information				
e of Provider:					
H FLOOR ROOM	1 705,		TH TRIANGLE		
Registration No. N1234567890	.: Date of Registra 09/01/2020	lion:	TIN: 123456789000		
phone No.:		Fax No.: +63.2			Republic of the
ALGUINTO10.	.COM	Website: HTTP://WWW	2H		aprocessional avegi
DR.		Contact No.: 091			Jun
	signature C PRI Augu	Ver Printed Name ESIDENT Vosition at 31, 2020		Order of Payment # Payor Date	PROV-2020-471 PHILIPPI August 31, 2020
art III. Action Takon		Date		EE F	
ocessed by:	nal Development Section:	Cash Division: Amount : O.R. No./Date : Issued by :		PAYMENT FOR APPLICA TOTAL AMOUNT	TION AS CPD PROVIDER
	ACTION TAKEN	BY THE CPD COUNCIL	L		
[] Approv [] Deferre	ved ed pending compliance	Accreditation	No		
[] Disapp	proved due to				
	Ch	sirperson			
	Member	_	Member		
	Date				
			CPBD-01 Res. November 28, 80		

e Philippines lation Commission ula PAYMENT C. AMOUNT PHP 5000 **PHP 5000**

If the payment mode selected is PRC Cashier:

Application Form and Order of Payment prompt after successful submission of application.

The PDF file should be printed out for processing of application



Republic of the Philippines PROFESSIONAL REGULATION COMMISSION

APPLICATION FOR CPD PROVIDER

Dear A.....

Thank you for your application for accreditation as a CPD provider.

You may print your Application Form here.

Thank you.

This email is system generated. The recipient should check the email for threats with proper software, as the commission does not accept liability for any damage inflicted by viewing the content of this email. DO NOT REPLY.

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Once the application is SUBMITTED, an e-mail will be sent to the applicant.



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APPROVAL OF APPLICATION AS CPD PROVIDER

Dear Carmela Diaz;

You may now access your account at our <u>CPD Accreditation System</u> with the following information:

Username: CALD 2020 007 Password: CALD 2020 007

You will be asked to change your password immediately for security purposes.

This email is system generated. The recipient should check the email for threats with proper software, as the commission does not accept liability for any damage inflicted by viewing the content of this email. DO NOT REPLY.

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Once the application is APPROVED, an e-mail will be sent to the applicant containing the default username and password.



Expires on 25 April 2023.

Chairman

Certificate of Accreditation ("CoA") will be awarded to Accredited Provider.



THANK YOU!