



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 23, 2024

REGION MEMORANDUM
AD-2024-022

**FY 2022 PERFORMANCE-BASED BONUS (PBB) AND PREPARATION
OF SCHOOLS DIVISION OFFICE AND SCHOOLS FORM 1.0**

To: Schools Division Superintendents
All Personnel Concerned

1. Pursuant to DepEd Memorandum-OUHRD-2024-0736, titled **Final Validation Results for the FY 2022 Performance-Based Bonus (PBB) and Preparation of Form 1.0**, this office hereby reiterates in light of the Department's eligibility for the grant of the **FY 2022 PBB**, all **SDO-Performance Management Teams (SDO-PMTs)** are instructed to consolidate the validated Form 1.0 of the schools division offices and schools.

2. Files shall be uploaded in Excel file **on or before May 3, 2024** and **submit the validated and signed Form 1.0 on or before May 6, 2024**, through this link: <https://bit.ly/SOX2022-Form1>.

3. To ensure the efficient compliance of the Department to the process and release of the FY 2022 PBB, we reiterate the following:

- i. The **FY 2022 PBB Form 1.0** shall be grouped by the following levels:
 - a. School Level – Elementary
 - b. School Level – Secondary
 - c. Schools Division Offices
- ii. **The rating period for school-based personnel shall cover the period August 1, 2022 to July 31, 2023** as stipulated in DepEd Order No. 034, s. 2022, titled *School Calendar and Activities for the School Year 2022-2023*. On the other hand, the **rating period of non-school based personnel covers January to December of FY 2022**.
- iii. To be considered eligible to the **FY 2022 PBB**, personnel should meet the following requirements indicated in **AO25 MC No. 2022-1**:
 - Submitted the applicable RPMS Forms (IPCRF/OPCRF/CESPES Rating) with **at least "Very Satisfactory" rating** within the given reglementary period;
 - Submitted the **Statement of Assets, Liabilities and Net Worth (SALN)**;
 - No **unliquidated** cash advance;
 - Not found guilty of **any administrative/criminal case** by **final executory judgment in FY 2022**; and
 - Must have rendered **at least nine (9) months service** during the fiscal year; those who **rendered less than nine (9) months but**



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minimum of three (3) months of service shall be entitled to the PBB in a pro-rata basis corresponding to the actual length of service rendered.

4. For any inquiries and concerns on the PBB reports, you may contact the Regional PBB Secretariat through samsudin.paraid@deped.gov.ph or at **09278239172**.
5. Wide dissemination of this memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Enc.: None

Reference: DepEd Memorandum-OUHROD-2024-0736

Allotment: None

To be indicated in the Perpetual Index under the subject:
HUMAN RESOURCE PERSONNEL

SMP/AD-P/RM/FY 2022 PERFORMANCE-BASED BONUS (PBB) AND PREPARATION OF SCHOOLS DIVISION OFFICE AND SCHOOLS FORM 1.0/011/April 23, 2024