



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

01 Mar 2024

DIVISION MEMORANDUM
CID No. **071**, s. 2024

**COMPOSITION OF THE DIVISION MONITORING TEAM ON THE PILOT
IMPLEMENTATION OF THE DEPED MANUAL OF OPERATION FOR THE
SCHOOL SPORTS CLUB (SSC)**

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
MAPEH/SPS Focal Persons
All Others Concerned

1. In line with Division Memorandum CID No. 008, s. 2024 dated January 12, 2024, this office through the Curriculum Implementation Division (CID) announces the **Composition of the Division Monitoring on the Pilot Implementation of the DEPED Manual of Operation for the School Sports Club (SSC)** effective immediately until the end of the School Year 2023-2024.

2. The activity is aimed to:

- a. provide a framework and standard operating procedure for the establishment of sports clubs in the public school system,
- b. facilitate and/or assist the procurement of sports supplies and equipment charged against the program support funds downloaded from the Physical Fitness and School (PFSS) funds,
- c. ensure all the necessary support and assistance are being extended for the successful conduct of the pilot implementation and;
- d. monitor – on a bimonthly basis – the development of the sports club based on the Progress Monitoring Report accomplished by the Sports Club Facilitator.

3. The following are the identified participants and trainers. Likewise, they are advised to bring their laptop, extension cord, and pocket Wi-Fi; wear appropriate attire; and attend all sessions.

| No. | Name | Designation | Station |
|-----|---------------------------|----------------------|-----------------|
| 1 | Alex F. Floro | EPS-SSC Focal Person | Division Office |
| 2 | May Grace T. Tomanan | Budget Officer | Division Office |
| 3 | Hermie M. Jarra | EPS/OIC-CID Chief | Division Office |
| 4 | Marichu Jean R. dela Cruz | EPS-Science/ADM | Division Office |



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4. For services rendered on Holidays, Saturdays, and Sundays, all personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits per Civil Service and DBM Joint Circular No. 2, s. 2004 on **Non-Monetary Remuneration for Overtime Service Rendered** or DO 53, s. 2003 on **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.
5. For any inquiry regarding the conduct of this activity, personnel concerned are advised to contact **ALEX F. FLORO**, *Education Program Supervisor-P.E., Health, SPS, Sports, School Sports Club, and ALS* at cellular phone no. 09555546285.
6. Meals, snacks, traveling allowance, monitoring allowance, and other incidental expenses incurred are chargeable against the School/Division MOOE/Program Support Fund (PSF) subject to the usual accounting and auditing rules and procedures.
7. Immediate dissemination of this memorandum is desired.


LEONARDO M. BALALA, CESO V
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

MAPEH SCHOOL SPORTS CLUB MONITORING AND EVALUATION

AFF/DM- composition of the division monitoring team on the pilot implementation
of the deped manual of operation for the school sports club (ssc)
0000/March 01, 2024



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