



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

13 Mar 2024

DIVISION MEMORANDUM
CID No. **057**, s. 2024

To: Public School District Supervisors/Principals In-Charge Concerned
Public Schools Cluster Heads
Public/Private Elementary & Secondary School Heads
SPA Officers
All Others Concerned

**DIVISION-WIDE CONSULTATIVE MEETING OF SCHOOL PAPER ADVISERS (SPA)
IN ENGLISH AND FILIPINO**

1. In reference to DM-CID No. 049 s.2024, titled "2024 South Cotabato Division Schools Press Conference, all School Paper Advisers in English and Filipino who intend to join the 2024 DSPC are requested to attend the Division-wide Consultative Meeting at the Division Conference Hall on March 16, 2024 at 9:00 a.m. to 12:00 noon.
2. Relative to this, all School Paper Advisers (SPA) are advised to read all the provisions in DM CID No. 049, s. 2024 prior to this activity.
3. The consultative meeting aims to:
 - a. discuss guidelines and mechanics on the conduct of the competition;
 - b. clarify issues and concerns of the SPA relative to the conduct of the competition.
4. For services rendered on Holidays, Saturday and Sunday, all teachers and Division Personnel concerned are entitled to Compensatory Time-off (CTO) or Service Credits in accordance with Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered or DO 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to teachers.
5. Meals, travel and other incidental expenses of the participants shall be charged against school MOOE or other local funds subject to the usual accounting and auditing rules and regulations.
6. For more information you may contact Ms. Zynafe V. Caijo, EPS (English) at cellphone no. 09178919552 and Mrs. Hermie M. Jarra, EPS (Filipino) at cellphone no.09798928095.



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7. Immediate dissemination of this memorandum is directed.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent 

Enclosure: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects

MEETING

HMJ/DM- division-wide consultative meeting of school paper advisers (spa) in
english and filipino
0000/March 13, 2024