



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

March 4, 2024

REGION MEMORANDUM
FD-2024-004

**SCHEDULE OF THE REGIONAL SEMINAR -WORKSHOPS ON THE
PREPARATION OF FINANCIAL REPORTS FOR CY 2024**

To: Schools Division Superintendents

1. To give the host SDOs ample time to plan and prepare for the conduct of the regional seminar- workshop on the preparation of financial reports, this office announces the schedules CY 2024 as follows:

Activity	Tentative Schedule	Host SDO
1 st Quarter	April 17-19, 2024	South Cotabato
Mid-Year	July 17-19, 2024	Sarangani
3 rd Quarter	October 16-18, 2024	General Santos City
Year-End	January 15-17, 2025	Cotabato

2. Generally, these activities aim to facilitate the following:
- Workshop on the review and consolidation of financial reports, budget and financial accountability reports, and schedule of accounts;
 - Presentation and discussion of relevant issues and concerns associated with financial management brought about by recent issuances of Department and oversight agencies; and
 - address other related financial issues.
3. Specific details relevant to the conduct of the workshops such as but not limited to checklist of reportorial requirements, registration fees and list of participants shall be disseminated through a separate issuance.
4. For queries, you may reach out to Maria Jeanette N. Delima, SAO at mariajeanette.delima@deped.gov.ph.
5. For the information, guidance and compliance of the concerned.


CARLITO D. ROCAFORT
Director IV

Encl: None
Reference: FD OM
Allotment: MOOE
To be indicated in the Perpetual Index under the subject:
SEMINARS WORKSHOPS REPORTS

MJND/FD/RM- SCHEDULE OF CONDUCT OF REGIONAL SEMINAR -WORKSHOPS ON THE PREPARATION OF FINANCIAL REPORTS/05/March 04, 2024