



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**29 Feb 2024**

DIVISION MEMORANDUM  
CID No. **044**, s. 2024

**MEETING ON THE PILOT IMPLEMENTATION OF THE DEPED MANUAL OF  
OPERATION FOR THE SCHOOL SPORTS CLUB (SSC)**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
MAPEH/SPS Focal Persons  
All Others Concerned

1. In line with Division Memorandum CID No. 008, s. 2024 dated January 12, 2024, this office through the Curriculum Implementation Division (CID) shall conduct a *Meeting on the Pilot Implementation of the DEPED Manual of Operation for the School Sports Club (SSC)* at Tupi Central Elementary School, Tupi, South Cotabato on March 6, 2024 at exactly 8 a.m. until 5 p.m.
2. The activity is aimed at providing a framework and standard operating procedures for the establishment of Sports Clubs in the public school system and in the preparation of Activity Design on the Pilot Implementation of the School Sports Club (SSC).
3. The following are the identified participants and trainers. Likewise, they are advised to bring their laptop, extension cord, and pocket Wi-Fi; wear appropriate attire; and attend all sessions.

No.	Name	Designation	School/District/Div
1	Dennis L. Galve	PSDS	Sto. Nino District
2	Hernan S. Salazar	Principal I	Sto. Nino NHS
3	Jerry L. Queda	MAPEH Focal	Sto. Nino NHS
4	Limuel G. Organia	Asst. SPS Focal	Sto. Nino NHS
5	Amrah M. Agustin, PhD	PSDS	Tupi District
6	Benigno M. Toribio	Principal II	Tupi NHS
7	Jonathan S. dela Peña	Assistant Principal	Tupi NHS
8	Mary Frances T. Parreno	SPS/MAPEH Teacher	Tupi NHS
9	Marilil S. Ortiz	Principal II	Tupi CES
10	Johnry L. Autor	MAPEH Focal	Tupi CES
11	Prescila A. Espiritu	SPS Focal	Tupi CES
12	May Grace T. Tomanan	Budget Officer	Division Office
13	Alex F. Floro	EPS-SSC Focal Person	Division Office



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4. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered or DO 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to Teachers.
5. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact *ALEX F. FLORO, Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS* at cellular phone no. 09555546285.
6. Meals, snacks, traveling allowance, and other incidental expenses incurred are chargeable against School/Division MOOE subject to the usual accounting and auditing rules and procedures.
7. Immediate dissemination of this memorandum is desired.

  
**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

MAPEH SCHOOL SPORTS CLUB MEETING

AFF/DM- meeting on the pilot implementation of the deped manual of operation for  
the school sports club (ssc)  
0000/February 29, 2024



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