



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 1, 2024

REGION MEMORANDUM
ESSD-2024-035

GUIDELINES ON THE UTILIZATION OF DOWNLOADED PROGRAM SUPPORT FUNDS FOR THE IMPLEMENTATION OF GULAYAN SA PAARALAN PROGRAM (GPP) AND INTEGRATED SCHOOL NUTRITION MODEL (ISNM) FOR CY 2024

To: Schools Division Superintendents

1. With reference to OUOPS No. 2023-09-1260, the Bureau of Learner Support Services School Health Division (BLSS-SHD) hereby issues the guidelines for the utilization of the downloaded program support funds for Gulayan sa Paaralan Program and Integrated School Nutrition Model (ISNM) for Calendar Year 2024 subject to the usual accounting and auditing rules and regulations.
2. Gulayan sa Paaralan Program (GPP) aims to promote production of food that are rich in protein, carbohydrates, vitamin A, and iron as major components in school feeding. It covers the creation of vegetable gardens, vegetable and tree nurseries, tree planting, propagation of medicinal plants, composting, school landscape aesthetic vegetable development, crop museum and related livelihood activities.
 - a. DM No. 223, s 2016 titled “*Strengthening the Implementation of the Gulayan sa Paaralan Program in Public Elementary and Secondary Schools Nationwide*” shall be used as reference in the disbursement of funds.
3. The established network of Lighthouse Schools adapted the ISNM and school-based Crop Museums that serve as repositories of traditional and indigenous vegetables. The Crop Museums, located within the network of the Lighthouse Schools, serve as seed banks fostering the multiplication and exchange of crop types and varieties across schools and with local communities to promote food diversity for food and nutrition of school children, and resilience of school gardens mitigating effects of climate change. Lighthouse Schools serve as learning hubs for other schools to learn about ISNM. They implement the integrated model of regular school feeding program with a well sustained bio-intensive garden, and school-based nutrition education activities.
4. For SY 2024-2025, the eight (8) established lighthouse schools will be provided with Twenty Thousand Pesos (P20,000.00) program support funds to be used for the following activities:
 - a. Purchase of garden inputs for the improvement/ maintenance of crop museum and nurseries of indigenous vegetables.
 - b. Putting-up of signage that the school is an ISNM Lighthouse for advocacy purposes.
 - c. Development of information materials such as leaflets and videos for advocacy activities.
 - d. Reproduction of appropriate nutrition education materials.
 - e. Conduct of advocacy activities on the integration of bio-intensive gardens, school feeding, and nutrition education.
 - f. Implementation of ISNM related activities as deemed necessary.



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5. Attached as Annex 1 is the list of the Lighthouse Schools for ready reference.
6. The Lighthouse Schools shall prepare an Accomplishment Report (Annex 2) to be submitted on or before December 31, 2024, copy furnish the Regional Office through email address sbfp@deped.gov.ph .
7. For further details, Dr. Maria Corazon C. Dumlao, Chief, BLSS-SHD, Ms. Magdalene Portia T. Caraga, SEPS, Mr Vonerich B. Berba, EPS II, Ms Christine Isabel B. Buenvenida, HEPO II and Ms. Gail Hariette C. dela Rosa, TA II under the Nutrition and Hygiene Team through email at sbfp@deped.gov.ph or at telephone number (02) 86329935.


CARLITO D. ROCAFORT
Director IV

Enclosure: as stated
Reference: OUOPS-2023-09-1260
Allotment: GPP & ISNM PSF
To be indicated in the Perpetual Index under the following Subjects:
NUTRITION SCHOOL HEALTH

MLAI/ESSD-SHS/RM GUIDELINES ON THE UTILIZATION OF DOWNLOADED PROGRAM SUPPORT FUNDS FOR THE IMPLEMENTATION OF GULAYAN SA PAARALAN PROGRAM(GPP) AND INTEGRATED SCHOOL NUTRITION MODEL (ISNM) FOR CY 2024 /037/April 01, 2024



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ANNEX 2 List of Lighthouse Schools in Region XII

Division	District	School ID	School Name
General Santos City	Buayan	131302	Datu Acad Dalid ES
Kidapawan City	Kidapawan City District III	131344	Lanao Central ES
Koronadal City	Koronadal East District I	131382	Namnama ES
North Cotabato	President Roxas North	130355	Ilustre CES
Sarangani	West Kiamba	130499	Kiamba Central School SPED Center
South Cotabato	Sto. Niño	130763	Teresita ES
Sultan Kudarat	Isulan South	131012	Bambad Central ES
Tacurong City	Tacurong South	131232	Josue S. Alcasid Central ES



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ANNEX 2 Accomplishment Reports Template

**Gulayan sa Paaralan Program (GPP) Accomplishment Report
 for the Utilization on the 2024 Downloaded Funds**

Region/Division		Period Covered
Office Address		
Office Telephone Number		

A. ACCOMPLISHMENTS

1. Number of Schools received the downloaded funds	
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2. School Garden

Name of School	Type of Garden	Total Number of Vegetable Harvested (in Kilos)	Total Number of Vegetable Sold (in Kilos)	Total Number of Vegetable Used in Feeding Program
Total				

3. School Nursery

Name of School	Type of Seedlings	Number of Seedlings Propagated	Number of Seedlings Distributed
Total			

4. Activities conducted for GPP

Activity Conducted Checklist	/ or X
Conducted Capacity-Building/ Training on GPP	
Conducted Advocacy Campaign on GPP	
Conducted Progress Monitoring on GPP	





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Conducted the Program Implementation Review on GPP	
Vermiculture	
Urban Gardening	
Hydroponics	
Vertical Gardening	

5. Fund Utilization

Name of School	Item Procured	Amount

6. Impact to the Community

Number of Home or Community Gardens		Partner assisted in establishing Home or Community Gardens
Number of Home Gardens established		
Number of Community Gardens established		

7. Donation/Resources Generated

(Add Additional Sheets, if needed)

Partner & Type of Donations/Services Provided	Quantity (if applicable)	Estimated Cost (if applicable)

F. PHOTOS (Before, During and After)

Prepared by:

Noted by:

GPP Division Coordinator
Date: _____

SGOD Chief



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**Integrated School Nutrition Model (ISNM) Accomplishment Report
for the Utilization on the 2024 Downloaded Funds**

Region/Division	
Name of Lighthouse School	
Amount Downloaded	
Advocacy activities conducted on the integration of bio-intensive gardens, school feeding, and nutrition education	
Activity	Date/Time/Venue
Did you reproduce or reprint any nutrition education materials? Yes ____ No ____ If Yes, what kind of nutrition education materials? (e.g. pamphlet, booklet, posters etc.) _____ If No, state Why _____	
Did you procure garden tools for the improvement/maintenance of vegetable gardens? Yes ____ No ____ If yes, state garden tools procured _____ If No, state Why _____	
Have you planted indigenous vegetables? Yes ____ No ____ If Yes, what are those indigenous vegetables, please state _____ If No, state Why _____	
Problems/issues encountered	Recommendations Made
1. _____	
2. _____	
3. _____	
Best practices	
1. _____	
2. _____	
3. _____	
Prepared by: _____ Name & Item Position (state designation if any) (Please attach pictures and provide a caption and date)	Approved: _____ Head of Office