



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

April 12, 2024

REGION MEMORANDUM
HRDD-2024-030

**REGIONAL TRAINING OF EXAMINERS AND IT SUPPORT TEAMS
FOR THE FY 2023 NQESH TEST ADMINISTRATION**

To: Schools Division Superintendents
All Personnel Concerned

1. Relative to the conduct of FY 2023 National Qualifying Examination for School Heads (NQESH) on May 26, 2024, the **Regional Training of Examiners and IT Support Teams for the NQESH Test Administration will be conducted on April 29-30, 2024 at the National Educators Academy of the Philippines – XII (NEAP R-XII).**
2. The regional training aims to capacitate regional and schools division personnel on the features, functionality of the examination platform, site requirements, and procedures in order to perform their duties and responsibilities, as Examiners, IT Support, during the FY 2023 NQESH test Administration effectively and efficiently.
3. All SDOs are enjoined to submit the list and details of room examiners based on the qualifications and allocations specified in Enclosure 1.
4. Identified participants are advised to bring laptops, extension wires and mobile internet.
5. Meals and accommodation for the conduct of the activity shall be charged against the FY 2023 NQESH program Support Fund while the participants travel and incidental expenses shall be charged against local fund subject to usual auditing rules and regulations.
6. First meal to be served is a.m. snacks on Day 1 and the last is lunch on Day 2. Opening Program will start at 9:00 a.m. on Day 1.
7. For concerns and clarifications, contact Dave C. Prodigio, EPS-HRDD, through dave.prodigio@deped.gov.ph.
8. For compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated

Reference: None

Allotment: FY 2023 NQESH PSF

To be indicated in the Perpetual Index under the following Subjects:

EXAMINATIONS

DCP/HRDD/RM- REGIONAL TRAINING OF EXAMINERS AND IT SUPPORT TEAMS FOR THE FY 2023 NQESH TEST ADMINISTRATION/031/April 12, 2024



Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal

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Enclosure 1 to Region Memorandum HRDD-2024-030

Qualifications of Room Examiners

1. Be an incumbent Principal, Senior Education Program Specialist, Education Program Supervisor, Public Schools Division Supervisor, or Chief;
2. Not be retiring in the next two (2) years;
3. Not eligible to take the 2023 NQESH;
4. Have proven competence and integrity, and
5. Be recommended by their immediate superior.
6. Not be related to any of the test takers in the assigned room up to second degree of consanguinity or affinity and should sign a disclosure statement for this purpose;
7. **NOT** affiliated with any review centers/groups in whatever form of capacity.

Allocation per SDO

SDO	Number of Room Examiner
Cotabato	11
General Santos City	10
Kidapawan City	10
Koronadal City	10
Sarangani	11
South Cotabato	10
Sultan Kudarat	11
Tacurong City	10



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Enclosure 2 to Region Memorandum HRDD-2024-030

REGION XII EXAM SITE MANPOWER

Chief Examiners

No.	Name	Position	Station/Division
1	Grace Patrice M. Mondragon	EPS	QAD
2	Dave C. Prodigio	EPS	HRDD
3	Kathrine H. Lotilla	OIC-ARD	OARD
4	Maria Jeanette N. Delima	SAO	FD

Room Examiner

No.	Name	Position	Station/Division
1	Roger V. Suerte	EPS	HRDD
2	Louella D. Jabido	EPS	QAD
3	Nathaniel F. Bangoc	EPS	QAD
4	Norman A. Valeroso	EPS	QAD
5	Joseph Russel M. Farnazo	OIC-CAO	AD
6	Michael A. Poblador	EPS	QAD
7	Shienna Lyn L. Antenor	EPS	CLMD
8	Jay-ar S. Lipura	EPS	CLMD
9	Jade T. Palomar	EPS	CLMD
10	Arturo Tingson Jr.	EPS	CLMD
11	Magdaleno Duhilag jr.	EPS	CLMD
12	Cynthia G. Diaz	EPS	CLMD
13	Regan B. Dagadas	EPS	CLMD
14	Crisanto Bulado	EPS	CLMD
15	Maria Isabel R. Cunanan	EPS	CLMD
16	Leonardo B. Mission	EPS	CLMD
17	Raffy G. Herrera	EPS	PPRD
18	Glenn A. Bisnar	CES	PPRD
19	Ismael Ngitngit Jr.	PDO IV	ESSD

Roving Proctors

No.	Name	Position	Station/Division
1	Henry Fritz H. Diaz	SEPS	HRDD
2	Charl Lorenz Nadela	Computer Programmer II	ORD
3	Levi Carla Villanueva	Comp. Maintenance Technologist I	ORD
4	Michael Alexis Amboy	Division ITO	General Santos City
5	Cesar Ian Ranan	School ICT	General Santos City



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		Coordinator	
6	Manuel Philip Caoile Jr.	Division ITO	Kidapawan City
7	Roxanne P. Calo	Division ITO	Koronadal City
8	Joeymark M. Cantere	Division ITO	Cotabato
9	Allan Basubas	School Coordinator	ICT Cotabato
10	Roy J. Detoyato	Division ITO	Sarangani
11	Julius Ian Panogot	School Coordinator	ICT Sarangani
12	Vincent P. Celda	Division ITO	South Cotabato
13	Nathaniel Ian Santillan	School Coordinator	ICT South Cotabato
14	Richard A. Fernandez	Division ITO	Sultan Kudarat
15	Limwel Telmo	School Coordinator	ICT Sultan Kudarat
16	Joey M. Lozano	Division ITO	Tacurong City
17	Jesse James Lamigo	AO V	AD
18	Reah Joy Sevillano-Halique	AO V	ORD
19	Emerin B. Astillero	AO V	AD
20	Alyssa Grace Goyone	AO IV	AD

Administrative Support

No.	Name	Position	Station/Division
1	Jodan F. Manua	EPS II	HRDD
2	Jairus Z. Capillo	AO IV	FD
3	Maricel B. Rodriguez	AO IV	AD
4	Kelvin Jay Lozanes	ADAS	AD
5	Angelita Poral	ADAS	AD
6	GV Lo B.Yoro	ADAS	HRDD
7	Lovely Ramos	AO II	PPRD
8	RM Dion Winner Librero	PDO II	ORD
9	Samsudin Paraid	ADAS	AD
10	Kimber Mae Agpalsa	ADAS	ORD
11	Jyzyll G. Cantos	ADAS III	HRDD-NEAP
12	Nikko Maniago	ADAS	CLMD
13	Joe Mari Parmisana	TAS	CLMD
14	Jeanette Militante	Librarian	CLMD
15	Roel Earl John B. Martin	AO II	FD
16	Remie Pama	AO IV	AD
17	Princess S. Calunsag	ADA VI	AD
18	Leody Armada	AO V	AD
19	Apple John A. Satorre	EPS II	HRDD
20	Blessy Joie P. Barnuevo	EPS II	PPRD



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RO Monitors

No.	Name	Position	Station/Division
1	Luz Lalli L. Ferrer	CES	CLMD
2	Melinda A. Rivera	CES	FTAD
3	Napoleon J. Gio	CES	ESSD
4	Maria Lourdes A. Sanchez	CAO	FD