



Republic of the Philippines  
Department of Education  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

15 Mar 2024

DIVISION MEMORANDUM  
OSDS No. **050**s. 2024

LIST OF EMPLOYEES ENTITLED TO PAG-IBIG REFUND FOR THE MONTH OF  
FEBRUARY 2024

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the reconciled billings signed by the Payroll Servicing Unit (PSU) for the months of **February 2024**, these employees listed below who have incurred over-deduction on Multi-Purpose Loan, Calamity, Emergency Loan, and Housing Loan shall be entitled to a refund.

	NAME OF EMPLOYEE	MFO	TYPE OF LOAN	MONTH DEDUCTED
1	ARNEL P. ARANA	SEC	MPL	FEBRUARY 2024
2	BEVERLIE O. LABORDO	ELEM	MPL	FEBRUARY 2024
3	BRIDGET D. NEMENO	ELEM	MPL	FEBRUARY 2024
4	DONESA P. SORONGON	ELEM	MPL	FEBRUARY 2024
5	JOCELYN C. COSCOLLUELA	ELEM	HL	FEBRUARY 2024
6	MARY JOY C. LUBATON	ELEM	MPL	FEBRUARY 2024
7	RODEL M. CLAUDIO	ELEM	MPL	FEBRUARY 2024
8	RUFINA L. CANCEL	ELEM	MPL	FEBRUARY 2024

2. Anent this, the Division Office shall download such refund to the respective payroll account of the identified personnel.

3. For any inquiry regarding the amount of refund, personnel concerned are advised to contact Accounting Unit of the Division Office at telephone number (083) 228-6458.



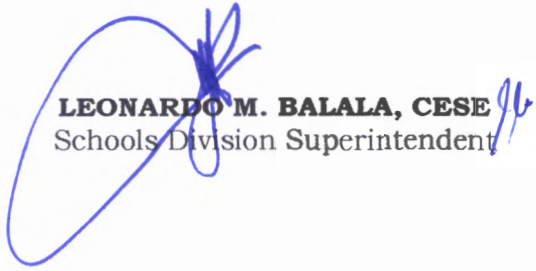
Address: Alunan Avenue, Koronadal City, South Cotabato 9506  
Telephone Number: (083)228-3801  
Email Address: [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



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4. Immediate dissemination of this memorandum is directed.

  
**LEONARDO M. BALALA, CESE**  
Schools Division Superintendent

Encl.: N o n e  
Reference: N o n e  
To be indicated in the Perpetual Index  
under the following subjects:

BENEFITS  
PAYMENTS

EPM/DM- list of employees entitled to PAG-IBIG refund for January 2024  
0000/March 15, 2024



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